

LOCAL FUND AUDIT, PURI, ODISHA

CATEGORY : N A C,General

Audit Report No : 385673/AR/2018-2019-PURI

PARA: 1 TITLE SHEET

1	Name of the Institution :	Nimapara NAC
2	Year of Accounts under Audit :	2017-2018
3	Name of the Local Authority during the year of A/Cs :	SRI AJAYA KUMAR MOHANTY,ORS,E.O.
	Name of the Local Authority at the time of Audit :	SRI AJAYA KUMAR MOHANTY,ORS,E.O.
4	Duration of Audit :	01-05-2018 To 20-06-2018 (Mandays Consumed :- 29)
5	Name of the Auditors :	SIMANCHAL PANDA - Lead Auditor(01-05-2018 to 20-06-2018) SATYAPIRA PATTANAİK - Auditor(01-05-2018 to 20-06-2018)
6	Name of the Reviewing Officer :	SATYABADI DASH(Audit Superintendent)
7	Date of submission of report by Reviewing officer :	03-09-2018
8	Entry Conference Date :	09-05-2018
9	Exit Conference Date :	31-12-2018
10	Name of the District Audit Officer :	Smt Arundhati Jena
11	Date of approval of report by District Audit Officer :	03-04-2019

PARA: 2 PHYSICAL VERIFICATION

S/no	Items	Date Of Physical verification Before / After Transaction	Physical Balance	Balance As per Cash Book / Stock Register	Reference To The Page No Of Cash Book / Stock Register	Discrepancies If Any
1	Cart stand-Auto	01-05-2018	33	33	page-82 of S.R.	0
2	Cart stand-trekker	01-05-2018	134	134	page-61 of S.R.	0
3	Cart stand-bus	01-05-2018	132	132	page-41of S.R.	0
4	Daily market receipt books	01-05-2018	133	133	page-41 of S.R.	0
5	Cash in hand	01-05-2018	2.00	2.00	page-4	0
6	Measurement Books	01-05-18	3	3	page-13 of S.R.	0
7	Others					
8	Miscellaneous Receipt Books	01-05-2018	112	112	page-14 of S.R.	0
9	postage stamps	01-05-2018	1530.65	1530.65	page-32 of stamp account	0
10	Holding tax receipts	01-05-2018	40	40	page-3 of S.R.	0

Comments

The physical balance of Cash on the first day of audit is Rs.2/- i.e. on the date of commencement of audit.. Physical verification of all other items as per data furnished above tallied with the book balance on the first day of audit.The stock register of M.B. not produced for physical verification,it should be maintained up to date and produced to next audit.

PARA: 3 LIST OF VERIFIED RECORDS

A : List Of Verified Records/Register

Sino	List Records/Register	Rules	Form No
1	Measurement Book	Rule 365	Form W-VIII
2	Register of Works	Rule 345	Form W-VI
3	Stock & Store Register of Municipality	Rule 346	Form W-VII
4	Contract Agreement Form	Rule 341	Form W-III
5	Tax collector's Ledger	Rule 198	Form M
6	Stock account of Receipt Forms	Rule 196	Form L
7	Tax collector's daily collection register	Rule 192	Form K
8	Arrear Demand Register	Rule 187	Form H
9	Demand and Collection Register	Rule 178	Form B
10	Tax Ledger (personal A/C of Tax Payers)	Rule 178	Form B(I)
11	Stock Register of Stationery	Rule 172	Form No. XLIV
12	Stamp Account	Rule 172	Form No. XLIV
13	Register of Grants	Rule 80	Form No. XLII
14	Stock account of Tickets used for daily collection of Market fees	Rule 171	Form No. XLIII
15	Daily Collection Register	Rule 171	Form No. XL
16	Miscellaneous Receipts	Rule 157	Form No. XXXIV
17	Annual Account of Receipts and Expenditure	Rule 145	Form No. XXIV
18	Register of Quarterly & Annual account of Expenditure	Rule 144	Form No. XXIII
19	Register of Quarterly & Annual account of Receipt	Rule 144	Form No. XXII
20	Deposit Ledger	Rule 142	Form No. XX
21	Register of Outstanding Advances	Rule 140	Form No. XIX
22	Advance Ledger	Rule 136	Form No. XVIII
23	Register of adjustments	Rule 132	Form No. XVII
24	Abstract Register of Expenditure	Rule 129	Form No. XVI
25	Abstract Register of Receipts	Rule 129	Form No. XV
26	Cash Book of the municipality	Rule 125	Form No. XIV
27	Salary Bills	Rule 97	Form No. IX
28	Register of Bills	Rule 96	Form No. VII
29	Cashier's Cash Book	Rule 81	Form No. V
30	Abstract of the Budget Estimate	Rule 74	Form No. I-A
31	Budget Estimate	Rule 74	Form No. I

B : List of Records/Registers not Maintained

Sino	List Records/Register	Rules	Form No
1	Miscellaneous Supply Bill	Rule 343	Form W-V
2	Register of Distrainted property & sales	Rule 204	Form S
3	Register of Estimates & Allotments	Rule 332	Form W-I
4	Nominal Muster Roll (NMR)	Rule 340	Form W-II
5	Contract Certificate	Rule 343	Form W-IV
6	Warrant register	Rule 202	Form R
7	Distraint Warrant Register	Rule 202	Form P
8	Form of inventory & Notice	Rule 203	Form Q
9	Progress statement of collection of taxes	Rule 200	Form N
10	Notice of demand for tax u/s-161 of OM Act	Rule 202	Form O
11	Register of writes off of demands	Rule 190	Form J
12	Mutation Register	Rule 184	Form G
13	Tax Receipt Form	Rule 188	Form I
14	Register of Petitions	Rule 183	Form F
15	Form of appeal petition	Rule 183	Form E
16	Assessment List	Rule 177	Form A
17	Register of Interest Bearing	Rule 147	Form No. XLI

	Securities		
18	Ledger of Lessees	Rule 170	Form No. XXXVIII
19	Arrear List	Rule 170	Form No. XXXIX
20	Jamabandi Register	Rule 170	Form No. XXXVII
21	Register of Lands	Rule 160	Form No. XXXV
22	Register of Rents for which there is fixed demand	Rule 163	Form No. XXXVI
23	Stock account of License Number Plates	Rule 155	Form No. XXXII
24	Application for License for Carriage, Cart, Horses and Other animals	Rule 152	Form No. XXXI
25	License for Carriages, Carts, Horses Other and animals	Rule 154	Form No. XXX
26	Appropriation Register of Loan Funds	Rule 150	Form No. XXVIII
27	Register of the Tax on Carriages, Carts, Horses and Other animals	Rule 151	Form No. XXIX
28	Establishment Audit Register	Rule 146	Form No. XXV
29	Loan Register	Rule 149	Form No. XXVII
30	Register of Investments	Rule 148	Form No. XXVI

C : List of Records/Registers not Produced to Audit

Sino	List Records/Register	Rules	Form No

D : List of Records/Registers not Required

Sino	List Records/Register	Rules	Form No

Comments

The local authority has not maintained the following statutory registers. As per rule 177 the local authority is required to maintain the following Register. But it is ascertained that this register has not been maintained in the NAC. The Executive Officer is advised to ensure maintenance of the records prescribed but not maintained.

Assessment List Form A

PARA: 4 FINANCIAL POSITION

Nimapara NAC - 2017-2018

S/no	Name of the Cash Book	OB as on Date	Opening Balance(In Rs:)	Receipt during the Year under Audit(In Rs:)	Total(In Rs:)	Expenditure during the Year under Audit(In Rs:)	Closing Balance as per Audit (DD MM YYYY)	Closing Balance(In Rs:)	Closing Balance as per (DD MM YYYY) Cash Book	Closing Balance(In Rs:)(CASH BOOK)	Difference (In Rs:)	Remarks
1	Accountant Cash Book	01-04-2017	1186076 22.03	65228946. 00	18383656 8.03	78408166. 48	31-03-2018	1054284 01.55	31-03-2018	1054284 01.55	0.00	
	GRAND TOTAL		1186076 22.03	65228946. 00	18383656 8.03	78408166. 48		1054284 01.55		1054284 01.55	0.00	

Comments

PARA-4.1:CLOSING BALANCE OF NIMAPADA NAC AS ON 31.3.18

Cash in Hand-Nil

In Bank-Rs.73601661.93

In P/L Account-Rs.31826739.62

Total: Rs.105428401.55

PARA-4.1.1:The details of head wise receipts and expenditure during the year 2017-18 are furnished below.

	RECEIPTS	Receipt during 2016-17	As per Budget 2017-2018	Receipt during 2017-18
I	Tax Revenue			
	HOLDING TAX	181498.50		191686.50
	WATER TAX	90748.25		93308.75
	LIGHTING TAX	90748.25		93308.75
	Town Development Cess			207414
	Total	362995.00	1650000	585718
II	Assigned Revenue and Compensations			
	COMPENSESATION IN LIEU OF OCTROI	14508000.00	17393200	15782000
III	Rental Income from Municipal Properties			
	RENT FROM KALYAN MANDAP			212000
	RENT FROM MARKET COMPLEX	134030.00		109560
	LEASE RENTALS-OTHERS=9600(Bi-weekly Market)+95820+110001(daily market)+45235(Pond)+554732(Bus/Auto Stand)+	162370.00		815388
	Total	296400.00	990000	1136948
IV	Fees and User Charges			
	TRADE LICENSE FEES(U/S -290)	270040.00		285870
	Advertisement fees (Hoardings)			11500
	Parking fee			38408
	License fees from slaughter houses			13120
	LICENSE FEES FROM DANGEROUS/OFFENSIVE TRADE(U/S-290)	761950.00		360900
	LICENSING FEES FROM	46985.00		42270

	HAWKERS (U/S 307)			
	FEES FOR PROJECTIONS/ERLECTIONS CUM BUILDING PERMISSION	742819.00		2105645
	FEES FROM DAILY /WEEKLY MARKET	95220.00		94735
	REGULARISATION FEES-BUILDING CONSTRUCTION	15220.00		0
	SEPTIC TANK CLEANING CHARGES	261500.00		226000

	CHARGES FOR SUPPLY OF WATER BY TANKERS	44850.00		32700
	License Renewal Charges	21820.00		1670
	Total	2260404.00	2380000	3212818
V	Sale and Hire Charges			
	Sale of Garbage & Rubbish			16000
	Sale of ration cards & other forms			16730
	SALE OF TENDER PAPERS	336200.00		570160
	SALE OF OLD NEWSPAPERS	1240.00		824
	Total	337440.00	628500	603714
VI	Interest earned			
	INTEREST FROM BANK ACCOUNT	2988135.00	3500000	3511297
VII	Other Income			
	RECOVERY FROM EMPLOYEES	0.00		0
	AUDIT RECOVERY	0.00		2415
	REVENUE GRANT FROM OTHERS	5104.00		0
	Total	5104.00	19000	2415
VIII	Grants, Contribution for specific purposes			
	13th Finance Performance Grant	0.00		
	14th Finance Commission Grant	7486000.00		8295000
	MBPY & IGNOAP Grant	5297400.00		4856200
	Road Development	2171000.00		0
	NATIONAL FAMILY BENEFIT SCHEME(NFBS)	20000.00		0
	MOTOR VEHICLE GRANT (MVI)	1424000.00		1553000
	Maintenance of Road & Bridges (MRB)	2209000.00		2209000
	Pension/Family Pension and Basic Services	4160000.00		7252000
	Devolution of Fund	5329000.00		5280000
	GRANT FOR URBAN ASSET CREATION & MAINTENANCE	1418000.00		1402000
	Grant for Maintenance of Non Residential Building (NRB)	316000.00		316000
	District Innovative Fund	89150.00		8400
	Performance based Incentive (PBI)	0.00		0
	SJSRY-UWSP-REVOLVING FUND	0.00		0
	OULM/NULM(336800+270000)	376260.00		606800
	REMUNERATION FOR LOCAL REPRESENTATIVES	48025.00		43050
	Swachha Bharat Mission	814065.00		3648250
	HARISCHANDRA SAHAYATA	200000.00		200000

	JnNURM - CITY BUS	10012800.00		0
	Total	41370700.00	85942900	35669700
IX	Deposits Received			
	EMD	224000.00		228000
	SD(Contractors)			762674
	SD(Market Complex)	897682.00		20000
	Royalty	435790.00		492362
	Overhead charges			12059
	TDS- IT from Contractors	360594.00		150466
	LabourCess	181808.00		152662
	Deposits forfeited			2500
	TDS- VAT @4% from Contractors	727218.00		70013
	VAT@5% on cost of tender Paper	16810.00		12010
	Withheld amount from Work bills	39804.00		16618
	Others(held Up)			321714
	cost of EGB	49080.00		43876
	Total	2932786.00	6345426	2284954
X	Income from Arrears			
	HOLDING TAX ARREAR	217574.00		226309.5
	LIGHT TAX ARREAR	108772.00		112154.75
	WATER TAX ARREAR	107615.00		112206.75
	Arrear Trade License and U/S 290	40500.00		0
	CONTROL ACCOUNT LICENSE FEE	38455.00		31550
	Arrear Rent from Market Complex	57360.00		67940
	Total	570276.00	495000	550161
XI	Others			
	Professional Tax	21675.00		29950
	Bank Loan Recovery	377202.00		301623
	GPF Recovery	18700.00		0
	Income Tax			10708
	LIC	66668.00		76200
	CPF Subscription	88344.00		85995
	EPF			188036
	GPF subscription			15000
	CPF Loan	217369.00		213874
	Adv. Adjustment during 17-18	411000.00		742335
	FA adjustment (Paid during 17-18)	141000.00		225500
	Total	1454458.00		1889221
XII	Grants of Konark NAC	24404828.00		0
	TOTAL RECEIPTS	91491526.00		65228946.00
	ADD OB AS ON 01.04.2017	99163460.03		118607622.03
	GRAND TOTAL	190654986.03	119344026	183836568.03

	EXPENDITURE	Expenditure during 2016-17	As per Budget 2017-2018	Expenditure during 2017-18	Remarks(Exp.out of OC grant)	Amount spent out of own sources
I.	ESTABLISHMENT EXPENSES					
	SALARIES OF STAFF	4411178.00		4207528	4207528	
	SALARY OF ACCOUNTANT & MIS	291600.00		291600	254008	37592
	SALARY OF C.O.	111600.00		114000		114000
	Revised Pay Arrear			586408		
	REMUNERATION FEES CHAIRMAN&VICECHAIRMAN	14805.00		14715		
	PENSION /FAMILY	1812920.00		939760		

	PENSION					
	WAGES PAYABLE(LABOURERS)			90992		90992
	RETIREMENT GRATUITY	0.00		91405		91405
	PAYMENT THROUGH OUTSOURCING AGENCY	2040560.00		2002354	1866642	135712
	Total		15360000	8338762		
II	ADMINISTRATIVE EXPENSES					
	WAIVER OF LICENSE FEE/PENALTY PROPERTY TAX	0.00		2500		2500
	ELECTRICITY CHARGES OFFICIAL PREMISES	30433.00		41288		41288
	TELEPHONE EXPENSES	3350.00		3188	3188	
	POSTAGE AND COURIER EXPENSES	1000.00		2000		
	INTERNET & BRODBAND CHARGES	15351.00		31935	31935	0
	NEWSPAPERS	8341.00		4818		4818
	BOOK (Municipal Manual)	1601.00		20293		20293
	PRINTING EXPENSES	23010.00		20160		20160
	STATIONERY	28098.00		30020		
	COMPUTER STATIONERY AND CONSUMBALES	41210.00		13044	4902	8142
	TRAVELING AND VEHILCE EXPENSES	69560.00		71258		71258
	FUEL PETROL AND DIESEL TRAVEL	115896.00		181835	181835	
	HIRE & CONVEYANCE EXPENSES	600.00		800		800
	INSURANCE CHARGES	0.00		0		
	LEGAL FEES	34785.00		26975		26975
	ADVERTISMENT EXPENSES	216337.00		145507		145507
	E Publication	25700.00		34547		34547
	Total	615272.00	1753000	630168		
III	OPERATION & MAINTENANCE					
	PURCHASE OF ELECTRICAL GOODS(897046+115577)	58068.00		1012623	1012623	
	CONSUMPTION OF STORES & SANITARY ITEMS	364815.00		486819	486819	
	REPAIR & MAINTENANCE-VEHICLE	262527.00		0		
	REPAIR & MAINTENANCE FURNITURE & FIXTURES	37136.00		2630		2630
	REPAIR & MAINTENANCE OFFICE	18927.00		33176		33176

