

LOCAL FUND AUDIT, PURI, ODISHA

CATEGORY : N A C

Audit Report No : 46596/AR/2013-2014-BHUBANESWAR

PARA: 1 TITLE SHEET

1	Name of the Institution :	Nimapara NAC
2	Year of Accounts under Audit :	2012-2013
3	Name of the Local Authority during the year of A/Cs :	1. Sri Kshirodra Padhan, OAS (JB) 5.9.11 to 4.10.12 2. Sri Suresh Chandra Pradhan, 04.10.12 to 23.07.2013.
	Name of the Local Authority at the time of Audit :	Sri Ajaya Kumar Mohanty 23.07.13 to till completion of audit.
4	Duration of Audit :	11-04-2014 To 05-05-2014 (Mandays Consumed :- 2.5)
5	Name of the Auditors :	NIRANJAN BEHERA - Lead Auditor(11-04-2014 to 10-05-2014) SANGRAM SINGH PATNAIK - Auditor(11-04-2014 to 10-05-2014)
6	Name of the Reviewing Officer :	BANITA SETHI
7	Date of submission of report by Reviewing officer :	22-05-2014
8	Entry Conference Date :	
9	Exit Conference Date :	
10	Name of the District Audit Officer :	BANITA SETHI
11	Date of approval of report by District Audit Officer :	

PARA: 2 PHYSICAL VERIFICATION

S/no	Name	Value	Remarks
1	Misc. Receipt Book	41	Page No. 48 of Stock Register
2	Daily Market Receipt Book	189	Page No. 11 of Stock Register
3	Postal Stamp	171.65	Recorded at page No. 7
4	Busstand Receipt Book	160	Page No. 45 of Register.
5	Trecker Stand Receipt Book	174	Page No. 43 of Stock Register
6	Auto Stand Receipt Book	6	Receored at page no. 54.
7	Measurment Book	06	Recorded at Page No. 11 of Stock Register
8	Holding Receipt Book	21	Page No. 7 of Stock Register.
9	Liquid Cash	After Transaction.	
10	Date of Physical Verification	11.04.2014	0.00
11	Recorded At	Cashiers Cash Book Page No. 151 and Subsidiary Cash Book page No. 172	

Comments

PARA: 3 LIST OF VERIFIED RECORDS

A : List Of Verified Records/Register

S/no	List Records/Register
1	Measurement Book (Rule-365)
2	Stock & Store Register(Works) (Rule-346)
3	Register of Works (Rule-345)
4	Nominal Muster Roll (Rule-340)
5	Stock account of Receipt forms
6	Demand and Collection Register
7	Stock Register of Stationeries
8	Stamp Account
9	Stock account of Tickets used for daily Collection of Market fees
10	Register of Grants
11	Daily Collection Register
12	Register of Rents and Fixed Demand
13	Miscellaneous Receipt forms
14	Register of Quarterly & Annual account of Expenditures
15	Register of Quarterly & Annual account of Receipts
16	Deposit ledger
17	Advance Ledger
18	Register of Adjustment
19	Abstract Register of Expenditure
20	Abstract Register of Receipts
21	Cash Book of the ULB
22	Salary Bills
23	Register of Bills
24	Treasury Chalan
25	Subsidiary Cash Book
26	Cashier
27	Budget Estimate
28	Abstract of the Budget Estimate
29	Cashier
30	Subsidiary Cash Book
31	Treasury Chalan
32	Register of Bills
33	Salary Bills
34	Cash Book of the ULB
35	Abstract Register of Receipts
36	Abstract Register of Expenditure
37	Register of Adjustment
38	Advance Ledger
39	Deposit ledger
40	Register of Quarterly & Annual account of Receipts
41	Register of Quarterly & Annual account of Expenditures
42	Miscellaneous Receipt forms
43	Register of Rents and Fixed Demand
44	Daily Collection Register
45	Register of Grants
46	Stock account of Tickets used for daily Collection of Market fees
47	Stamp Account
48	Stock Register of Stationeries
49	Demand and Collection Register
50	Stock account of Receipt forms
51	Nominal Muster Roll (Rule-340)
52	Register of Works (Rule-345)
53	Stock & Store Register(Works) (Rule-346)
54	Measurement Book (Rule-365)
55	Postal/Bank Passbook No./Venue etc. to be mention
56	Paid Vouchers from
57	Budget Estimate
58	Abstract of the Budget Estimate
59	Paid Vouchers from
60	Postal/Bank Passbook No./Venue etc. to be mention