	EQUIPMENTS (22776+10400)					
	TESTING & INSPECTION CHARGES	29225.00		0		
	STREET LIGHT ENERGY CHARGES(1440033+ 197362+604335)	2835849.00		2241730	2241730	
	PUBLIC LIGHTING SYSTEM	3299318.00		1776211	1043211	TFC grant =516769+Own sources =216231
	Electricity charges of KalyanMandap			9635		9635
	WATER TANKERS	0.00		0		
	PHOTO COPIERS	0.00		51450	51450	0
	WATER COOLERS	0.00		10500		10500
	CHAIRS	34843.00		23500		23500
	TABLE	48090.00		2120		2120
	Furniture & Fixture(3658+72094+1 45600)			221352		221352
	FOGGING MACHINE (MOSQUITO CONTROL)	106565.00		0		
	PLANT & MACHINARY	63032.00		0		
	Cess Pool refund			9500		9500
	TRACTOR	597143.00		0		
	Total	7755538.00	18980000	5881246		
IV	INTEREST AND BANK CHARGES					
	BANK CHARGES	173.00		963.48		
	Total	173.00	11000	963.48		
V	PROGRAMME EXPENSES					
	TRAINING PROGRAMME EXPENSES	0.00				
	PUJA & CELEBRATION EXPENSES	138670.00		86175		86175
	AWARENESS PROGRAM EXPENSES UNDER SBM	0.00		0		
	JALA CHATRA PROG	20010.00		22225		22225
	MISCELLANEOUS EXPENSES	24908.00		8516		8516
	Total	183588.00	1300000	116916		
VI	REVENUE GRANTS AND CONTRIBUTIONS					
	Grant-Economic Census SECC	0.00				
	MBPY & IGNOAP	4522700.00		5030100		
	NATIONAL FAMILY BENEFIT SCHEME(NFBS)	0.00		20000		
	Hrishchandra Sahayata	67000.00		59000		
	SJSRY	0.00		0.00		
	Amount refunded to HUD towards undisbursed SJSRY Grant	0.00		0.00		
	SUPER CYCLONE FUND REFUNDED TO	0.00		0.00		

	DIST. OFFICE					
	Total	4589700.00	10240260	5109100		
VII	DEPOSITS & OTHERS					
	EMD REFUND	184694.00		160000		
	SD REFUND	149880.00		355568		
	WITHHELD REFUND(46477+165520+13535)	48002.00		225532		
	PROFESSIONAL TAX	21525.00		29950		
	BANK LOAN RECOVERY	373650.00		301623		
	GPF RECOVERY	20400.00		15000		
	LIC	65068.00		76200		
	CPF SUBSCRIPTION	88344.00		85995		
	Sale of Ration Cards & other forms			16730		
	CPF LOAN	216649.00		213874		
	EPF Recovery			425927		
	TDS- (IT)(Employee+ Contractors)(10708+180130)	359018.00		190838		
	Other Finance expenses(TDS filing with Income Tax)			40094		
	LABOUR CESS	181808.00		151674		
	ROYALTY	435790.00		490866		
	TDS-VAT - 4%	727218.00		70013		
	VAT @5% ON TENDER PAPERS	16810.00		36850		
	Total	2888856.00	6171684	2886734		
VIII	CREATION OF CAPITAL ASSET					
	13th FCA	1334931.00		1022754		
	14th FCA	3982940.00		4231222		
	DEVOLUTION (SFC)	6893453.00		737329		
	FDR	0.00				
	MAINTENANCE OF ROAD & BRIDGES(MRB)	2471910.00		2443459		
	MVT	1267207.00		883331		
	NRB (Protection of Govt Land & Boundary Wall)	452500.00		325882		
	CAPITAL ASSETS UNDER OCTORI	0.00		949227	949227	
	PBI	0.00		1291505		
	ROAD DEVELOPMENT	1858699.00		2984316		
	MLALAD(SPF)	0.00		0		
	SPECIAL CC ROAD	349318.00		0		
	RENOVATION OF DYING WATER BODIES	1161772.00		122560		
	SOLID WASTE MANEGEMENT	0.00		0		
	SWACHH BHARAT MISSION (IHHL)	654000.00		972809		
	OULM(300000+410437+74497)	770609.00		784934		
	Maintenance of capital assets			456039		456039
	BUS Terminal			5992151		
	DISTRICT INNOVATIVE FUND	129400.00				
	Total	21326739.00	62905000	23197518		
IX	LOANS & ADVANCES					

	Festival Adv To Employee	225000.00		235000		235000
	Other advances(86800+338003+410028)	805835.00		834831		834831
	Total	1030835.00	1293000	1069831		
X	GRANTS OF KONARK NAC	24974000.00		31176928		
	TOTAL EXPENDITURE	72047364.00		78408166.48	12335098.00	3017419.00
	ADD CB AS ON 31.03.2018	118607622.03		105428401.55		
	GRAND TOTAL	190654986.03	118013944.00	183836568.03		

The expenditure has been made out of the respective Govt.Grants,Octroi Compensation grants and Own fund ,in the remarks column, the expenditure met out of the Octroi compensation grants have been mentioned.

PARA-4.2.:ASSETS AND LIABILITIES:

Liabilities		Assets	
Particulars	Amount	Particulars	Amount
Unspent Grants		Closing Balance	105428402
Unremitted Govt dues	-50444	Advance Recoverable	1091983
Refundable Deposits	3957712	Investments	
Loan payable (P+I)	5177633	Outstanding Dues	5865937
Unpaid Salary,	430987	Recovery suggested in current audit	153180
Unpaid Energy charges	44062982		
CPF payable	96927		
Total	53675797	Total	112539502
Excess of Assets over Liabilities	58863705	Excess of Liabilities over Assets	

PARA-4.3:Annual Budget

As per instructions from the Govt. in H&UD Deptt. vide its letter no.-2344/31.1.17,the Budget of NAC Nimapara was prepared as per the guide line within prescribed time period,placed before council and published in NAC notice board for public information for 15 days and submitted to Govt. through the P.D.,D.R.D.A.,Puri vide letter no.-2435/DRDA,Puri/15.5.17 The budget was approved by H&UD Deptt.vide letter no,-16482/21.7.17.

RECEIPTS				EXPENDITURE			
As per Budget	Actual (Excluding grants of Konark Nac)	Deviation		As per Budget	Actual (Excluding Konark NAC)	Deviation	
		Amount	Percentage			Amount	Percentage
119344026.00	64615611.00	54728415.00	45.85	118013944.00	46617903.48	71396040.52	60.49

The budget of NAC for the year 2017-18 was not realistic as the actual receipts and expenditure of NAC differs at great extent from estimated budget.

Lack of coherence between estimated receipt & expenditure and actual receipt & expenditure

As per Rule-56 of Odisha Budget Manual, the estimation of fixed revenue should be based upon the actual demand including arrear and the probabilities of their realisation during the year. Odisha Budget Manual read with Section-108(a) of the Odisha Municipal Act, 1950 stipulates that the estimate of income and expenditure should be reasonable and proper. Further, the said rule of the Odisha Budget Manual stipulates that the Budget estimates of revenue and receipts should be based on the existing rates of taxes, duties and fees, etc., and no increase or reduction in such rates and no proposals for abandonment of revenue which have not been sanctioned by Government should be proposed in the estimates. Rule 78 of the Odisha Municipal Rules, 1953 states that in preparing the budget, provision shall be made for a minimum closing balance. The amount shall not ordinarily be less than one-sixth of the aggregate on account of establishment and fixed monthly charges for the whole year.

From the above figure it was revealed that the budget has not been prepared in a realistic manner. The deviation of actual receipt and expenditure from the budgeted receipt and expenditure figures are high. So it is concluded that the budget has not been prepared in reasonable and proper manner. Hence the Local Authority is suggested that the budget should be prepared on basis of actual receipt & expenditure of previous year.

PARA-4.4:PROVISION FOR SINKING FUND

There was provision of sinking fund (U/S-11 of OM Act-1950 and U/R-20(d) OM Rules-1951) in each ULBs to meet the liabilities and creates new assets against the damage one. On scrutiny the account of NIMAPARA NAC, it was found that there was no provision of sinking fund in the NAC. Hence it is suggested to Local Authority to constitute a sinking fund to meet the liabilities of the NAC.

NON ISSUE OF MISC RECEIPTS AGAINST CHEQUE / BDs

On scrutiny the BD register with Misc receipt books, it was seen that cheques and BDs were received without issuing Money receipts. Though receipts were not issued, there is chance of not accounted for in cash book which leads to loss to the institutions. Hence it is suggested to issue money receipt against cheque and BD received from other sources.

PARA: 5 DETAILS OF CLOSING BALANCE AS PER BANK PASS BOOKS & CASH BOOK BANK BALANCE FIGURE

Nimapara NAC - 2017-2018

S/no	Name of the Bank	A/C No.	Closing Balance Date As on (dd/mm/yyyy)	Closing Balance in Pass Book(In Rs:) (A)	Closing Balance in Bank Date Cash Book (dd/mm/yyyy)	Closing Balance in Bank as mentioned in Cash Book(In Rs:) (B)	Difference(In Rs:)(A-B)	Remarks
1	All Banks		01-04-2017	73715618.93	31-03-2018	73601661.93	113957.00	
2	PL Account		01-04-2017	31826739.62	31-03-2018	31826739.62	0.00	
	GRAND TOTAL			105542358.55		105428401.55	113957.00	

Reconciliation

DETAILS OF BANK POSITION OF NIMAPADA NAC AS ON 31.3.18:-

STATEMENT SHOWING THE DETAILED CASH BOOK WISE AND PASS BOOK WISE BANK POSITION AS ON 31.03.2018							
Sl. No.	Name of the Bank	Account No.	Scheme / Cash Book	CB as on 31.03.2018 as per Bank Pass Book	Bank CB as on 31.03.18 as per Cash Book	Difference	Remarks
1	PNB Nimapara	954	Gen Muncipal Fund	439.00	439.00	0.00	
2	AXIS,Nimapara	9094	Gen Muncipal Fund	0.00	-13000.00	13000.00	Closed on 28.03.17 and diverted to HDFC 4180
3	UCO Nimapara	8569	Gen Muncipal Fund	13686308.27	13759008.27	-72700.00	
4	SBI Nimapara	2685	Gen Muncipal Fund	204035.49	204035.49	0.00	
5	HDFC Nimapara	4180	Gen Muncipal Fund	6128218.25	6093732.25	34486.00	
6	AXIS,Nimapara	7364	Pension	0.00	0.00	0.00	Closed on 29.03.17 and diverted to HDFC 4081
7	SBI Nimapara	7717	Non LFS	328759.00	320092.00	8667.00	
8	SBI Nimapara	9388	LFS	11690.00	11690.00	0.00	
9	Treasury PL		Grant	31826739.62	31826739.62	0.00	
10	UCO Nimapara	5146	Account & MIS	1292.00	1292.00	0.00	
11	PNB Nimapara	8887	Harischandra	323330.00	319330.00	4000.00	
12	HDFC Nimapara	97282	SD deposit	3941692.28	3899155.28	42537.00	
13	HDFC Nimapara	59391	Road Development	972970.00	972970.00	0.00	
14	UCO Nimapara	23089	TFC	47773.64	47773.64	0.00	
15	HDFC Nimapara	8942	Devlopment Grant	13557485.00	13557485.00	0.00	
16	HDFC Nimapara	86586	Water bodies	1066884.00	1066884.00	0.00	
17	Canara Bank,	5463	MR &B	3616362.00	3616362.00	0.00	
18	CBI Nimapara	99723	NRB	1124720.00	1124720.00	0.00	
19	CBI Nimapara	264	Motor Vehicle	2013656.00	2013656.00	0.00	

20	AXIS,Nimapara	19222	SWM	829337.00	829337.00	0.00
21	AXIS,Nimapara	34030	Spl. CC	323010.00	323010.00	0.00
22	HDFC Nimapara	86156	14th FC	4579088.00	4579088.00	0.00
23	HDFC Nimapara	86245	Swachha Bharata Mission	6248947.00	6238280.00	10667.00
24	AXIS,Nimapara	43826	OULM	55609.00	55609.00	0.00
25	HDFC Nimapara	86169	PBI(Performance based incentive)	43616.00	43616.00	0.00
26	HDFC Nimapara	4154	ESCROW	9766176.00	9766176.00	0.00
27	HDFC Nimapara	4081	OAP	4716440.00	4715840.00	600.00
28	HDFC Nimapara	54065	Day NULM	127781.00	55081.00	72700.00
			Total	105542358.55	105428401.55	113957.00

RECONCILIATION OF DIFFERENCE:

Bank Reconciliation Statement of Nimapada NAC for the year 2017-2018				
Sl.No	Name of the Bank account	CB as per Pass Book	CB as per Cash Book	Difference
1	AXIS BANK NIMAPADA A/C No.9094	0	-13000	13000
Add cheques issued but not encashed as on 31.3.18				
	Cheque No.& date	Amount	Encashed on	
	18296/24.12.14		4000	Not encashed Advertisement charges
	89288/25.5.16		6000	Not encashed Advertisement charges
	89290/25.5.16		3000	Not encashed Advertisement charges
	Total		13000	
2	UCoBank,Nimapada A/C No.8569	13686308.27	13759008.27	-72700
Deduct cheques received but not collected for payment till 31.3.18				
	Cheque No. & date	Amount	Encashed on	
	3/27.3.18		72700	03.4.18
	Total		72700	
3	HDFC,Nimapada A/C No. 4180	6128218.25	6093732.25	34486
Add Cheques issued but not encashed as on 31.3.18				
	Cheque No& date	Amount	Encashed on	
	58/23.8.16		250	Not encashed Training allowance to staff
	140/31.3.17		2202	Not encashed Advertisement charges for E-Tender work
	240/17.11.17		1000	Not encashed Cess Pool deposit
	243/17.11.17		1500	Not encashed Cess Pool deposit
	244/17.11.17		1500	Not encashed Cess Pool deposit
	245/17.11.17		1000	Not encashed Cess Pool

				deposit
293/28.4.18		42503	06.4.18	Advertisement charges
296/28.3.18		17747	13.4.18	E-Tender charges
297/29.3.18		293	11.4.18	Purchase of goods
298/31.3.18		12096	11.4.18	Purchase of goods
294/28.3.18		1770	04.4.18	Supply of goods
TOTAL		81861		
Deduct cheques received but not collected for payment till 31.3.18				
Cheque No & date		Amount	Collected on	
Cheque No. 841220 dated 26.03.18		3000	03.4.18	Cleaning charges
02 number of cheques(Ch.No.938127/31.3.18 Rs.29185/-, Ch.No.938128 dt.31.3.18 Rs.14590/-)		43775	03.4.18	Cost of Tender Paper
Ch. No. 000567		600	17.4.18	Cost of Tender Paper
Total		47375		
4SBI,Nimapada A/C No. 7717				
		328759	320092	8667
Add Cheques issued but not encashed as on 31.3.18				
Cheque No.& date		Amount	Encashed on	
943636/29.3.18		8667	03.4.18	Payment of Family Pension
5HDFC, Nimapada A/C No.99282				
		3941692.28	3899155.28	42537
Add Cheques issued but not encashed as on 31.3.18				
Cheque No & date		Amount	Encashed on	
28/30.3.15		5210	Not encashed	Labour Cess deposit
148/20.2.18		11477	01.5.18	Withheld amount
155/28.3.18		49772	Not encashed	Labour cess
Total		66459		
Deduct cheques received but not collected for payment till 31.3.18				
Cheque No.& date		Amount	Collected on	
743861/27.2.18		23922	11.4.18	Contractor's GST deduction
6PNB,Nimapada A/C No. 8887				
		323330	319330	4000
Add cheques issued but not encashed till 31.3.18				
ChequeNo.& date		Amount	Encashed on	
697176/25.9.17		2000	Not encashed	Payment of Harischandra assitance
163122/24.10.17		2000	Not encashed	Payment of Harischandra assitance
Total		4000		
7HDFC,Nimapada A/C No. 54065				
		127781	55081	72700
Add Cheques issued but not encashed as on 31.3.18				

Cheque No.& date	Amount	Encashed on	
03/27.03.18	72700	03.4.18	Salary of CO deposited by CO
8HDFC,Nimapada A/C No.4081	4716440	4715840	600
Add amount credited by Bank for non credit of amount into account of OAP beneficiaries but not accounted for in the Cash Book			
Name of the beneficiaries	Amount Credited	Credited on	
Naba Bewa	300	27.3.18	OAP
Basanta Bastia	300	27.3.18	OAP
Total	600		
9HDFC,Nimapada A/C No.86245	6248947	6238280	10667
Add amount debited from Cash Book but not debited from Bank till 31.3.18			
ChequeNo.& date	Amount	Not debited	
03/29.4.16(issued to Ratnakar Sahu)	2000	Not debited	
07/23.11.16 (issued to Kailash Ch.Behera)	2000	Not debited	
Issued to Puspalata Garabadu Ch. No.000018/28.12.17	6667	Not debited	
Total	10667		
		GRAND TOTAL	113957

PARKING OF MUNICIPAL FUND IN INELIGIBLE BANKS

On scrutiny the accountant cash book and different pass books, it revealed that all the pass books are belonged to eligible bank as instructed in letter no.2330/F/11.07.13. No money has been parked outside the eligible banks.

NON MAINTENANCE OF FLEXI ACCOUNTS:

As per Finance Department letter no. 35425/F., dated 12.10.2012, all Departments were requested to impress upon the implementing agencies under their control which are authorised to keep the central share and state share or only central share of the centrally sponsored plan scheme funds in bank accounts, to keep them in flexi accounts so that higher interest accruals from the scheme funds can be ploughed back to expand the coverage of the scheme without affecting funds flow for the scheme. But, in Nimapara NAC, even a number of Central schemes & Centrally sponsored schemes are in operation, no flexi account was maintained during the year 2017-18 rather funds relating to FC grants, MPLAD, NFBS, IGNOAP etc. were managed in SB accounts for which the N.A.C. is sustaining loss of at least 3% of interest. Hence local authority is suggested to adopt this procedure hence forth.

PARA: 6 STOCK POSITION

Nimapara NAC - 2017-2018

Sno	Material/ Item	Opening Balance	Receipt	Issued	Closing Balance As per Audit	As per stock register	Remarks
1	computers	4	0	0	4.00	4	
2	A.C.	4	2	0	6.00	6	
3	Steel almirah	26	0	0	26.00	26	
4	Xerox Machine	1	2	1	2.00	2	
5	S.Model Chair	18	50	0	68.00	68	
6	chairs	71	0	0	71.00	71	
7	water tanker	2	0	0	2.00	2	
8	Fan	23	0	0	23.00	23	
9	Fogging Machine	1	0	0	1.00	1	
10	Cess Pool	1	0	0	1.00	1	
11	Tractor Trolley	2	0	0	2.00	2	
12	Tractor	2	0	0	2.00	2	
13	Trolley Battery	2	0	0	2.00	2	
14	Printer	3	0	0	3.00	3	
15	Scanner	1	0	0	1.00	1	
16	Acquaguard	1	1	0	2.00	2	
17	Executive Chair	5	0	0	5.00	5	
18	Conference Hall Table	1	0	0	1.00	1	

Comments
Para No.-6.1. Building and Grain stock Material

As revealed from stock registers and previous year Audit Report, there was no stocks of building materials and grains with NAC store as on 01.04.17. During the current year 2017-18 no such types of stores are found.

Para No.-6.2. Irregular maintenance of Stock & Stores:

Rule 106 of OGFR envisages the following procedural modalities in maintenance of public stock & stores;

1) An inventory of the dead stock should be maintained in all offices in form OGFR 6 showing the number received, the number disposed of (by issue, transfer, sale, loss etc.) and the balance in hand for each kind of article.

2) Articles of dead stock should be verified at least once a year and the result of verification recorded on the inventory. All discrepancies noticed must be properly investigated and brought to account immediately so that the inventory may represent the true account.

As per Rule 111 of OGFR, a physical verification of all stores should be made at least once every year by the head of office concerned or such other as may be specially authorised by him.

However, the NAC Authorities are suggested to observe the prescribed codal provisions mentioned above to ensure transparency as well as propriety in maintenance of public stock & stores.

The Local Authority is once again impressed upon to conduct a detail enquiry regarding above discussed rice & building material stock which is rolling since long as these items either might have been perished or in an unusable condition causing loss in either case.

PARA-6.3: Stock position of electrical materials utilized for street lighting:-

Particulars	Opening Balance as on 01.4.2017	Stock received	Total	Stock utilised	Closing balance as on 31.3.2018
Finolox coil	01	02	03	03	0
4mm coil	09	12	21	20	01
SV-250 lamp	15	15	30	30	0
SV-250 choke	20	15	35	35	0
SV-250 capacitor	15	30	45	45	0
Ignitor	25	25	50	50	0
SV-70 lamp	25	30	55	55	0
SV-70 choke	20	15	35	35	0
SV-70 capacitor	20	15	35	35	0
Cement clamp	65	0	65	65	0
T -5 lamp	691	1800	2491	2298	193
T -5 choke	495	850	1345	1273	72
Black tape	99	210	309	297	12

Timer	01	3	04	04	0
G I bend pipe	10	0	10	10	0
T -5 ignitors	99	300	399	399	0
AB cable	0	3850	3850	3850	0
GI pipe	0	30	30	30	0
LED 60w	0	74	74	74	0
MS clamp	0	80	80	80	0
Bend pipe	0	40	40	40	0
Arm	0	30	30	30	0

Utilisation of T-5 lamps & chokes need be ensured at an early date and compliance reported to audit.

PARA: 7 INVESTMENT

Nimapara NAC - 2017-2018

S/no	Opening Balance of Investment as on (DD MM YYYY)	Opening Balance(In Rs:)	Amount Encashed during the Year under Audit(In Rs:)	Total(In Rs:)	Amount Invested during the Year under Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Audit	Closing Balance Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Investment Ledger	Closing Balance Investment Ledger(In Rs:)	Difference(In Rs:)	Remarks
1	01-04-2017	0.00	0.00	0.00	0.00	31-03-2018	0.00	31-03-2018	0.00	0.00	no such investment made.
	GRAND TOTAL	0.00	0.00	0.00	0.00		0.00		0.00	0.00	

DETAILS OF CB ON INVESTMENT & Comments :

The local authority is advised to invest the own funds in savings banks at credit in term deposits to gain more interest and to increase the income position of the N.A.C.

PARA: 8 ADVANCE

Nimapara NAC - 2017-2018

S/no	Advance Outstanding as on (DD MM YYYY)	Cashbook Name	Advance Outstanding (In Rs:)	Advance Paid during the Year under Audit(In Rs:)	Total(In Rs:)	Advance adjusted during the Year under Audit(In Rs:)	Advance Outstanding as per (DD MM YYYY) Audit	Advance Outstanding Audit (In Rs:)	Advance Outstanding as per (DD MM YYYY) Cash Book	Advance Outstanding Cash Book(In Rs:)	Difference (In Rs:)	Remarks
1	01-04-2017	Accountant Cash Book	989987.00	1069831.00	2059818.00	967835.00	31-03-2018	1091983.00	31-03-2018	1091983.00	0.00	
	GRAND TOTAL		989987.00	1069831.00	2059818.00	967835.00		1091983.00		1091983.00	0.00	

Comments :

Pending of advances since long for adjustment.

As per the previous audit report for the year 2016-17 and on checking the advance ledger w.r.to Accountant cash book and payment vouchers it was seen that an amount of Rs1091983/- (Rs194152/- for more than one year + Rs.897831/- for less than one year) is pending towards outstanding advances as on 31.03.18 .The advances have not been adjusted since long.

As per provisions of SR 509 of Orissa Treasury Code (Vol-I) and Rule 136 to 140 of OM Rules, 1953 and instruction of the Finance Department, advance granted to contractors and individuals for departmental and allied purpose were required to be promptly adjusted within one month from the date of disbursement of advance by submitting detailed accounts and refunding balances, if any. An advance ledger is to be maintained in each ULB recording person wise separate accounts of such advance as the same is to be balance and signed by the Executive Officer on quarterly basis. The Drawing and Disbursing Officer was responsible for any deviation of the same.

Rule 14of OGFR provides that every officer whose duties to render accounts on returns in respect of public money is responsible for their completeness and strict accuracy.

According to the govt. instructions, each item of outstanding advances as appearing in the Cash Book of the DDO is to be analyzed and get adjusted within one month as delay in rendering detailed accounts may lead to misappropriation of funds.

Further in pursuance of G.O. no. 2221/F, Dt.08-03-2002 read with letter no. 15179/DLFA ,28-09-13 of Director, Local Fund audit, Odisha, advances remaining outstanding for more than one year is to be treated as loss to the govt. fund . Such unadjusted advances are to be suggested for recovery through surcharge proceedings as per the said G.O. by fixing up responsibility on the sanctioning authority who have sanctioned the advance but failed to adjust the same and the advance payee jointly. Further, in case where the auditee organization does not disclose the information with regard to outstanding advances with supporting vouchers before audit, the officials and personnel in position of the relevant periods are also to be surcharged for total amount of outstanding advances. Subsequently the Govt. in Finance Deptt. in their Circular No. 114/ F. Dt. 5.1.2004 has clearly instructed that advance against Govt. transaction cash book of P.S., ULBs and other organization is also come under surcharge proceedings.

The details of the outstanding advances as on 31.03.2018 are furnished below. What steps has been taken so far for adjustment of the outstanding advances and who is responsible for such lapses may be clarified to audit. The details of the outstanding advances as on 31.03.2018 are furnished below.

Details of Advance outstanding on accounts of Nimapara NAC as on 31.03.18					
Sl No	Name & designation of Advance holder	Vr No/ Date	Amount of advance outstanding	Purpose of Advance	Name of the Sanctioning Authority

			More than one year	Less than one year		
1	Jatin Prasad Das, Ex-EO	1995-96	21850		Court expenses	J.P. Mishra, Ex-EO
2	B.K.Dash, Advocate	03.06.2002	6100		Court expenses	Md. Aslam, Ex-EO
3	Basudev Electricals	19.09.2002	3000		Electrical goods	Md. Aslam, Ex-EO
4	Md. Aslam. Ex-EO	22.6.2004	5502		Salary Advance	Md. Aslam, Ex-EO
5	Md. Aslam. Ex-EO	12.02.2007	21000		Salary Advance	Md. Aslam, Ex-EO
6	Md. Aslam. Ex-EO	25.09.06	1500		Salary Advance	Md. Aslam, Ex-EO
7	N.K.Bastia, Carpenter	23.07.07	16000		Carpentry work	Md. Aslam, Ex-EO
8	N.K.Bastia, Carpenter	23.07.07	16000		Carpentry work	Md. Aslam, Ex-EO
9	N.K.Bastia, Carpenter	21.08.08	16000		Carpentry work	Md. Aslam, Ex-EO
10	Staff of NAC	6.11.07	29700		Festival Advance	Smt Kalyani Pattnaik, Ex Tahasildar, Nimapara, I/C EO
11	Rabinarayan Mohanty	18/20.7.09	2500		Eviction of encroachment	K.C. Dhir. Ex-Tahasildar, & I/C EO
12	Maa Engineering workshop	07/05.01.13	45000		Repair of Tractor	Suresh ch Pradhan, Ex-EO
13	Bijay Kumar Grahacharya, Amin	55/21.4.16	10000		Eviction of encroachment	Sri Ajay Ku Mohanty. EO
14	Bijay Kumar Grahacharya, Amin	222/17.8.17		6000	Eviction of encroachment	Sri Ajay Ku Mohanty. EO
15	Bijay Kumar Grahacharya, Amin	239/17.8.17		100000	Observance of LSG Day 2017 & Ward Sabha	Sri Ajay Ku Mohanty. EO
16	Bijay Kumar Grahacharya, Amin	223/17.8.17		50000	Observance of LSG Day 2017 & Ward Sabha	Sri Ajay Ku Mohanty. EO
17	Bijay Kumar Grahacharya, Amin	244/17.8.17		50000	Observance of LSG Day 2017 & Ward Sabha	Sri Ajay Ku Mohanty. EO
18	Bijay Kumar Grahacharya, Amin	276/13.9.17		50000	Observance of Sahid Dibas	Sri Ajay Ku Mohanty. EO
19	Bijay Kumar Grahacharya, Amin	527/23.12.17		20000	Purchase of Smart Phone for PMAY Work	Sri Ajay Ku Mohanty. EO
20	Bijay Kumar Grahacharya, Amin	582/20.1.18		4500	Observance of Republic Day	Sri Ajay Ku Mohanty. EO
21	Bijay Kumar Grahacharya, Amin	697/16.3.18		6000	Eviction of encroachment	Sri Ajay Ku Mohanty. EO
22	Bijay Kumar Grahacharya, Amin	727/28.3.18		42503	Preparation of Insurance for 2 numbers of Tractors	Sri Ajay Ku Mohanty. EO
23	Josabanta Sahoo, CI	436/03.11.17		36800	SHG capacity Building Training of Day NULM	Sri Ajay Ku Mohanty. EO

24	Manager, CESU, NED, Nimapada	714 to 717/27.3.18		410028	Towards Electricity dues in advance	Sri Ajay Ku Mohanty. EO
25	Staff of NAC	292/22.9.27 & 314/25.9.17		122000	Festival Advance	Sri Ajay Ku Mohanty. EO
			194152	897831		

Advance paid during the year

ADVANCE PAID ON ACCOUNT OF NIMAPADA NAC FOR THE YEAR 2017-2018

Sl.No	Name of the Advance Holder	Adv Payment Vr. No. & Date	Purpose of Advance	Amount	Remarks
1	Bijay Kumar Grahacharya	83/19.5.17	Harischandra Sahayata	4000	
2	Bijay Kumar Grahacharya	216/10.8.17	Observance of Independence day	5000	
3	Bijay Kumar Grahacharya	222/17.8.17	Eviction of Encroachment in Govt. Land	6000	
4	Bijay Kumar Grahacharya	239/17.8.17	Observance of LSG Day 2017 & Ward Sabha	100000	
5	Bijay Kumar Grahacharya	223/17.8.17	Observance of LSG Day 2017 & Ward Sabha	50000	
6	Bijay Kumar Grahacharya	244/17.8.17	Observance of LSG Day 2017 & Ward Sabha	50000	
7	Bijay Kumar Grahacharya	276/13.9.17	Observance of Saheed Dibas	50000	
8	Bijay Kumar Grahacharya	527/23.12.17	Purchase of Smart Phone for PMAY Work	20000	
9	Bijay Kumar Grahacharya	582/20.1.18	Observance of Republic Day	4500	
10	Bijay Kumar Grahacharya	697/16.3.18	Eviction of Encroachment in Govt. Land	6000	
12	Bijay Kumar Grahacharya	727/28.3.18	Preparation of Insurance for 2 nos. of Tractors	42503	
13	Employees of NAC	292/22.9.17	Festival Advance	225000	
14	Rabinarayan Satapathy, Accountant	314/25.9.17	Festival Advance	10000	
15	Josobant Sahoo	141/4.7.17	Purchase of Office Stationery	30000	
16	Josobant Sahoo	431/31.10.17	Purchase of Books for NAC library	20000	
17	Josobant Sahoo	436/03.11.17	SHG Capacity Building Training of DAY NULM	36800	
18	Manager, CESU, NED, Nimapada	714 to 717/27.3.18	Street Light & Kalyan Mandap Electricity Bill	410028	
			TOTAL	1069831	

ADVANCE ADJUSTED DURING THE YEAR 2017-2018:

ADVANCE ADJUSTED ON ACCOUNTS OF NIMAPADA NAC DURING THE YEAR 2017-2018

Sl.No	Name of the Advance Holder	Payment Voucher No. & Date	Purpose	Adjustment Vr.No. & date	Amount
1	Rabindra Nath Sahoo, Jr. Asst	590/09.12.16	Inauguration ceremony of Mahatma Gandhi & Biju Pattanayak Statue	160/10.7.17	24000
2	Manager, CESU, NED, Nimapada	800/31.3.17	Street Light & Kalyan Mandap Electricity Bill	24/13.6.17	604335
3	Bijaya Kumar Grahacharya, Amin	5746/28.11.11	Harischandra Sahayata	77/19.5.17	16000
4	Bijaya Kumar Grahacharya, Amin	483/07.10.16	Harischandra Sahayata	78/19.5.17	4000
5	Bijaya Kumar Grahacharya, Amin	397/14.9.16	Observation of Sahid Divas	95/24.5.17	15000
6	Bijaya Kumar Grahacharya, Amin	399/14.9.16	Observation of Sahid Divas	95/24.5.17	20000

7	Bijaya Kumar Grahacharya,Amin	83/19.5.17	Harischandra Sahayata	31/27.7.17	4000
8	Bijaya Kumar Grahacharya,Amin		Observance of Independence day	139/18.1.18	5000
9	Jasobant Sahoo,CI	141/04.7.17	Purchase of Office Stationery	224/17.8.17	30000
10	Jasobant Sahoo,CI	431/31.10.17	Purchase of Library Books	736/29.3.18	20000
11	Staff of NAC	455/25.9.16, 292/22.9.17 & 314/25.9.17	Festival Advance	Adjusted through salary	225500
			T O T A L :		967835

FESTIVAL ADVANCES:

Details of Festival Advance Paid and Adjusted during 2017-18

SI No.	Name of the staff	Advance	Festival	Total	Advance	Advance
		unadjusted as on 01.04.17	advance paid		Adjusted	outstanding as on 31.03.18
1	Sri Rabindra Nath Sahoo, JA	7500	15000	22500	15000	7500
2	Sri Sarat chandra Nanda	7500	15000	22500	15000	7500
3	Sri Narayan Sethy, OP	7500	15000	22500	15000	7500
4	Sri Surya Narayan Ojha, Peon	7500	15000	22500	15000	7500
5	Sri Rabinarayan Mohanty, T.S.	7500	15000	22500	15000	7500
6	Sri Jasobant Sahoo, C/I	7500	15000	22500	15000	7500
7	Sri Rakesh Ku Sahoo	7500	15000	22500	15000	7500
8	Sri Rajkishore Pradhan, FC	7500	15000	22500	15000	7500
9	Sri Brundaban Ghadei, Sweeper	7500	15000	22500	15000	7500
10	Sri Ramesh Ch Ghadei, Sweeper	7500	15000	22500	15000	7500
11	Sri Bijay Kumar Patra, FC	7500	15000	22500	15000	7500
12	Sri Kanhu charan Gochhayat, Sweeper	7500	15000	22500	10500	12000
13	Smt Haramani Dei, Sweeper	7500	15000	22500	15000	7500
14	Sri Bijay Kumar Grahacharya, Amin	7500	15000	22500	15000	7500
15	Sri Rabinarayan Satapathy, Accountant	0	10000	10000	5000	5000
16	Ms Siprarani Sahoo, C.O.	5000	10000	15000	10000	5000
17	Jayanti Bewa, Sweeper	2500	5000	7500	5000	2500
	TOTAL	112500	235000	347500	225500	122000

Improper Maintenance of Advance ledger.

As per Rule 136 to 140 of Odisha Municipal Rules, 1953 advances shall be regularly and promptly adjusted and any unspent balance of an advance shall be immediately refunded. The different accounts in the advance ledger shall be balanced quarterly and signed by the Executive Officer.

On checking the advance ledger with vouchers and accountant cash book it was revealed that the ledger has not been balanced and signed by the Executive officer quarterly. Due to lack of quarterly verification of the advance ledger, there may be a chance of lapses in the maintenance of the same. In response to POM, the local authority assured to follow the audit suggestion further.

Non reflection of advance adjustment in the Accountant Cash Book

On scrutiny of the Accountant cash book for the year 2017-18, it was revealed that the advance payments are booked as expenditure in the cash book but the adjustments of advances are not reflecting in the inner column of the expenditure side of the cash book. Further the balancing of the advances and the outstanding advance position were not reflected in the closing balance of the cash book separately. In response to POM, the local authority replied that as per OMR-2012 cash book means a book of original entry of cash receipt and disbursement.