B : List Of Records/Registers not Produced to Audit

Sino	List Records/Register
1	Provident Fund Ledger (Rule-442 & 463)
2	Miscellaneous Supply Bill (Rule-343)
3	Contract Certificate (Rule-343)
4	Contract Agreement form for Works (Rule-341)
5	Register of Estimate and Allotment (Rule-332)
6	Register of Distrained property & sales
7	Warrant Register
8	Form of Inventory and Notice
9	Distrain Warrant
10	Notice Demand
11	Progress Statement
12	Tax Collectors
13	Tax Collectors
14	Register of Writes Off form
15	Arrear Demand Register
16	Receipt form
17	Mutation Register
18	Register of Petition form
19	Appeal Petition
20	Education Tax Demand & Collection Register
21	Profession Tax Demand and Collection Register
22	Assessment List
23	Register of Interest bearing Securities
24	Arrear list
25	Ledger of lessees
26	Jamabandi Register
27	Register of lands
28	License register for Drivers, and Owners of Carriages plying for hire
29	Stock account of License Number Plates
30	Application for License for Carriages, Carts and Animals
31	License for Carriages , Carts and Animals
32	Appropriation Register of Loan Funds
33	Register of Tax on Carts and Carriages and Animals
34	Loan Register
35	Register of Investments
36	Annual Account of Receipts and Expenditure
37	Establishment Audit Register
38	Register of Outstanding Deposits
39	Register of Outstanding Advance
40	Voucher of Recoupment of Permanent Advance Account
41	Permanent Advance Account
42	Periodical Increment Certificates
43	Absentee Statement
44	Order Book
45	Educational Budget Estimate
46	Schedule for the Budget Estimate
47	Subsidiary Account of Special Taxes
48	Order Book
49	Absentee Statement
50	Periodical Increment Certificates
51	Permanent Advance Account
52	Voucher of Recoupment of Permanent Advance Account
53	Register of Outstanding Advance
54	Register of Outstanding Deposits
55	Annual Account of Receipts and Expenditure
56	Establishment Audit Register
57	Register of Investments
58	Loan Register
59	Appropriation Register of Loan Funds
60	Register of Tax on Carts and Carriages and Animals
61	License for Carriages , Carts and Animals
62	Application for License for Carriages, Carts and Animals
63	Stock account of License Number Plates

64	License register for Drivers, and Owners of Carriages plying for hire
65	Register of lands
66	Jamabandi Register
67	Ledger of lessees
68	Arrear list
69	Register of Interest bearing Securities
70	Assessment List
71	Profession Tax Demand and Collection Register
72	Education Tax Demand & Collection Register
73	Appeal Petition
74	Register of Petition form
75	Mutation Register
76	Arrear Demand Register
77	Receipt form
78	Register of Writes Off form
79	Tax Collectors
80	Tax Collectors
81	Progress Statement
82	Notice Demand
83	Distrain Warrant
84	Form of Inventory and Notice
85	Warrant Register
86	Register of Distrained property & sales
87	Register of Estimate and Allotment (Rule-332)
88	Contract Agreement form for Works (Rule-341)
89	Contract Certificate (Rule-343)
90	Miscellaneous Supply Bill (Rule-343)
91	Provident Fund Ledger (Rule-442 & 463)
92	Educational Budget Estimate
93	Schedule for the Budget Estimate
94	Subsidiary Account of Special Taxes

C : List Of Records/Registers Produced but not Verified

SIno	List Records/Register
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Comments

PARA: 4 FINANCIAL POSITION

Nimapara NAC - 2012-2013

S/no	Name of the Cash Book	OB as on Date	Opening Balance(In Rs:)	Receipt during the Year under Audit(In Rs:)	Total(In Rs:)	Expenditure during the Year under Audit(In Rs:)	Closing Balance as per Audit (DD MM YYYY)	Closing Balance(In Rs:)(AUDIT)	Closing Balance as per (DD MM YYYY) Cash Book	Closing Balance(In Rs:)(CASH BOOK)	Difference (In Rs:)	Remarks
1	All cash Books	01-04-2012	3067924 7.46	66215435. 50	96894682. 96	54317373. 71	31-03-2013	4257730 9.25	31-03-2013	4257730 9.25	0.00	
	GRAND TOTAL		3067924 7.46	66215435. 5	96894682. 96	54317373. 71		4257730 9.25		4257730 9.25	0.00	

Details of Closing Balance and Comments
DETAILS OF CLOSING BALANCE AND COMMENTS –

The Details of Closing Balance as on 31.3.2013 as per cash book is furnished below.