YEAR WISE BREAK UP OF OUTSTANDING ADVANCES

Year	Amount
Prior to 2010-11	139152.00
2010-11	0.00
2011-12	0.00
2012-13	45000.00
2013-14	0.00
2014-15	0.00
2015-16	0.00
2016-17	10000.00
2017-2018	897831
Total	1091983

ADVANCES OUTSTANDING FOR THE YEAR 2016-17 AS ON 31.3.2018:-

In pursuance of G.O. no. 2221/F, Dt.08-03-2002 read with letter no. 15179/DLFA ,28-09-13 of Director, Local Fund audit, Odisha, advances remaining outstanding for more than one year is to be treated as loss to the govt. fund .Accordingly the advances outstanding for the year 2016-17 and not adjusted till dt.31.3.18 to the tune of Rs.10000.00 is surchargeable.For such ,Sri Bijay Kumar Grahacharya ,Amin who has been paid and Sri Ajay Kumar Mohanty,E.O. who has sanctioned such advances are found to be held equally responsible.

Person(s) Responsible for this paragraph

Sno	Name	Designation	Adress	Amount(In Rs.)
1	Sri Ajaya Kumar Mohanty	Executive Officer	Nimapara N.A.C.,Nimapara,Puri	5000
2	Sri Bijay Kumar Grahacharya	Amin	Nimapara N.A.C.,Nimapara,Puri	5000

PARA: 9 **GRANTS**

Nimapara NAC - 2017-2018

S/no	Grants Outstanding as on (DD MM YYYY)	Grants Outstanding (In Rs:)	Grants Received during the Year under Audit(In Rs:)	Total(In Rs:)	Grants Spent during the Year under Audit(In Rs:)	Grants unspent as on (DD MM YYYY)	Grants unspent (In Rs:)	Remarks
1	01-04-2017	81053476.00	51451700.00	132505176.00	40707694.00	31-03-2018	91797482.00	
	GRAND TOTAL	81053476.00	51451700.00	132505176.00	40707694.00		91797482.00	

Comments :

Non utilisation of Government grant.

As per Rule 171 (2) of O.G.F.R , unless it is otherwise ordered by Government , the grant will be spent upon the object within a reasonable time , if no time has been fixed by the sanctioning authority.

As per rule 171 (3) (a) of OGFR the reasonable time means one year from the date of issue of the letter sanctioning the grant even though the period extends beyond the financial year. Immediately on the expiry of the period of one year from the date of sanction, unspent balance of grant should be surrendered to government.

On scrutiny the grant register, accountant cash book of the NAC for the year 2017-18 it was revealed that a huge amount of unspent grant to a tune of Rs.91797482 .00 is pending for utilisation with NAC account as on 31.03.2018. Non utilisation of grants leads to non achievement of govt target and does not fulfil the aim & objectives of the grant in aid. The local authority is asked to provide reasons for non-utilisation of such grants that pending with the NAC account.

The details of Receipt and Expenditure of Govt grants are furnished below.

DETAILS OF RECEIPT AND EXPENDITURE OF GRANTS OF NIMAPARA NAC FOR THE YEAR 2017-18

SI No.	Name of the Grant	OB as on 01.04.17	Receipt during 2017-18	Total	Expenditure during	C.B. As on 31.03.18	Percentage of utilization of grant
					2017-18		
1	Maintenance of Road & Bridges	4532398	2209000	6741398	2443459	4297939	36.25
2	Road Maintenance (H.C.)	253206	0	253206	0	253206	0.00
3	Road Development	3949355	0	3949355	2984316	965039	75.56
4	Non Residential Building	713341	316000	1029341	0	1029341	0.00
5	MLA LAD	75291	0	75291	0	75291	0.00
6	MP LAD	1165798	0	1165798	0	1165798	0.00
7	Solid Waste Management	615874	0	615874	0	615874	0.00
8	Swachha Bharat Mission	3215638	3648250	6863888	972809	5891079	14.17

9	SJSRY	39291	0	39291	0	39291	0.00
10	OULM/NULM	499151	606800	1105951	784934	321017	70.97
11	NRV	57500	0	57500	0	57500	0.00
12	12th & 13th FCA	1220789	0	1220789	1022754	198035	83.78
13	14th FCA	8861060	8295000	17156060	4747991	12408069	27.68
14	Octroi Compensation	10798575	15782000	26580575	12335098	14245477	46.41
15	Souhalaya and Public toilet	1099550	0	1099550	0	1099550	0.00
16	Construction of CC road	244040	0	244040	0	244040	0.00
17	Entertainment tax	-49350	0	-49350	0	-49350	0.00
18	Performance based Incentives	1969282	0	1969282	1291505	677777	65.58
19	Protection & Conservation water bodies	278620	0	278620	122560	156060	43.99
20	Protection of Govt land & boundary wall	1102271	0	1102271	325882	776389	29.56
21	Motor Vehicle Tax (MVT)	2731891	1553000	4284891	883331	3401560	20.62
22	Devolution fund	11904202	5280000	17184202	737329	16446873	4.29
23	Creation and Maintenance of capital assets	2835000	1402000	4237000	0	4237000	0.00
24	Dev of Park, Greenery & Aforestation	256000	0	256000	0	256000	0.00
25	Economic Census	240	0	240	0	240	0.00
26	FDR	740609	0	740609	0	740609	0.00
27	Harischandra Sahayata Yojana	192000	200000	392000	59000	333000	15.05
28	Remuneration of Accountant & MIS	-597420	0	-597420	0	-597420	0.00
29	Election	19944	0	19944	0	19944	0.00
30	Old Age Pension	3980100	4856200	8836300	5030100	3806200	56.93
31	Pension and Basic Services	7868270	7252000	15120270	939760	14180510	6.22
32	NFBS	0	0	0	20000	-20000	0.00

33	District Innovative Fund	25000	8400	33400	0	33400	0.00
34	Remuneration of Local Representatives	63560	43050	106610	14715	91895	13.80
35	Super cyclone fund	0	0	0	0	0	0.00
36	Training of Mason	41000	0	41000	0	41000	0.00
37	Computer Room Accessories	319200	0	319200	0	319200	0.00
38	Biometric Grants	19400	0	19400	0	19400	0.00
39	Jn NURM- CITY BUS	10012800	0	10012800	5992151	4020649	59.84
	Grand Total	81053476	51451700	132505176	40707694	91797482	30.72

YEAR WISE BREAK UP OF UNUTILISED GRANTS

Prior to 2015-16- Rs.18075270.00

2015-16- Rs.21830678.00

2016-17 - Rs.41147528.00

2017-2018-Rs.10744006.00

Total: Rs.91797482.00

The details of grants utilized out of Octroi Compensation grants are furnished below.

SI No	Heads of Expenditure	Amount
1	Payment to Service Provider	1866642
2	Salary (4207528+254008)	4461536
3	Computer Conumables	4902
4	Internet & Broadbnd & Telephone exps.(31935+3188)	35123
5	Public lighting	1043211
6	Fuel	181835
7	Electrical Materials	1012623
8	Purchase of Photo Copier	51450
9	Developmental works	949227
10	Street Light electricity bill	2241730
11	Sanitary Materials	486819
	TOTAL	12335098

Diversion of funds:-

No such diversion of Govt. grants has been made during the year under audit.

PARA: 10 UTILISATION CERTIFICATE

Nimapara NAC - 2017-2018

S/no	U.C Outstanding as on (DD MM YYYY)	U.C Outstanding(In Rs:)	U.C due for submission during the period under Audit(In Rs:)	Total(In Rs:)	U.C Submitted during the period under Audit(In Rs:)	U.C needs to be submitted as on outstanding as on (DD MM YYYY)	U.C needs to be submitted as on outstanding (In Rs:)	Remarks
1	01-04-2017	82421981.00	40707694.00	123129675.00	20443705.00	31-03-2018	102685970.00	
	GRAND TOTAL	82421981.00	40707694.00	123129675.00	20443705.00		102685970.00	

Comments :
PARA NO.-10.1:Details of U.C. submitted during the year 2017-18:-

Name of Grants	Year of accounts	Amount involved	Lr.No./Date
4 th S.F.C.	2016-17	14508000.00	1290/26.7.17
Devolution funds	2015-16	2654000.0	2012/16.11.17
Maint. Of R&B	-do-	1215218.00	-do-
Road Development	-do-	920000.00	-do-
Total		4789218.00	
Maint.of NRB	2014-15	400000.00	-do-
Road Development	-do-	182583.00	-do-
13 th FCA	-do-	563904.00	-do-
Total		1146487.00	
Grand Total		20443705.00	

PARA NO.-10.2:YEAR WISE BREAK UP OF U.C. OUTSTANDING (to be submitted):-

YEAR OF ACCOUNTS	AMOUNT INVOLVED
Prior to 2012-13	7939401.00
2012-13	8682308.00
2013-14	8306190.00
2014-15	7721357.00
2015-16	3634590.00
2016-17	25694430.00
2017-18	40707694.00
Total	102685970

From the above table it is clearly evident that the U.C. pending for submission is highly alarming. The present E.O. is advised to take adequate steps for early submission of U.C. to proper quarters and compliance reported.

PARA: 11 MISAPPROPRIATION & DEFALCATION

11.1 - Non credit of collection amount through MRs to DCR and cash book.AOSP-3							
While checking the Money receipt books with Daily collection register (DCR) of Sri Bijaya Kumar Patra, it was found that an amount of Rs.197.00 has been collected vide following receipts but not taken to DCR and cash book. The less credit of above amount is suggested for recovery from the person held responsible which is mentioned below.							
Sl.No	Head of account	Book No.	Receipts Numbers	Total amount collected (in Rupees)	Total amount deposited (in Rupees)	Discrepancies to be deposited (in Rupees)	Remarks
1	Slaughter House	81	8047	40	20	20	
2	(Cabin License) U/S 307	84	8308	150	105	45	
3	(Cabin License) U/S 307	86	8538	60	30	30	
4	Auto parking	90	8901 to 8934	102	0	102	
	TOTAL			352	155	197	Taken to cash book Page no-1
In response to audit objection memo the local authority has recovered the amount from Sri Patra vide M.R.No.9209dt.9.7.2018. Hence, it has been verified the objection is dropped. An amount Rs 197.00 has been deposited in cash book vide page no-1 dated 09.07.18.							

PARA: 12 LOSS OF STOCK & STORE

12.1 -
Nocomments.

PARA: 13 AUDIT OF RECEIPTS

13.1 - Non maintenance of DCB register of holding taxes for the year 2017-18			
In spite of issue of audit objection memo and several verbal approach, the local Authority failed to submit DCB register of holding taxes for the year 2017-18 to audit for verification. On the basis of the last year total demand, the current demand for the year 2017-18 has been assessed. The holding wise posting of the demand, collection amount during the year and balance amount to be collected as on 31.03.2018 has not been derived. This shows the lapses on the part of the officials in charge of tax section in performing their duties, which may result loss of collection of NAC dues in time in future. Further it was noticed that the outstanding position of taxes as on 31.03.2018 is as follows. In DCB figure current collection of taxes includes current collection reflected in financial statement + Rebate allowed.			
Name of the Taxes	Current collection	Rebate allowed	Total collection
Holding Taxes	191686.5	10148	201834.5
Lighting Taxes	93308.75	5074	98382.75

Water Taxes		93308.75				5074				98382.75				
DEMAND, COLLECTION, AND BALANCE STATEMENT OF NIMAPADA FOR THE 2017-2018														
Sl.NO.	Name of the Tax & fees	DEMAND			COLLECTION				BALANCE			Percentage of collection		
		Arrear	Current	Total	Arrear	Current	Total	Rebate	Arrear	Current	Total	Arrear	Current	Total
1	Holding Tax	2117211.50	575424	2692635.50	226309.50	201834.5	428144.00	10148	1890902.00	373589.50	2264491.50	10.689036	35.08	15.90
2	Lighting Tax	985122.75	287712	1272834.75	112154.75	98382.75	210537.50	5074	872968.00	189329.25	1062297.25	11.38485	34.19	16.54
3	Water Tax	945078.75	287712	1232790.75	112206.75	98382.75	210589.50	5074	832872.00	189329.25	1022201.25	11.872741	34.19	17.08
	Total	4047413.00	1150848	5198261.00	450671.00	398600.00	849271.00	20296.00	3596742.00	752248.00	4348990.00	33.95	103.47	49.52

From the above it could be ascertained that the %age of collection of Holding taxes etc. is very less which is miserable and affects the financial position of the N.A.C.. This is due to improper follow up action of the Tax section In-Charge and the local authority. However the local authority is advised to ensure cent percent collection of the outstanding taxes as per Odisha Municipal Rules and compliance reported..

13.2 - Non Production of files and registers in support of Assessment of New Holdings

In spite of issue of several verbal requisitions, the local Authority failed to submit Assessment register of holding tax for the year 2017-18. Audit seeks information regarding the number of new holdings added in the NAC during the year 2017-18. Detail information of new holdings along with requisite files was not produced to audit.

In response of POM, the local authority replied that Mr. Rabi Narayaan Mohanty , Tax Daroga is in charge of Assessment Register and he has been asked to produce the same at the time of Exit conference.

13.3 - Miserable condition of Arrear Holding Tax collection.

Para 13.3.1-As per Rule-175 of Odisha Municipal Rules, 1953, the municipality/NAC shall be divided into circles for the purpose of collection of taxes. Each circle shall be numbered and a Tax Collector shall be appointed in charge of one or more circles. The O.M. Act, 1950 stipulated u/s 158, that notification shall be made and posted in the office of the Municipality declaring day(s) and time for receipt of taxes, u/s 159(2) any tax on the annual value of holdings shall be payable quarterly instalment and every such instalment shall be deemed to be due on the first day of the quarter in respect of which payable. u/s 159-A(1)&(2) a resolution may be passed in the Municipal Council to grant a rebate in respect of tax paid within stipulated period i.e. the rebate may be allowed not exceeding 10 per cent (paid within 30 days) and 5 per cent (paid beyond 30 days and within 60 days). Further, u/s 160 of the Act, a receipt signed by the tax collector or any other officer authorized by the E.O. was to be given against each payment of tax. Also as per Rule-201(2) and Rule-202 of O.M. Rules, 1953, the NAC/ Municipality may establish a system of reward and punishment to tax collector to ensure best results in collection of tax.

On checking of relevant records, registers and Receipt book of Holding Tax, it was revealed that Nimapara NAC consists of 11 nos of wards and no specific circle exists for collection of taxes. The taxes are collected ward wise by engaging Tax Collectors. The taxes are received throughout the year and no notification has been made declaring day(s) and time for receipt of taxes. No computer data base has been made relating to assessment of holding tax, number of holdings, demand of tax, collection of tax and arrear taxes outstanding for collection.

It is to mention here that the NAC has not yet established any system of rewards and punishments to tax collector to ensure best results in collection of tax. As, no remedial measures for effective realisation of revenue has been taken, huge arrears are rolling for years together with owners of the houses which indicates the inefficiency and ineffectiveness of collection of Holding Taxes.

As per Section 161(1) of the Orissa Municipal Act, 1950 if the sum due on account of any tax is not paid within sixty one days from the date on which it became due, the Executive Officer shall cause to be served on the person liable to pay the same a notice in the prescribed form. If still the dues are not collected, the Municipality/NAC is armed with Section 162 of the Act to levy by distress and sale of any movable property belonging to the defaulter wherever found, or of any movable property belonging to any other person which may be found within the holding in respect of which such defaulter is liable to such tax. In spite of all these provisions under Section 161(1), 162,163,164,165 and 166, if the municipality fails to realize the arrear tax by distress and sale, according to Section 169 the Municipality may at any time apply to the District

Collector for the recovery of the whole or any part of any arrear as an arrear of Land Revenue. Again as per Section 170 of the Act, the Municipality instead of proceeding by distress and sale or in case of failure to realize the whole or any part of any tax, the municipality may sue the person liable to pay the same in any court of competent jurisdiction. Further it was found that though the system of penalty was there, yet there was no dictation of breach of tax rule as per Rule 553 of the OM rules 1953.

PARA.13.3.2-Time Barred Dues.

As per section 346 of the Odisha Municipal Act, 1950, no distraint shall be made, no suit shall be instituted and no prosecution shall be commenced in respect of any sum due to a municipality under this Act, after the expiration of a period of three years from the date on which distraint might first have been made, a suit might first have been instituted, or prosecution might first have been commenced, as the case may be in respect of such sum It was revealed from the available records that no Demand notice U/s 161 or distress warrant u/s 162, 163 was issued during the year by NAC authorities to check the loss to the Municipal Fund. No demand notice has been issued to the tax defaulters after expiry of 61 days of tax due date during the financial year 2017-18. The Local authority failed to produce warrant issue register and Assessment register during the period of audit. Hence it was not possible to calculate the year wise break up of outstanding taxes .

13.4 - Non collection of licence fees from Telecommunication Infrastructure Towers TIT within NAC area.

As per notification No.6875- Gen(TEL)-06/2007.com dated 16.08.2007 vide Annexure A -clause-3, the fee structure (Non Refundable) of Notified Area Council for permission to erect and operate TIT is as follows. The License fee was Rs.10000.00 per tower and the annual Renewal fee- Rs.1000.00 per year. As per clause-7, In case the service provider fails to apply for renewal of license in time, penalty @ Rs.100/per month shall be levied in addition to the renewal fee. Again as per NAC demand letter no.166506/13.12.08, Rs.120.00 has been charged towards generator per each tower.

The Licence fee and Annual Renewal fee for permission to erect & operate TIT has been changed vide HUD Notification No.28334/31.12.2014 in which it was stated that the fees for granting permission for new approval in a N.A.C. area was Rs. 50,000/- & as required vide Para 13 of the above G.O. the renewal licence fee for interval of 3 Years was 10% of the installation charges i.e. 5000/- for N.A.C. area. Further it was stated in the above G.O. that the penalty in case of no deposit of renewal licence fee in time was rupees 10,000/- per month basis on the above G.O. Scrutiny of the related files & registers it was revealed that there are 15 Nos. of Towers relating to different service providers are providing service during the year 2017-18. Out of which except BSNL other service provider has been paying fees in a regular interval. The demand collection balance of different TITs are listed below for reference.

SI No.	Name of the telephone tower Provider with date of permission	No. of Towers	Total Arrear demand as on 01.04.2017	Current Demand				Total Demand	Collected amount	Balance as on 31.03.2018
				License Renewal Fee Rs.5000/ 3yrs (15-16 to 17-18)	Fine @10000/ month for non renewal per tower	Generator Charges per tower per yr Rs.120	Total			
1	1ATC/ESSAR -21.10.08	2	21360	0	0	240	240	21600	0	21600
2	VoDAFONE/ HUTCH 2007-08	2	1844	0	0	240	240	2084	0	2084
3	RELIANCE 27.08.08	3	23000	0	0	360	360	23360	0	23360
4	BHARATI INFRATEL -19.07.2007	1	3711	0	0	120	120	3831	0	3831

5	BSNL ,16.08.2007	3	367800	15000	120000	360	135360	503160	0	503160
6	AIRCEL- 03.08.2007	3	202800	0	0	360	360	203160	0	203160
7	WTT (TATA TELE SERVICE) -17.08.08, TAKEN OVER BY ATC w.e.f. 07.06.16	1	9160	0	0	120	120	9280	0	9280
Total		15	629675	15000	120000	1800	136800	766475	0	766475

The local authority has been advised to recover the pending dues from the service providers. However as on dt.31.3.18, a sum of Rs.(766475-629675)=Rs.136800.00 is t outstanding against the BSNL. It seems that the local authority is not taking sincere effort to realise the outstanding dues from the defaulters (BSNL authority). Thus it is ascertained that a total sum of Rs.136800.00 is sustained as loss due to non-collection of rent from the defaulters as on dt.31.3.18 . As such the amount is suggested for recovery from the persons responsible for collection of arrear dues. The E.O., Sri Ajay Kumar Mohanty & Sri Rakesh Kumar Rout, Tax Collector are found to be held responsible for such loss.

Person(s) Responsible for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Sri Ajaya Kumar Mohanty	Executive Officer	Nimapara N.A.C., Nimapara, Puri	68400
2	Rakesh Kumar Rout	Tax Collector	Nimapara N.A.C., Nimapara, Puri	68400

13.5 - D.C.B. of Market Complex

On scrutiny of the DCB Register of Market Complex it is noticed that there are 43 numbers of Shop Room against which monthly rent was collected on monthly basis as per the information supplied to Audit. Out of the 43 numbers of shops, one shop let out to Sri Dinamani Das was exempted w.e.f. 01.4.17 to 31.3.18 on the ground that the shop room was damaged & under construction. The details of the DCB position shop room wise is furnished below for reference. The arrear demand against the defaulter may be collected in an urgency basis and suitable action against non paying tenants may be insisted in order to check the loss of NAC revenue.

SI No.	Name of the tenant	Monthly Rent	Arrear dues as on 01.4.17	Annual Demand	Total	Arrear	Current	Total	Arrear balance as on 31.3.18	Current balance as on 31.3.18	TOTAL
1	Dharmananda Behera	300	13440	3600	17040	8760	300	9060	4680	3300	7980

2	Abhimanyu Sahu	300	290	3600	3890	300	1800	2100	-10	1800	1790
3	Alok Ku. Bastia	300	760	3600	4360	300	900	1200	460	2700	3160
4	Ashok Ku Mishra	300	290	3600	3890	300	3300	3600	-10	300	290
5	Babaji Sahoo	400	390	4800	5190	400	2400	2800	-10	2400	2390
6	Bana Bihari Sahoo	300	250	3600	3850	300	3300	3600	-50	300	250
7	Bhagabat Swain	300	290	3600	3890	300	3300	3600	-10	300	290
8	Bidhyadhar Mangaraj	300	280	3600	3880	0	3600	3600	280	0	280
9	Bishnu Prasad Mishra	300	5100	3600	8700	310	0	310	4790	3600	8390
10	Chhabila Pradhan	300	10840	3600	14440	2600	300	2900	8240	3300	11540
11	Debaraj Mishra	300	290	3600	3890	0	900	900	290	2700	2990
12	Deepti Ranjan Mohanty	300	290	3600	3890	300	900	1200	-10	2700	2690
13	Dhobei Ch. Khuntia	300	290	3600	3890	0	300	300	290	3300	3590
14	Dibyasinga Mishra	400	390	4800	5190	400	4300	4700	-10	500	490
15	Dinamani Das	500	3500	6000	9500	6630	510	7140	-3130	5490	2360
16	Durga Ch. Mishra	300	2580	3600	6180	2790	310	3100	-210	3290	3080
17	Haramohan Samantray	400	390	4800	5190	400	2400	2800	-10	2400	2390
18	Haraprasad Mishra	500	7415	6000	13415	3570	510	4080	3845	5490	9335
19	Himadri Sekhar Mohanty	400	14085	4800	18885	9440	0	9440	4645	4800	9445
20	Jitendra Kumar Nayak	500	820	6000	6820	0	0	0	820	6000	6820
21	Kahnu Charan Swain	400	10900	4800	15700	0	0	0	10900	4800	15700
22	Kailash Chandra Sahoo	500	1970	6000	7970	3000	3000	6000	-1030	3000	1970
23	Khetramani Mishra	300	290	3600	3890	300	3300	3600	-10	300	290
24	Laxmidhar Baral	300	360	3600	3960	0	910	910	360	2690	3050
25	Laxmidhar Sahu	400	11540	4800	16340	11760	2050	13810	-220	2750	2530
26	Mahadev Mishra	300	290	3600	3890	600	600	1200	-310	3000	2690
27	MD khaddir	300	300	3600	3900	300	3000	3300	0	600	600
28	Panchanan Senapati	300	3480	3600	7080	3720	300	4020	-240	3300	3060
29	Purna Ch. Lenka	400	2400	4800	7200	0	2830	2830	2400	1970	4370
30	Rabindra Ku. Mishra	300	290	3600	3890	300	3300	3600	-10	300	290
31	Rajkishore Sahu	300	5030	3600	8630	0	0	0	5030	3600	8630
32	Ramesh Ch.Nayak	400	4680	4800	9480	4920	0	4920	-240	4800	4560
33	Rasmiranjan Mohanty	300	250	3600	3850	0	3600	3600	250	0	250
34	Sanatan Lenka	400	390	4800	5190	400	2400	2800	-10	2400	2390
35	Satyaban sahu	300	3590	3600	7190	2790	310	3100	800	3290	4090
36	SBI ATM	4000	0	48000	48000	0	48000	48000	0	0	0
37	Khetramohan Sahu	400	9330	4800	14130	0	0	0	9330	4800	14130
38	Sudam sahu	300	260	3600	3860	300	2700	3000	-40	900	860
39	Sudhasnu Sekhar Mohanty	500	19020	6000	25020	0	0	0	19020	6000	25020
40	Surendra Ku Patra	300	1170	3600	4770	1550	930	2480	-380	2670	2290
41	Trilochan Mohanty	300	270	3600	3870	300	1800	2100	-30	1800	1770
42	R.N.Khuntia	300	0	3600	3600	300	900	1200	-300	2700	2400
43	Girija Kanta Biswal	300	0	3600	3600	300	300	600	-300	3300	3000

TOTAL :		137790	223200	360990	67940	109560	177500	69850	113640	183490
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It is ascertained that a total sum of Rs.183490.00 is sustained as loss due to non-collection of rent from the market complex as on dt.31.3.18 out of which a sum of Rs.(183490-137790)=Rs.45700 is liable to be surcharged .With regard to less collection of monthly rent from tenants of shops allotted in market complex the local authority replied that the sincere steps will be taken to collect arrear dues from the defaulters. The E.O. is advised to take all out effort for recovery of the arrear dues from the above tenants at the earliest possible time.

Person(s) Responsible for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Sri Ajaya Kumar Mohanty	Executive Officer	Nimapara N.A.C.,Nimapara,Puri	22850
2	Bijay Kumar Patra	Tax collector	Nimapara N.A.C.,Nimapara,Puri	22850

13.6 - DCB position and low percentage of Tax collection

On scrutiny of the related records and registers for the year 2017-18, it was revealed that the DCB register has not been maintained up-to-date. Due to non maintenance of DCB register the correct position of arrear demand of Holding, Light and water taxes against one particular tax payer could not be rightly assessed. The Demand, Collection and Balance of Taxes/Rents/Fees of Nimapara NAC for the year 2017-18 was prepared on basis of previous audit report and from the current year account. The DCB positions are as follows:

DEMAND, COLLECTION, AND BALANCE STATEMENT OF NIMAPADA FOR THE 2017-2018														
SI.NO.	Name of the Tax & fees	DEMAND			COLLECTION				BALANCE			Percentage of collection		
		Arrear	Current	Total	Arrear	Current	Total	Rebate	Arrear	Current	Total	Arrear	Current	Total
1	Holding Tax	2117211.50	575424	2692635.50	226309.50	201834.5	428144.00	10148	1890902.00	373589.50	2264491.50	10.69	35.08	15.9
2	Lighting Tax	985122.75	287712	1272834.75	112154.75	98382.75	210537.50	5074	872968.00	189329.25	1062297.25	11.38	34.19	16.54
3	Water Tax	945078.75	287712	1232790.75	112206.75	98382.75	210589.50	5074	832872.00	189329.25	1022201.25	11.87	34.19	17.1
4	Market Complex(House Rent)	137790.00	223200	360990.00	67940.00	109560.00	177500.00	0.00	69850.00	113640.00	183490.00	49.31	49.09	49.2
5	License Fees U/S 290 / TradeLicense	15883.00	646770	662653.00	0.00	646770.00	646770.00	0.00	15883.00	0.00	15883.00	0	100	97.6
6	License Fees U/S 307	465280.00	152802	618082.00	31550.00	42270.00	73820.00	0.00	433730.00	110532.00	544262.00	6.781	27.66	11.9
7	Tank	12870.00	45235	58105.00	0.00	45235	45235.00	0.00	12870.00	0.00	12870.00	0	100	77.9
8	Cocunut Tree	1485.00	82620	84105.00	0.00	82620.00	82620.00	0.00	1485.00	0.00	1485.00	0	100	98.2
9	Daily Weekly Market	0.00	214336	214336.00	0.00	214336.00	214336.00	0.00	0.00	0.00	0.00		100	100
10	Parking Fees	0.00	593140	593140.00	0	593140	593140.00	0.00	0.00	0.00	0.00		100	100
11	Telephone Towers	629675.00	136800	766475.00	0.00	0.00	0.00	0.00	629675.00	136800.00	766475.00	0	0	0
12	Revenue derived from Municipal	0	225200	225200.00	0.00	225200	225200.00	0.00	0.00	0.00	0.00		100	100

properties(Kalyan Mandap-212000+other lease rentals(95820-82620 for coconut trees=13200)														
TOTAL	5310396.00	3470951	8781347.00	550161.00	2357731.00	2907892.00	20296	4760235.00	1113220.00	5873455.00	10.36	67.93	33.1	

In DCB figure current collection of taxes includes current collection of Holding Taxes etc. reflected in financial statement + Rebate allowed.

Name of the Taxes	Current collection	Rebate allowed	Total collection
Holding Taxes	191686.5	10148	201834.5
Lighting Taxes	93308.75	5074	98382.75
Water Taxes	93308.75	5074	98382.75

In response to POM, the local authority replied that the tax collection percentage has been increased as compared to previous years. Steps are taken to enhance the tax collection in coming years.

13.7 - Non auction of Sairat of NAC

The following sairats of NAC were not auctioned during the year 2017-2018. POM was served on the local authority to clarify the reasons of non auction of these properties. In response to POM, the local authority replied that the Sairats those are not fit for lease will be excluded from fixing of upset price in coming years. As the above sairats are not given lease, it is considered as loss to NAC. Thus a sum of Rs.14157.00 is kept under objection till the completion of lease process.

Non auction of Sairat Sources of N.A.C. Nimapara		
SI No	Name of the Sairat NAC Property	Upset Price
Tanks		
1	Gandeimaa Tala	6050
2	Kiakanta Gaon munda Pokhari	363
3	Panda danda gadia	242
4	Kasinath Chouka	242
5	Padei gadia	242
6	Naran Pradhan Chouka	242
7	Bauribandhu sundara Chouka	242
8	Talaandhia jor	242
9	Mahadia maati Tal	242
10	Renda Pokhari	6050

	Total	14157
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13.8 - Trade licence/licence fee U/S 290

On scrutiny of trade license fees collection register with respect to receipt books, it was noticed that trade license fees has been collected from 432 numbers of different trade institutions including banks, insurance, finance companies, petrol pumps, Kalyan Mandaps and other business units during the year 2017-18. The license fees were levied on the trading organisations as per the amount fixed by the council during the year 2014-15. The rates of license fees were not revised since then. No bigger business institution is provided trade licenses during the year 2017-18. The abstract position of trade license collection is furnished below.

TRADE LICENCE, U/S- 290					
Sl. No.	Year	Traders Name	Trade	Amount Paid	M.R. No. & Date
1	2017-18	Branch Manager INDUSIND Bank, Nimapara	Bank	5000.00	4727/18.05.17
2	2017-18	Branch Manager UCO Bank, Nimapara	Bank	5000.00	7232/11.12.17
3	2017-18	Branch Manager State Bank Of India, Nimapara	Bank	5000.00	7061/19.01.18
4	2017-18	Branch Manager, HDFC Bank, Nimapara	Bank	5000.00	4729/26.07.17
5	2017-18	Branch Manager Central Bank of India, Nimapara	Bank	5000.00	7060/19.01.18
6	2017-18	Branch Manager CANARA Bank, Nimapara	Bank	5000.00	7083/31.03.2018
7	2017-18	Branch Manager AXIS Bank, Nimapara	Bank	5000.00	4055/08.05.17
8	2017-18	Branch Manager Nilanchala Gramya Bank, Nimapara	Bank	5000.00	7014/03.11.17
9	2017-18	Branch Manager, Punjab National Bank, Nimapara	Bank	5000.00	7062/19.01.18
10	2017-18	Branch Manager New India Assurance, Nimapara	Insurance Com.	5000.00	4728/22.05.17
11	2017-18	Branch Manager Bajaj Alliance, Nimapara	Insurance Com.	5000.00	4719/02.05.17
12	2017-18	Branch Manager LIC India, Nimapara	Insurance Com.	5000.00	4726/16.05.17
13	2017-18	Manager Bandhan Finance Pvt. Ltd, Nimapara	Pvt. Finance	5000.00	4717/27.04.17
14	2017-18	Manager Muthoot Finance Pvt. Ltd, Nimapara Branch	Pvt. Finance	5000.00	4716/25.04.17
15	2017-18	Manager Manappuram finance Pvt. Ltd, Nimapara Branch	Pvt. Finance	5000.00	4722/11.05.17
16	2017-18	L&T Finance Pvt. Ltd.	Pvt. Finance	5000.00	4051/08.05.17
17	2017-18	Bharat Finance Enclusion Ltd.	Pvt. Finance	5000.00	7252/19.03.18
18	2017-18	Manager Muthoot Fincrop Pvt. Ltd, Nimapara Branch	Pvt. Finance	5000.00	7236/10.01.18

			TOTAL-	90000.00	
19	2017-18	Basudev filling Station (Bharat Petroleum) Nimapara	Petrol Pump	1000.00	4039/28.04.17
20	2017-18	Pioner Auto Fuils, Nimapara (Indian Petroleum)	Petrol Pump	1000.00	4037/15.04.17
			TOTAL-	2000.00	
21	2017-18	J.B.S. Bar & Resturant	Alcohol	1000.00	4015/22.12.17
22	2017-18	Bear Parlor, Nimapara	Alcohol	1000.00	7008/01.11.17
23	2017-18	Mohanty F.L. Off Shop, Nimapara	Alcohol	1000.00	7007/01.11.17
			TOTAL-	3000.00	
24	2017-18	M/s Addlib Adv. Bhubaneswar, Nimapara (2 Nos.) Hording	Hording	2000.00	7069/12.02.18
25	2017-18	M/s Prince, Cuttack (Hording) (3 Nos.)	Hording	3000.00	7253/26.03.18
26	2017-18	M/s. Chitralok, Bhubaneswar (1 No.)	Hording	1000.00	4034/11.04.17
27	2017-18	D.A.V. Public School Hording	Hording	1000.00	7165/29.01.18
			TOTAL-	7000.00	
28	2017-18	Sailotus Kalyanmandap,	Mandap	1000.00	7294/05.07.2018
29	2017-18	Bhagyabati Kalyanmandap	Mandap	1000.00	4721/03.05.17
30	2017-18	Shreeram Kalyanmandap	Mandap	1000.00	7029/20.11.17
31	2017-18	Subham Kalyanmandap	Mandap	1000.00	7030/20.11.17
32	2017-18	Sidhipadma Kalyanmandap	Mandap	1000.00	7078/31.03.18
			TOTAL-	5000.00	
		Other Shops & Trading Institution U/S 290		539770.00	
		Grand Total		646770.00	

The DCB position of trade license could not be produced to audit for verification. The current year DCB position of trade license has been derived on the basis of previous Audit Report and current year collection register which has been incorporated in Para 13.6 of this audit report.

In response to the audit objection memo the local authority replied that licence fees are collected from the bigger business entities (the business setup of which is permanent in nature) like Banks, LIC, Petrol Pumps etc on regular basis the details of which are given above. But so far no DCB register has been maintained for them. With regard to the collection of fees from small and petty business organization like grocery shops, vegetable shops and same type of other shops the local authority replied that it is not possible to assess the demand of fees for those shops since these shops are usually closed within a year & they are not applying for trade licence for their business. However the local authority is advised to maintain DCB register for bigger trading organizations & produce the same at the time of Exit Conference. The local authority agreed to follow the suggestion.

Further the E.O. is advised to take adequate steps for enhancement of collection of the Trade license fees with proper verification at the field.

13.9 - Non collection of ground rent from CESCO/ CESU

As per letter No.27638/HUD Dt.06.10.1975 addressed to State Electricity Board regarding payment of ground rent, it was clearly stated that all the roads and road margins are municipal properties as provided under section-121 of OM Act-1950. As such the municipal council is competent to levy licences fees and ground rent for erection of electric polls by the Board. Again as per the previous Audit report , it is ascertain from the letter no.1060/ dt.21.09.2002 of the Executive Engineer, Nimapara that the amount of ground rent may be deposited to NAC, Nimapara. But the same was not deposited since the formation of NAC.

The staff of NAC , Nimapara Sri Rabi Narayan Mohanty , TC and Sri Narayan Sethi enquired & submitted a report that CESCO authority occupied 1901 sqfeet of land of NAC and the ground rent imposed @ Rs.10.00 per suare foot.The total ground rent due for collection as on

31.03.2018 is as follows.

As per the last audit year, the total outstanding ground rent as on 31.03.2017 was Rs. 1726939.00. Added demand of ground rent for the year 2017-18 @ Rs.10.00 per sqft for 1901 sqft is Rs.19010.00. Hence, total outstanding towards collection of ground rent as on 31.03.2018 was Rs1745949.00. Due to non collection of the outstanding amount from CESCO the NAC has sustained a huge loss.

As the land belongs to NAC, a special committee may be formed to fix the holding tax, D&O and ground rent on CESSU since inception i.e from 01.08.1973. The total amount may be charged on CESCO as demand of taxes but till close of audit no compliance is furnished.

The local authority replied that several communication has been made with CESCO in this regard but they are not paying the dues as the matter is pending with judiciary(BMC vrs CESCO). But no effective steps has been taken towards collection of ground rent from CESCO in spite of several suggestion given by previous audit. Out of the total amount of Rs. 1745949.00 an amount of Rs. 1726939.00 was dealt in last A.R. Therefore an amount of Rs.19010.00 is kept under objection till recovery of the amount from CESU.

PARA: 14 AUDIT OF EXPENDITURE

14.1 - STAFF POSITION

STAFF POSITION OF NIMAPARA NAC AS ON 31.03.18

Name of the Post	Sanctioned strength	Men in Position	Remarks
I. OFFICE ESTABLISHMENT			
EO	1	1	
HA	0	0	
Accountant	1	1	Contractual
SA	1	0	
JA	2	2	
Peon	3	3	2 posts outsourced
NW	0	1	One Post of NW Outsourced
II. TAX AND FEES			
Carriage Inspector	1	1	
Tax Sarkar	2	2 +2	2 posts outsourced
Fees Collector	1	1	1 post work Charged in the post of peon
Peons	0	2	2 Peon posts outsourced
III. CONSERVENCY			
SI	0	0	
Sweeper	5	4+1+12	1- Work charged, 12 nos outsourced
Tractor Driver	0	2	2 no outsourced
IV. WORKS			
JE	1	1	1 Contractual
Amin	1	1	
Electrician	0	1	1 Outsourced
Electrical Helper	0	2	2 Outsourced
V. OTHERS			
CP(MIS)	1	1	1 Contractual
CO	1	1	1 Contractual

14.2 - Inadmissible Expenditure-A.O.S.P-4-

With Reference to the voucher no.-348/26.9.2017 for Rs.391239.00,it is noticed that 200 ltrs.of Black phenyl has been purchased from M/S.Mayson Engineering & Co.,Bhubaneswar asa per item-2 of the billno.-8/12.9.17 @Rs.1340/20 [ltr.jar+GST@18%](#)extra and accordingly Rs.15812.00 has been paid for the above item.

As per Letter No.-9511/12.9.16/Director,EPM,Odisha,the approved rate for 4tr.jar of Black phenyl=Rs.179+GST+1%

Hence for 200 ltrs.cost of black phenyl admissible=Rs.179x200/4x(100+1)
[/100+GST@18%=Rs.9039.50+9039.50x18/100=Rs.9039.50+1627.11=Rs.10666.61](#)or say Rs.10667.00.Hence excess and inadmissible payment made on the score =Rs.(15812-10667)=Rs.5145.00.

It is to be noted here that due to non-procurement of sanitary materials like phenyl from the EPM approved firm the N.A.C. has sustained a loss of Rs.5145.00 which need be recovered and compliance reported to audit.

The reply furnished by the local authority is not convincing ,hence the objection can not be dropped which stands good and the loss sustained on the score is suggested for recovery .

During exit conference it was verified that a sum of Rs.5145.00 has been recovered by adjustment voucher No.-438/24.9.18,hence the para is dropped. An amount Rs 5145.00 has been deposited vide cash book page no-2 on dated 24.09.18.

14.3 - Inadmissible payment of GST to supplier-A.O.S.P.-6-7-

On verification of voucher no.-637/dt.24.2.18,it is noticed that a sum of Rs.14580.00 has been allowed for payment to the supplier,M/S.Biraja Chemicals,Cuttack towards GST@18% on purchase of sanitary materials.

In this context,the challan bearing no.-905/20.3.17 reveals that the sanitary materials were delivered to the E.O. on 20.3.17,The bill/invoice bearing no.-40/1.12.17 claims GST@18% which is not admissible audit for the reason that the sanitary materials were purchased during the pre-GST regime and VAT@5% was prevailing at that time on the net value of the items i.e.5%xRs.81000=Rs.4050.00 should have been paid if the supplier was paid before the GST regime.The reason of billing/payment of pre-GST items during GST regime could not be known in audit.

Hence loss sustained on the score=Rs.(14580-4050)=Rs.10530.00.

In response to issue of objection memo,the local authority has replied that the supplier will be communicated to submit the GSTIN Return certificate,but this does not solve the loss sustained on the score.Hence Rs.10530.00 sustained as loss is suggested for recovery.

During exit conference it was verified that a sum of Rs.10530.00 has been recovered by adjustment voucher No.-681/29.12.18,hence the para is dropped. An amount Rs 10530.00 was taken to cash vide page no-9 dated29.12.18.

14.4 - Inadmissible payment of GST to supplier-A.O.S.P.-7-8-

On verification of voucher no.-543/30.12.2017,it is noticed that out of Rs.198830.00 paid to the supplier of electrical items,GST@18% has been allowed as against @12% as per Finance Deptt.G.O.No.-36116/dt.7.12.17 wherein it is clearly mentioned that GST@12% should be allowed in the work bills .The supplier has executed the following items of works i.e.for foundation/erection of electric poles,installation of light fittings and earthing of light poles and for execution of such works the said G.O. of Finance Deptt. Is to be followed for payment of [GST@12%](#).The details of excess payment of GST made to the supplier are furnished below.

Sl.No.	Items of work	Quantity executed	Rate	Value of
1	Erection of poles	25nos.	4000.00	100000.00
2	Installation of poles	74	500.00	37000.00

3	Earthing of light poles	21	1500.00	31500.00
	Total			168500.00
	GST		12%	20220.00
	Gross value			188720.00
	Gross value paid			198830.00
	Excess paid			10110.00

In response to issue of objection memo, the local authority has replied that the supplier will be communicated to submit the GSTIN Return certificate, but this does not solve the loss sustained on the score. Hence Rs.10110.00 sustained as loss is suggested for recovery.

During exit conference it was verified that a sum of Rs.10110.00 has been recovered by adjustment voucher No.-441/26.9.18, hence the para is dropped. An amount Rs 10110.00 has been deposited vide cash book page no-1 dated 26.09.18.

14.5 - Non deduction of Professional Tax from the Contractors of Nimapada NAC-AOSP-49-50

On Scrutiny of the relevant file and registers of Nimapara N.A.C. for the year 2017-18 it was noticed that professional Tax was not deducted from the following Contractors as per details given below. As per G.O. No.318/2010 dt.21.07.2010 & Section 30 of Odisha Professional Tax, it was cited that whose business exceeds Rs.5,00,000/- and below 10 Lakhs are liable to pay professional tax of Rs.1500 per Annum & whose business exceeds 10 lakhs are liable to pay P.T. of Rs.2500 per annum. The details of P.T. to be deducted from the contractors are detailed below.

SI No	Name of the Contractors	Annual turn over in NAC (in Rupees)	PT to be deducted (in Rupees)
1	Akshaya Kumar Behera	4971630	2500
2	Aparty Sathy	501402	1500
3	Biswajit Kanungo	750364	1500
4	Kabita Pradhan	580324	1500
5	Pravat Kumar Mohapatra	970101	1500
6	Smruti Ranjan Mohapatra	2109211	2500
	TOTAL		11000

In response to POM the local authority assured to recover the amount from the concerned Contractors. Hence Rs.11000/- is suggested for recovery.

14.6 - Engagement of employees beyond the sanction strength without approval from competent authority-AOSP-50-51

On checking of the staff salary acquaintance w.r.to paid vouchers, it was revealed that as per council resolution no.3(B)/01.08.14 the 26 nos employees were engaged through M. Power Service Provider, Bhubaneswar beyond the sanction strength. As per Letter no.42284/dt.26.09.11 and letter no.21480/27.10.14, H&UD, Urban local bodies to take decision at their level to utilize the service of sweeper through outsourcing basis for timely implementation of Solid waste management and sanitation work. As per the guidelines of outsourcing services, Administrative Department is authorized to approve outsourcing of services. The sanction of expenditure for consultancy services shall be subject to availability of budget provision. During scrutiny of the related files, the approval letter for the posts beyond the sanction strength has not been submitted to audit. Hence engagement of above personnel contradicts the guidelines. The details of the inadmissible payments are furnished below.

Name of the post	Sanction strength	Present strength	To be outsourced	Out sourced	Excess No. of staff outsourced	period 3/17 to 2/18	monthly Remuneration	Total Payment	
Tax collector		4	3	1	3	2	12	6000	144000

Peon	3	2+1=3	0	4	4	12	6000	288000
Night Watchman	0	0	0	1	1	12	6000	72000
sweeper	5	5	0	14	14	12	6000	1008000
Electrician	0	0	0	1	1	12	7650	91800
Electrical Helper	0	0	0	2	2	12	6000	144000
Tractor Driver	0	0	0	2	2	12	7650	183600
Total	12	11	1	27	26			1931400

In response to POM, the local authority replied that letter has been sent to H&UD for approval of present staff strength . No approval letter submitted to audit for verification. Hence a sum of Rs.1931400.00 is kept under objection till the production of approval letter from Govt.with concurrence of Finance Deptt.

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PARA: 15 AUDIT ON WORKS

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15.1 - General observations in Development works-

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Commissioner-cum-Director, Municipal Administration vide Govt. Lt No-5473/HUD, dt.-7.12.2013 has issued instruction, model estimate, time frame, model design for construction of CC Road with storm water drains, Kalyan Mandaps, Auditorium-cultural centres, Bus stands etc.

Emphasis was given for meticulous observance of instructions with due care & caution for ensuring qualitative execution and timely completion of the work.

1. The entire length of the CC road in a locality should be treated as a single package with storm water drains and shall not be split-up. The entire work shall be awarded to the contractor/agency through proper bidding process. The same principle shall also applicable in case of construction of Kalyan Mandaps, Auditorium-cultural centers, Bus stands etc.
2. Emphasis is to be laid on quality and timely execution of work and proper utilization of funds.
3. Deviation, if any, felt necessary on local variations should be brought to the notice of the Department.
4. Time frame for implantation of each project shall be strictly adhered to.
5. The work shall be executed strictly as per the specifications. Cube test for all concrete work shall be conducted for CC Roads, concrete work in the form of columns, beams and roof slabs for Kalyan Mandaps, Auditorium-cultural centers, Bus stands etc. The test result shall be recorded in a register duly certify by the engineer-in-charge.
6. The ILW shall inspect the material to be used to assess quality and ensure quality construction as per standard specifications. The Government may engage a third party monitoring agency for the purpose.

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15.2 - Excess and inadmissible payment due to calculation mistake in M.B.-O.S.P.-10

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Name of work-Const. of Guard wall at Gopinath Kalyan Mandap
in ward no.-7,Sri Akshyaya Ku.Behera,Paid voucher no.-196/4.8.17
for Rs.89453.00,MB page-159/14-23

As per item-4 of the work bill centering shuttering for c.c. works has been paid for 85.8sqm. as against $2 \times 16.1 \times 1.35 = 43.47 \text{sqm}$ @Rs.88.14/sqm.hence excess payment made on this score = $Rs.88.14 \times (85.8 - 43.47) = 88.14 \times 42.33 = Rs.3730.97$ or say Rs.3731.00.

During the Exit Conference the local authority replied that the amount has been recovered from the contractor,but it is ascertained that the amount has not been actually recovered from the executant till date .Hence the para stands an amount of Rs.3731.00 sustained as loss is

suggested for recovery.

Person(s) Responsible for this paragraph

Slno	Name	Designation	Adress	Amount(In Rs.)
1	Sri Ajaya Kumar Mohanty	Executive Officer	Nimapara N.A.C.,Nimapara,Puri	1244
2	Sri Bulu Sethy	Junior Engineer	Nimapara N.A.C.,Nimapara,Puri	1244
3	Sri Rabi Narayan Satpathy	Accountant	Nimapara N.A.C.,Nimapara,Puri	1243

15.3 - Excess payment due to allowing excess quantity of MS rods-

Name of work-Const. of C.C. drain at fish market,

Vr.No.-257/8.9.17 for 256243.00,Sri Prabhat Ku.Mohapatra,

E.C.-568500.00.

On verification of the following case record/work bill w.r.to the relevant M.B.,it is noticed that excess quantity of MS rods have been shown to be utilized for the drain wall/base beyond the norms provided in the sanctioned estimate vide

item-5 of the work bill i.e.40kg/cu.m.of chips concrete.

As per item-4,RCC in M-20 item has been executed for 30.87cum,hence quantity of MS rods to be utilized as per estimate=40kg/cum.x30.87cum.=1234.8kg,but consumption of MS rods has been shown as 14.342 qntl=1434.2kg @6350.80/qntl. showing excess of consumption of rods than the estimated norms can not be admitted in the audit,hence necessary compliance need be furnished.

Excess and inadmissible amount due to allowing excess consumption of rods=Rs.6350.80x(1434.2-1234.8)=Rs.6350.80x197.2kg=Rs.12523.78. or say 12524.00.

In response to issue of objection memo the local authority replied that as per actual requirement MS rods have been utilised , but the reply furnished is not convincing as per sanctioned estimate in which it is clearly mentioned that MS rods to be utilised @40kg/cum of RCC ,hence the objection stands good and the amount inadmissible is treated as loss and suggested for recovery. During the Exit Conference the local authority furnished the same reply. Hence the para stands good and the amount inadmissible is treated as loss and suggested for recovery.

Person(s) Responsible for this paragraph

Slno	Name	Designation	Adress	Amount(In Rs.)
1	Sri Bulu Sethy	Junior Engineer	Nimapara N.A.C.,Nimapara,Puri	6262
2	Sri Girish Chandra Bal	Municipal Engineer	At-Nimapara, Now AEE at PH Division, Nimapara	6262

15.4 - Excess and inadmissible payment due to calculation mistake in M.B.-O.S.P.-11-12

Name of work-Const. of c.c.road from Patapur Balanga road towards Lokanath temple,Smt.Kabita Pradhan,Vr.No.-519/20.12.17

for Rs.499793.00.

As per M.B.page-193/132 measurement of MS rods of 8mm made for the differential portion of the road has been shown as follows.

696x3=2088

88x3.1=272.8

232x3.4=788.8

18x134.9=2428.2

12x26x1.0=312

Total=5889.8 m

i.e. @0.395kg/m=2326.47kg, but as per bill payment has been made for 2415kg@6707.12/qntl.. Hence by way of wrong calculation excess payment made=Rs.6707.12x(24.15-23.2647)=Rs.5937.75 or say Rs.5938.00.

In response to issue of objection memo, the local authority has replied that the amount will be recovered from the contractor, but not recovered till date. Hence Rs.5938.00 sustained as loss is suggested for recovery.

During the Exit Conference the local authority replied that the amount has been recovered from the contractor, but it is ascertained that the amount has not been actually recovered from the executant till date. Hence the para stands an amount of Rs.5938.00 sustained as loss is suggested for recovery.

Person(s) Responsible for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Sri Bulu Sethy	Junior Engineer	Nimapara N.A.C., Nimapara, Puri	1979
2	Sri Rabi Narayan Satpathy	Accountant	Nimapara N.A.C., Nimapara, Puri	1979
3	Sri Ajaya Kumar Mohanty	Municipal Engineer	At-Nimapara, Now AEE at PH Division, Nimapara	1980

15.5 - Excess payment for adopting higher rates-O.S.P.-12-13

Raising of earthen road from M.B.canal towards Jenamani tank in ward no.-8, Voucher No.-578/18.01.2018 for 59698.00, Contractor-Sri Manoj Ku.Swain. Date of estimation=31.7.2015 made by Sri Mandal, J.E. and A.E.-Sri S.N.Panda. E.C.=83000.00.

As per item-3 of the work bill, construction of the sub base with admixture of moorum and sand as per schedule of rates 2015-16 @692.90/cum as against admissible rate of Rs.589.86, hence excess payment made for execution of 40.8cum=Rs.(692.90-589.86)x40.8=Rs.4204.03 or say Rs.4204.00.

In response to issue of objection memo, the local authority has replied that the amount will be recovered from the contractor, but not recovered till date. Hence Rs.4204.00 sustained as loss is suggested for recovery. During the Exit Conference the local authority replied that the amount has been recovered from the contractor, but it is ascertained that the amount has not been actually recovered from the executant till date. Hence the para stands an amount of Rs.4204.00 sustained as loss is suggested for recovery.

Person(s) Responsible for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Sri Ajaya Kumar Mohanty	Executive Officer	Nimapara N.A.C., Nimapara, Puri	1051
2	Sri Bulu Sethy	Junior Engineer	Nimapara N.A.C., Nimapara, Puri	1051
3	Sri Girish Chandra Bal	Municipal Engineer	At-Nimapara, Now AEE at PH Division, Nimapara	1051
4	Sri Rabi Narayan Satpathy	Accountant	Nimapara N.A.C., Nimapara, Puri	1051

15.6 - Excess and inadmissible payment of cost of cement, OHC in Departmental works-O.S.P.-13-15

Name of work-repair of c.c.road from Gada Andhia canal bridge towards Gajalaxmi mandap in ward no.-8, E.C.=119000.00, executed

departmentally by Sri Bulu Sethy, J.E.

i). Non-deduction of excess cost of cement:-

As per voucher enclosed from Padma Distributors for 113 bags cost has been paid to the supplier @640/qntl. As per the estimate prepared, bills paid cost of cement allowed=Rs.693/-per qntl.

Hence excess cost of cement allowed for payment=Rs.693-Rs.640=Rs.53/- and for total utilized quantity of 56.59qnts. of cement, excess payment made=Rs.53x56.59=Rs.2999.27.

ii) Non-deduction of OHC allowed in the bill:-

As per traditional practice the Overhead charges and contractor's Profit @7.5% each has been allowed in all the items of work while preparing the estimate as well as the bill. But for the works executed departmentally no such O.H.C. has been deducted from the bill and hence excess payment has been made to the J.E. who has executed the work departmentally. The details of such above are furnished below.

Sl.No.	Item of work	Qty.of work	Rate of OHC & Contractor's profit allowed	Amount of OHC & Contractor's profit allowed	Amount of OHC & Contractor's profit deducted	Less amount deducted
1	Earth work in excavation	0.92cum	12.90	11.61		
2	Filling sand	1.112cum	31.32	37.83		
3	c.c.(1:3:6)	5.84cum	450.44	2630.57		
4	c.c.(1:2:4)	13.38cum	652.71	8733.26		
5	Centring and shuttering	14.74sqm	11.38	167.74		
6	Earth work on embankment	5.974cum	9.90	59.14		
	Total			11640.15	8884.00	2756.15

Hence total excess payment made=Rs.(2999.27+2756.15)=5755.42 or say Rs.5755.00 which need be recovered from the executant and compliance reported.

In response to issue of objection memo, the local authority has replied that the amount will be recovered from the executant, but not recovered till date. Hence Rs.5755.00 sustained as loss is suggested for recovery.

During the Exit Conference the local authority replied that the amount has been recovered from the contractor, but it is ascertained that the amount has not been actually recovered from the executant till date. Hence the para stands an amount of Rs.5755.00 sustained as loss is suggested for recovery.

Person(s) Responsible for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Sri Ajaya Kumar Mohanty	Executive Officer	Nimapara N.A.C., Nimapara, Puri	1438
2	Sri Bulu Sethy	Junior Engineer	Nimapara N.A.C., Nimapara, Puri	1439
3	Sri Girish Chandra Bal	Municipal Engineer	At-Nimapara, Now AEE at PH Division, Nimapara	1439
4	Sri Rabi Narayan Satpathy	Accountant	Nimapara N.A.C., Nimapara, Puri	1439

15.7 - Non-utilisation of earth excavated on the embankment-O.S.P.-15-16

On verification of the following work bills it is noticed that as against excavation of earth, no such earth has been utilized for the purpose of filling on the sub base or on the embankment /bern filling @Rs.179.93(207.37-royalty27.44). The details of such above are furnished below.

Vr.No./dt.	Amount paid	Details of work	Qty.of earth excavated in cum	Qty.of earth work on embankment in cum	Rate allowed for using on embankment in cum	Amount excess paid
100/24.5.17	304530	Const. of c.c. road at ShreeRamnagar, Pr	5	18	179.93	899.65 or say 900.00

101/24.5.17	177162	abhat Mohapatra Const. of c.c. road near canal embankment in ward-11,Akhyay Behera	6.2	11.5	179.93	1115.57 or say 1116.00
102/24.5.17	290094	Const. of c.c. road from Jainabad culvert in ward-3,Bibekananda Sitha	8.15	16.19	179.93	1466.43 or say 1466.00
Total						3482.00

In response to issue of objection memo,the local authority has replied that the amount will be recovered from the contractor,but not recovered till date .Hence Rs.3482.00 sustained as loss is suggested for recovery.

During the Exit Conference the local authority replied that the amount has been recovered from the contractor,but it is ascertained that the amount has not been actually recovered from the executant till date .Hence the para stands an amount of Rs.3482.00 sustained as loss is suggested for recovery.

Person(s) Responsible for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Sri Bulu Sethy	Junior Engineer	Nimapara N.A.C.,Nimapara,Puri	1741
2	Sri Girish Chandra Bal	Municipal Engineer	At-Nimapara, Now AEE at PH Division, Nimapara	1741

15.8 - Excess payment by allowing higher rates-O.S.P.-17-18

On verification of the following case records/work bills it is noticed that as against Rs.1711.82 admissible for metal spreading etc.,Rs.1733.43/cum has been allowed for payment.

Vr.No./dt.	Amount paid	Details of work	Qnty.of metal utilised in cum	Excess Rate allowed/ cum	Amount excess paid
562/5.1.18	179737	C.C.road from Amalapada Gopinath Kalyan madap in ward no.-6	26.39	1733.43-1711.82=21.61	570.29 or say 570.00
484/30.11.17	65850	Const.of M.M. road near Nayak babu res. in ward-8,Manoj Swain	40.16	21.61	867.86 or say 868.00
654/7.3.18	37657.00	Const.of M.M. road from Tutu Samantaray res. towards Nayak babu res. in ward-3,Biswajit Kanungo	40.88	21.61	883.42 or say 883.00
Total					2321.00

The details of analysis of rates for metal spreading as per audit is furnished below.

Analysis for spreading metal and compaction with roller incl.cost etc.:-

a.Labour cost for 2.83cum.

Particulars	Nos.	Rate	Amount
Stone packer	0.5	220	110
Man mulia	0.5	200	100
Woman mulia	2.5	200	500
Total	For 2.83 cum		700
	For 1cum		700/2.83=250.88

b.Materials/cum:-

Particulars	Quantity in cum	Rate/cum	Total cost
Stones	1.21	288	348.48
Moorum	0.3	48	14.40
Total			362.88

c.Add contractor's profit & OHC @15%=(a+b)15%=(613.76)15%=92.06

d.carriage & royalty:-

Particulars	Quantity in cum	Carriage & Royalty/cum	Total cost
Stones	1.21	669.18	809.70
Moorum	0.3	597.84	179.35
Total			989.05

Rate /cum=(a+b+c+d)=250.88+362.88+92.06+989.05=1694.87.

Add labour cess @1% of above=16.95.

Total rate/cum=1694.87+16.95=Rs.1711.82

In response to issue of objection memo,the local authority has replied that the amount will be recovered from the contractor,but not recovered till date .Hence Rs.2321.00 sustained as loss is suggested for recovery.

During the Exit Conference the local authority replied that the amount has been recovered from the contractor,but it is ascertained that the amount has not been actually recovered from the executant till date .Hence the para stands and an amount of Rs.2321.00 sustained as loss is suggested for recovery.

Person(s) Responsible for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Sri Bulu Sethy	Junior Engineer	Nimapara N.A.C.,Nimapara,Puri	774
2	Sri Girish Chandra Bal	Municipal Engineer	At-Nimapara, Now AEE at PH Division, Nimapara	774
3	Sri Rabi Narayan Satpathy	Accountant	Nimapara N.A.C.,Nimapara,Puri	773

15.9 - Excess and inadmissible payment

Construction of library building at Nimapada N.A.C.,

Vr.No.-533/26.12.17 for 337959.00., Sri Akshyaya Ku.Behera,

Vide item-14 of the work bill,10.48sqm. of MS grills made of flats and angles has been utilized in the work and cost [paid@40.8kg/sqm.As per norms 2.5kg/sqft.is](#) to be allowed and accordingly for 10.48sqm or 112.93sqft.,MS Grills to be utilized should be 112.93x2.5kg=282.325kg ,hence excess utilization of MS grills=427.58-282.325=145.255kgs and excess payment [made@Rs.60/kg](#)=145.255x60.00=8715.30 or say Rs.8715.00.

Necessary compliance need be furnished.

The compliance furnished on the score is not convincing as per norms.hence the cost of excess quantity shown as consumed is suggested for recovery.

During the Exit Conference the local authority replied that the amount has been recovered from the contractor,but it is ascertained that the amount has not been actually recovered from the executant till date .Hence the para stands an amount of Rs8715.00 sustained as loss is suggested for recovery.

Person(s) Responsible for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Sri Bulu Sethy	Junior Engineer	Nimapara N.A.C.,Nimapara,Puri	4358
2	Sri Girish Chandra Bal	Municipal Engineer	At-Nimapara, Now AEE at PH Division, Nimapara	4357

15.10 - Excess and inadmissible payment of cost of cement-

As per estimate and bill of the following works cement cost has been allowed @Rs.693/-per qntl.But the bills enclosed to the case records reveal that cement has been utilized at lower rates,for no such deduction of the differential cost of cement has been made from the bills.The details of such bills are furnished below.Necessary compliance need be furnished.

Vr.No./dt.	Amount paid	Details of work	Qty.of cement utilised in qntl.	Cost of cement allowed per qntl.	Cost of cement paid per qntl.	Excess Rate allowed/ cum	Amount excess paid
529/26.12.17	98951	Const. of culvert at Andhia Acharya sahi,Biswajit Kanungo	53.5	693	660	33	1765.50 or say 1766.00
483/30.11.17	148649	Const.of c.c.road fromGana Chinara res.to Purna Barik res. in ward-4,Akhyay Ku.Behera	74.5	693	670	23	1713.50 or say 1714.00
520/20.12.17	84823	C.C. drain and culvert from Bharat shop in ward-5 ,PrabhakarNayak	29	693	670	23	667.00
644A/27.2.18	185843	C.C. road from Ulash Nayak res to Tunia res. in w-2,Ganesh Bhoi	97	693	640	53	5141.00
679/12.3.18	98756	Const. of drain in Maharana sahi w-6,Brahmanand Samal	30	693	530	163	4890.00
405/30.10.17	198995	C.C. road from new colony Rath sir res. to Sarangi sir res w-8 ,Pravat mohapatra	97	693	640	53	5141.00
406/30.10.17	198995	C.C. road at Srikrushna nagar near Bhaskar babu res. ,Pratap Ku.Patra	62.5	693	640	53	3312.80 or say 3313.00
439/9.11.17	178967	Const. of c.c. road at Lokanath temple,w-1,Kabita Pradhan	72.5	693	660	33	2392.50 or say 2393.00
Total							25025.00

In response to issue of objection memo no such reply has been furnished by the local authority,hence the objection stands good on its own merit and Rs.25025 need be recovered from the person concerned and credit pointed out to audit. During the Exit Conference the local authority replied that the amount has been recovered from the contractor,but it is ascertained that the amount has not been actually recovered from the executant till date .Hence the para stands an amount of Rs.25025.00 sustained as loss is suggested for recovery.

Person(s) Responsible for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Sri Bulu Sethy	Junior Engineer	Nimapara N.A.C.,Nimapara,Puri	6257
2	Sri Girish Chandra Bal	Municipal Engineer	At-Nimapara, Now AEE at PH Division, Nimapara	6256
3	Sri Ajaya Kumar Mohanty	Executive Officer	Nimapara	6256

4	Sri Rabi Narayan Satpathy	Accountant	N.A.C.,Nimapara,Puri Nimapara N.A.C.,Nimapara,Puri	6256
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PARA: 16 AUDIT ON UNITS / DEPARTMENT

16.1 -
No comments.

PARA: 17 AUDIT ON SCHEMES / PROGRAMMES

17.1 - Thematic audit on purchase of high value stock
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On verification of the purchase files related to the procurement of different stock it is noticed that as against purchase of huge quantity of electrical /street light materials and sanitary materials

e- Procurement procedure has not been followed. For which no such broad scope has been provided to the whole sellers or suppliers throughout the state. During the period for thematic audit, the following purchases have been carried out.

SL.No.	DATE OF PROCUREMENT	VOUCHER NO./DATE	ITEMS PURCHASED	AMOUNT OF PURCHASE	TENDER CALL NOTICE NO.	NAME OF SUPPLIER
1	24.11.14	27/13.4.15	Sanitary materials	234232.00	1379/12.8.14	BirajaChemicals,Cuttack
2	26.6.15	236/30.6.15	-do-	83475.00	1494/11.6.15	Jugal traders,Puri
3	-do-	707/31.3.16	-do-	238350.00	-do-	-do-
4	-do-	708/31.3.16	-do-	74550.00	-do-	-do-
5	30.10.16	642/5.1.17	-do-	106565.00	2350/23.9.16	BirajaChemicals,Cuttack
6	28.7.16	643/5.1.17	-do-	364815.00	-do-	-do-
7	16.3.17	637/24.2.18	-do-	95580.00	-do-	-do-
8	5.8.17	348/26.9.17	-do-	391239.00	1078/29.6.17	Maysun Engg.,BBSR
9	24.3.15	91/25.5.15	Electrical goods	260596.00	1197/22.07.14	Das & Supply & construction co.,BBSR
10	24.6.15	207/29.6.15	-do-	750519.00	1245/14.5.15	-do-
11	-do-	208/29.6.15	-do-	327112.00	-do-	-do-
12	7.9.15	456/31.10.15	-do-	509465.00	-do-	-do-
13	-do-	572/26.12.15	-do-	646893.00	-do-	-do-
14	24.6.15	224/18.7.16	-do-	187000.00	-do-	-do-
15	20.6.16	347/26.8.16	-do-	485298.00	1470/24.10.16	-do-
16	30.06.16	396/14.9.16	-do-	363330.00	-do-	Mayson engg.
17	21.9.16	497/24.10.16	-do-	131690.00	-do-	-do-
18	-do-	498/24.10.16	-do-	167721.00	-do-	-do-
19	-do-	539/9.11.16	-do-	366400.00	-do-	-do-
20	17.12.16	681/2.2.17	-do-	377403.00	-do-	-do-
21	19.12.16	680/2.2.17	-do-	259321.00	-do-	-do-
22	17.3.17	784/30.3.17	-do-	494979.00	-do-	-do-
23	30.3.17	21/3.4.17	-do-	278683.00	-do-	-do-
24	28.7.17	347/26.9.17	-do-	115577.00	1065/27.6.17	S.P.Enterprises
25	-do-	346/26.9.17	-do-	1382003.00	-do-	-do-
26	-do-	543/30.12.17	-do-	198830.00	-do-	-do-

27	1.11.17	544/30.12.17	-do-	206382.00	-do-	-do-
28	5.1.18	644/27.2.18	-do-	371169.00	-do-	-do-

In response to issue of objection memo the local authority replied as noted for future guidance.

17.2 -

Basing on the available records the performance of different schemes are worked out with reference to the total availability on scheme funds, number of approved projects, number of completed projects during the year 2017-18. The information in prescribed form are furnished below.

PHYSICAL AND FINANCIAL ACHIEVEMENT OF DIFFERENTS SCHEMES IN NIMAPARA NAC DURING THE YEAR 2017-18													
Sl No	Name of the Scheme	FINANCIAL ACHIEVEMENT						PHYSICAL ACHIEVEMENT					
		Funds available as on 01.04.17	Funds received during 2017-18	Total funds	Funds spent during 2017-18	Unspent fund as on 31.03.18	spending efficiency	No of spill over project	No of sanctioned project 2017-18	Total	No of project completed during 2017-18	No of projects yet to be completed	Percentage of Physical Achivements
1	Maintenance of Road & Bridges	4532398	2209000	6741398	2443459	4297939	36.25	25	16	41	14	27	34.14
2	Road Maintenance (H.C.)	253206	0	253206	0	253206	0	2	0	2	0	2	0
3	Road Development	3949355	0	3949355	2984316	965039	75.56	42	5	47	17	30	36.17
4	Non Residential Building	713341	316000	1029341	0	1029341	0	3	0	3	0	3	0
5	MLA LAD	75291	0	75291	0	75291	0	1	0	1	0	1	0
6	MP LAD	1165798	0	1165798	0	1165798	0	8	7	15	0	15	0
7	Solid Waste Management	615874	0	615874	0	615874	0	2	0	2	0	2	0
8	Swachha Bharat Mission	3215638	3648250	6863888	972809	5891079	14.17	78	0	78	0	78	0
12	12th & 13th FCA	1220789	0	1220789	1022754	198035	83.78	10	1	11	6	5	54.55
13	14th FCA	8861060	8295000	17156060	4747991	12408069	27.68	57	50	107	30	77	28.04
15	Souchalaya and Public toilet	1099550	0	1099550	0	1099550	0	2	0	2	1	1	50
16	Construction of CC road	244040	0	244040	0	244040	0	2	0	2	0	2	0
18	Performance based Incentives	1969282	0	1969282	1291505	677777	65.58	16	0	16	6	10	37.5
19	Protection & Conservation water bodies	278620	0	278620	122560	156060	43.99	2	0	2	1	1	50
20	Protection of Govt land & boundary wall	1102271	0	1102271	325882	776389	29.65	3	0	3	1	2	33.33
21	Motor Vehicle Tax (MVT)	2731891	1553000	4284891	883331	3401560	20.62	18	8	26	6	20	23.08
22	Devolution	11904202	5280000	17184202	737329	16446873	4.29	71	2	73	3	70	4.11

	fund													
23	Creation and Maintenance of capital assets	2835000	1402000	4237000	0	4237000	0	17	1	18	0	18	0	
24	Dev of Park, Greenery & Aforestation	256000	0	256000	0	256000	0	1	0	1	0	1	0	
	TOTAL	47023606	22703250	69726856	15531936	54194920	22.28	360	90	450	85	365	18.89	

From the above table it would be noticed that only 22.28% of Govt. grants has been spent as financial achievement and 18.89% as physical completion of projects which is very less and objectionable in audit as the very purpose of sanction of funds is not properly achieved. The grants should be spent within the same financial year for the purpose it has been sanctioned and spill over projects should be completed within the stipulated time. The Executive Officer is advised to ensure cent percent utilisation of funds and completion of the projects as early as possible and compliance reported to audit. During the Exit Conference the E.O. has replied that the grants were received at the fag end of the financial year & noted for future guidance.

PARA: 18 MISCELLANEOUS

18.1 - OUTSTANDING AUDIT PARAGRAPHS

Sl.No.	AR No/ Year	Paragraphs pending for settlement relating to missappropriation of cash and loss of stock & store		Paragraphs pending for settlement other than missappropriation of cash and loss of stock & store		TOTAL	
		No of Para	Amount	No of Para	Amount	No of Para	Amount
	14751/12-13 for the year 2011-12	0	0	17	831601	17	831601
	246569/13-14 for the year 2012-13	0	0	8	90333	8	90333
	344951/14-15 for the year 2013-14	0	0	9	565022	9	565022
	4102136/15-16 for the year 2014-15	0	0	5	5251330	5	5251330
	5279416/2016-17 for the year 2015-16	0	0	17	864310	17	864310
	6 360579/2017-2018 for the 2016-17	0	0	17	227501	17	227501
	TOTAL	0	0	73	7830097	73	7830097

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From the above table it would be noticed that a large no. of audit paras are outstanding for compliance ,the local authority is suggested to take adequate steps for furnishing compliance and settlement of the all the above.

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PARA: 19 AUDIT OF LOAN/DEPOSITS/CPF INCLUDING POSITIONS

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19.1 - Remittance of Govt.dues like Royalty,VAT, Cess etc

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Particulars	OB as on 01.4.17	Amount collected during 2017-18	Total	Amount deposited during 2017=2018	CB as on31.3.18
Royalty	0	492362	492362	490866	1496
VAT(Contractors)	0	70013	70013	70013	0
VAT(Tender Papers)	0	12010	12010	36850	-24840
Labour Cess	0	152662	152662	151674	988
Income Tax(Employees)	0	10708	10708	10708	0
Income Tax(Contractors)	1576	150466	152042	180130	-28088
ProfessionalTax	0	29950	29950	29950	0
TOTAL	1576	918171	919747	970191	-50444

Minus Balance of VAT & I.T.:-

The details of minus difference are furnished below.

Income Tax(Contractors)

DATE	PARTICULARS	Vr.NO	DEBIT	CREDIT
1/4/2017	Opening Balance			1576
3/4/2017	4108001 CREMATORIUM		3	2983
4/5/2017	4506114 HDFC A/C Security Dopisit		36	4559
9/5/2017	4102001 OFFICE BUILDINGS		7	2305
	2101003 WAGES		8	1602
24-5-2017	4103001 CONCRETE ROADS		11	1128
2/6/2017	4103001 CONCRETE ROADS		12	684
6/6/2017	4103001 CONCRETE ROADS		13	1697
3/7/2017	2305001 R&M ROADS & BRIDGES		14	988
4/7/2017	4103001 CONCRETE ROADS		15	3045
1/8/2017	4103001 CONCRETE ROADS		16	1772
4/8/2017	4103001 CONCRETE ROADS		17	2901
	4506114 HDFC A/C Security Dopisit		103	16122
	2101003 WAGES		23	1576

	4506114 HDFC A/C Security Dopisit	136	1576	
	2101003 WAGES	28		1604
	4103102 OPEN DRAINS	35		3923
	4103001 CONCRETE ROADS	36		837
	4103102 OPEN DRAINS	37		732
	4103001 CONCRETE ROADS	38		5993
	2305001 R&M ROADS & BRIDGES	39		958
	2305001 R&M ROADS & BRIDGES	40		1662
	4103001 CONCRETE ROADS	41		846
	2305001 R&M ROADS & BRIDGES	42		842
	4103001 CONCRETE ROADS	43		847
	4103102 OPEN DRAINS	44		985
	4102005 BOUNDARY/COMPOUND WALLS	45		895
	2305001 R&M ROADS & BRIDGES	46		842
10/8/2017	2101003 WAGES	49		1558
4/9/2017	4506114 HDFC A/C Security Dopisit	245	20966	
6/9/2017	4103102 OPEN DRAINS	53		831
8/9/2017	4103102 OPEN DRAINS	54		2563
	4102005 BOUNDARY/COMPOUND WALLS	55		436
	2305001 R&M ROADS & BRIDGES	56		841
	4103001 CONCRETE ROADS	57		529
	4103102 OPEN DRAINS	58		1171
	4103001 CONCRETE ROADS	59		964
	4103001 CONCRETE ROADS	60		992
	4103001 CONCRETE ROADS	61		840
	4103102 OPEN DRAINS	62		976
	4103001 CONCRETE ROADS	63		991
	4103102 OPEN DRAINS	64		919
	2101003 WAGES	65		1682
	OULUM-EST&P	66		8278
22-9-2017	4103102 OPEN DRAINS	69		1479
	4102005 BOUNDARY/COMPOUND WALLS	70		790
22-9-2017	4103001 CONCRETE ROADS	71		879
	4103102 OPEN DRAINS	72		1604
	4103001 CONCRETE ROADS	73		976
	4103001 CONCRETE ROADS	74		989
	4103001 CONCRETE ROADS	75		1389
	4103001 CONCRETE ROADS	76		985
	4103001 CONCRETE ROADS	77		1907
	4103102 OPEN DRAINS	78		2000
	4103102 OPEN DRAINS	79		934
23-9-2017	2305905 REPAIR&MAINTENANCE OTHER FIXED ASSETS	80		1429
6/10/2017	4506114 HDFC A/C Security Dopisit	363	37374	

	4103001 CONCRETE ROADS	84		973
7/10/2017	2101003 WAGES	87		1690
30-10-2017	4103001 CONCRETE ROADS	92		1274
	4103001 CONCRETE ROADS	93		848
	4103001 CONCRETE ROADS	94		847
	4103001 CONCRETE ROADS	95		1395
	4103001 CONCRETE ROADS	96		1990
	4103001 CONCRETE ROADS	97		1294
1/11/2017	4506114 HDFC A/C Security Dopisit	432	10311	
9/11/2017	4103001 CONCRETE ROADS	100		1490
	2101003 WAGES	101		1706
18-11-2017	4103002 METALLED ROADS(BITUMEN)	104		329
	4103001 CONCRETE ROADS	105		4983
30-11-2017	4103001 CONCRETE ROADS	108		1486
	4103002 METALLED ROADS(BITUMEN)	109		659
13-12-2017	2101003 WAGES	111		1638
20-12-2017	4103002 METALLED ROADS(BITUMEN)	112		234
	4103002 METALLED ROADS(BITUMEN)	113		614
	4103002 METALLED ROADS(BITUMEN)	114		603
	4103001 CONCRETE ROADS	115		991
	4103001 CONCRETE ROADS	116		4998
	4103102 OPEN DRAINS	117		848
	2305908REP&MAINTENANCE GROUND WALL	118		329
26-12-2017	4103102 OPEN DRAINS	119		495
	4103005 CULVERTS	120		990
	4102005 BOUNDARY/COMPOUND WALLS	121		3259
	4103102 OPEN DRAINS	122		593
	4102001 OFFICE BUILDINGS	123		3380
	4103002 METALLED ROADS(BITUMEN)	124		822
3/1/2018	4506114 HDFC A/C Security Dopisit	560	30447	
5/1/2018	2305001 R&M ROADS & BRIDGES	128		841
	4103001 CONCRETE ROADS	129		1797
	4102005 BOUNDARY/COMPOUND WALLS	130		973
9/1/2018	2305 REPAIR&MAINTENANCE MARKET&COMPLEXES	132		9535
	2408002 OTHER FINANCE EXPENSES	569		3894
18-1-2018	2101003 WAGES	135		1648
	2305 REPAIR&MAINTENANCE MARKET&COMPLEXES	136		5466
	2305001 R&M ROADS & BRIDGES	137		597
	4103001 CONCRETE ROADS	138		898
22-2-2018	4103102 OPEN DRAINS	143		3153
	4103001 CONCRETE ROADS	144		580
27-2-2018	4103001 CONCRETE ROADS	145		1858
	4506114 HDFC A/C Security Dopisit	645-647	31240	

7/3/2018	4103002 METALLED ROADS(BITUMEN)		149		220
	4103002 METALLED ROADS(BITUMEN)		150		377
12/3/2018	2101003 WAGES		151		1892
	2101003 WAGES		152		1866
	4103102 OPEN DRAINS		153		988
14-3-2018	4103001 CONCRETE ROADS		154		1781
	4103001 CONCRETE ROADS		155		1715
	4103001 CONCRETE ROADS		156		2354
	4103001 CONCRETE ROADS		157		2316
	4103001 CONCRETE ROADS		158		1603
	4103001 CONCRETE ROADS		159		1221
	4103001 CONCRETE ROADS		160		2225
	4103102 OPEN DRAINS		161		1530
27-3-2018	4103001 CONCRETE ROADS		164		2699
	4103001 CONCRETE ROADS		165		2039
	4103001 CONCRETE ROADS		166		3697
28-3-2018	4506114 HDFC A/C Security Dopisit	728-729		27535	
				180130	182676
	Closing Balance			2546	
				182676	182676

VAT(Tender Paper)

DATE	PARTICULARS	Vch.Type	Vch.No	DEBIT	CREDIT
1/5/2013	Dr Cash	Receipt		17	3520
9/7/2013	Dr Cash	Receipt		86	50
31-7-2013	Dr Cash	Receipt		97	1500
01.8.13	Dr.Cash	Receipt		99	3400
1/8/2013	Dr Cash	Receipt		109	440
8/8/2013	Dr Cash	Receipt		201	200
11/12/2013	Dr Cash	Receipt		201	200
13-12-2013	Dr Cash	Receipt		204	200
28-2-2014	Dr 4502002 AXIS BANK A/C 9094	Receipt		293	5700
3/3/2014	Dr Cash	Receipt		294	260
6/3/2014	Dr Cash	Receipt		313	740
					16210
	Cr Closing Balance			16210	
				16210	16210
1/6/2014	Dr Opening Balance				
2/7/2014	Dr 4502002 AXIS BANKA/C 9095	Receipt		81	1450
18-7-2014	Dr 4502002 AXIS BANKA/C 9096	Receipt		96	460
4/8/2014	Dr 4502002 AXIS BANKA/C 9097	Receipt		105	5940
12/8/2014	Dr Cash	Receipt		108	300
26-8-2014	Dr Cash	Receipt		115	220

5/9/2014	Dr Cash	Receipt	120		260
					24840
	Cr Closing Balance			24840	
				24840	24840

19.2 - Loan Position

As per Rule 149 of Odisha Municipal Rules, 1953 a loan register is to be maintained. The loan amount shall not be appropriated even temporarily to any object other than that for which the same has been received. On scrutiny the Loan register of Nimapara NAC, it was seen that the loan register has not been maintained properly and incomplete. Computation of Principal, both normal and penal interest and repayment have not been maintained in the loan register. No repayment of loan has been done during the year 2017-18. However it has been ascertained from the previous years' audit reports and the loan statement has been furnished below, the E.O. is advised to ensure early repayment of loan in order to reduce the interest amount as well the liabilities of the N.A.C.

LOAN POSITION OF NIMAPADA NAC AS ON 31.03.2018

Sl. No.	Particulars	OB as on 01.04.2017			Rate of Interest	Interest Amount	Amount payable	Loan Repaid	CB as on 31.03.2018
		Principal	Interest	Total					
1	Constn.of Market Complex	45000	66902	111902	9.75	9941	121843	0	121843
2	Seed Capital Margin Money	21000	34155	55155	13	6345	61500	0	61500
3	Margin money for bus	45000	151147	196147	14.5	24839	220986	0	220986
4	Pisciculture loan	52000	126437	178437	9.75	15852	194289	0	194289
5	Kalyan Mandap	200000	377033	577033	9.75	51262	628295	0	628295
6	Kalyan Mandap	85000	290821	375821	14.5	47593	423414	0	423414
7	NSDP	180000	559839	739839	13	85114	824953	0	824953
8	NSDP	1149750	1273789	2423539	13	278814	2702353	0	2702353
	TOTAL	1777750	2880123	4657873		519760	5177633	0	5177633

19.3 - Position of CPF/EPF

Particulars	Position of CPF
OB as on 01.4.17	96927
Amount deducted during the year 2017-18	85995
TOTAL	182922
Amount deposited during the year 2017-18	85995
CB as on 31.3.18	96927

A sum of Rs.96927/- is to be deposited in the SB accounts of concerned employees. The details of such amount could not be traced out in course of audit due to non maintenance of the same by the local authority. However the details of the above need be maintained & shown to next audit. Till then the above amount of Rs. 96927/- is kept under objection.

19.4 - Position of SD/EMD

Particulars	Position of SD	Position of EMD	Position of SD(Market Complex)
OB as on 01.4.17	3201180	261426	0
Amount deducted during the year 2017-18	762674	228000	20000
TOTAL	3963854	489426	20000
Amount deposited during the year 2017-18	355568	160000	0
CB as on 31.3.18	3608286	329426	20000

PARA: 20 RESULT OF AUDIT AND CONCLUSION

As a result of this Audit transactions involving a sum of Rs 2372976.00 are held under objection which include an amount of Rs

275195.00 suggested for recovery. Besides, a sum of Rs 25982 was recovered at the instance of audit. The details are furnished in the following tables.

Result Of Audit

SI No	Paragraph No.	Amount suggested for recovery(In Rs:)	Amount kept under objection including amount suggested for recovery (In Rs:)	Amount Surchargeable(In Rs:)	Amount Embezzlement(In Rs:)	Amount Othercases(In Rs:)	Remarks
1	8.1	10000.00	10000.00	10000.00	0.00	0.00	
2	13.4	136800.00	136800.00	136800.00	0.00	0.00	
3	13.5	45700.00	45700.00	45700.00	0.00	0.00	
4	13.9	0.00	19010.00	0.00	0.00	0.00	
5	14.5	11000.00	11000.00	0.00	0.00	0.00	
6	14.6	0.00	1931400.00	0.00	0.00	0.00	
7	15.2	3731.00	3731.00	3731.00	0.00	0.00	
8	15.3	12524.00	12524.00	12524.00	0.00	0.00	
9	15.4	5938.00	5938.00	5938.00	0.00	0.00	
10	15.5	4204.00	4204.00	4204.00	0.00	0.00	
11	15.6	5755.00	5755.00	5755.00	0.00	0.00	
12	15.7	3482.00	3482.00	3482.00	0.00	0.00	
13	15.8	2321.00	2321.00	2321.00	0.00	0.00	
14	15.9	8715.00	8715.00	8715.00	0.00	0.00	
15	15.10	25025.00	25025.00	25025.00	0.00	0.00	
16	19.1	0.00	50444.00	0.00	0.00	0.00	
17	19.3	0.00	96927.00	0.00	0.00	0.00	
Total		275195.00	2372976.00	264195.00	0.00	0.00	

Spot Recovery

SI No	Ref to Para No/Audit Objection Statement Page No	M.R.No	Date	Amount(In Rs:)	Name of the person
1	Para No.-14.4	vr.441	2018-09-26	10110	S.P.enterprises,BBSR
2	Para No.-14.3	vr.681	2018-12-29	10530	Biraja Chemicals,Cuttack
3	Para No.-14.2	vr.no.-438/24.9.18	2018-09-24	5145	Mayson Engg.,BBSR
4	Para No.11.1	9209	2018-07-09	197	Bijay Kumar Patra
Total				25982	

Audit Certificate

Certified that the accounts of Nimapara NAC for the financial year 2017-2018 have been covered under audit and found correct subject to the comments / remarks offered in the foregoing paragraphs .

**District Audit Officer
Local Fund Audit,PURI**