DETAILS OF C.B. AS PER CASH BOOK			
PARTICULARS	ACCOUNTANT CASH BOOK	SJSRY CASH BOOK	TOTAL
P/L ACCOUNT	29473401.62	0.00	29473401.62
BANK	11173075.73	1930831.90	13103907.63
CASH IN HAND	0.00	0.00	0.00
SUBSIDIARY CASH BOOK	0.00	0.00	0.00
TOTAL	40646477.35	1930831.90	42577309.25

DETAILS OF P.L. ACCOUNT AS ON 31.3.2013:-

DETAILS OF C.B. (P.L. ACCOUNT)	
PARTICULARS	AMOUNT
CLOSING BALANCE AS PER CASH BOOK	29473401.62
CLOSING BALANCE AS PER PASS BOOK	29473401.62
D I F F E R E N C E	0.00

PARA: 5 DETAILS OF CLOSING BALANCE AS PER BANK PASS BOOKS & CASH BOOK BANK BALANCE FIGURE

Nimapara NAC - 2012-2013

S/no	Name of the Bank	A/C No.	Closing Balance Date As on (dd/mm/yyyy)	Closing Balance in Pass Book(In Rs:) (A)	Closing Balance in Bank Date Cash Book (dd/mm/yyyy)	Closing Balance in Bank as mentioned in Cash Book(In Rs:) (B)	Difference(In Rs:)(A-B)	Remarks
1	ALL PASS BOOKS	ALL ACCOUNTS	01-01-1970	42714757.25	31-03-2013	42577309.25	137448	
	GRAND TOTAL			42714757.25		42577309.25	137448	

Reconciliation

The details of Bank Pass Book No., amount as per Pass Book , Cash Book and Difference is furnished below.

DETAILS OF BANK POSITION AS ON 31.03.13					
SL. NO	NAME OF THE BANK	ACCOUNT NO	AMT AS PER PASS BOOK	AMT AS PER CASH BOOK	DIFFERENCE
1	SBI, NIMAPARA	8424	1100148.00	1100148.00	0.00
2	SBI, NIMAPARA	7717	7643.00	7643.00	0.00
3	SBI, NIMAPARA	89388	9529.00	9529.00	0.00
4	SBI, NIMAPARA	32685	208257.49	208257.49	0.00
5	UCO, NIMAPARA	8569	5817167.80	5786286.80	30881.00
6	UCO, NIMAPARA	31421	1253175.00	1253175.00	0.00
7	UCO, NIMAPARA	11398	21292.00	21292.00	0.00
8	PNB, NIMAPARA	19052	59505.00	59505.00	0.00
9	PNB, NIMAPARA	10954	658785.00	658785.00	0.00
10	NGB, NIMAPARA	2562	10270.15	10270.15	0.00
11	AXIS, NIMAPARA	77634	1606654.00	1606654.00	0.00
12	AXIS, NIMAPARA	79094	547497.29	451530.29	95967.00
13	P/L ACCOUNT		29473401.62	29473401.62	0.00
	SJSRY CASH BOOK				0.00
1	UCO,NIMAPARA	11351	326565.00	326565.00	0.00
2	PGB,NIMAPARA	3562	7338.90	7338.90	0.00
3	SBI,NIMAPARA	5903	1607528.00	1596928.00	10600.00
	TOTAL :-		42714757.25	42577309.25	137448.00

The reconciliation of the above difference is furnished below.

SL. NO.	PARTICULARS	AMOUNT
1	UCO, NIMAPARA , 8569	
	CLOSING BALANCE AS PER PASS BOOK	5817167.00
	(-) Deduct Cheque issued but not encashed	-45170.00
	Ch. No. 821430 Dt. 19.10.12	5000.00
	Ch. No. 176231 Dt. 30.3.13	6318.00
	Ch. No. 176209 Dt. 14.3.13	10403.00
	Ch. No. 176181 Dt. 31.1.13	23449.00
	Ch. No. 821425 Dt.19.10.12 (cancelled) Paid to Prameya News Paper	1500.00
	Ch. No. 14299 (Axis) Dt. 25.2.13 Paid towards Labour Cess	9728.00
	(+) Add Deposited but not credited in Pass Book	
	Deposited on 12.10.12 but not credited UCO DD. No. 940027 Dt. 14.5.12	5000.00
	Deposited on 12.08.12 but not credited UCO Ch. No. 866821 Dt. 26.7.12	9289.00
	T O T A L :- (RECONCILLED)	5786286.00
2	AXIS, NIMAPARA, 79094	547497.29
	(-) Deduct Cheque issued but not encashed	-95967.00
	Ch. No. 14306 Dt. 30.3.13	79425.00
	Ch. No. 14307 Dt. 30.3.13	16542.00
	T O T A L :- (RECONCILLED)	451530.29
3	SBI,NIMAPARA,5930	1607528.00
	(-) Deduct Cheque issued but not encashed	-10600
	Ch. No. 854865 Dt. 20.3.13	5300.00
	Ch. No. 854870 Dt. 20.3.13	5300.00
	T O T A L :- (RECONCILED)	1596928.00

PARA: 6 STOCK POSITION

Nimapara NAC - 2012-2013

S/no	Material/ Item	Opening Balance	Receipt	Issued	Closing Balance As per Audit	As per stock register	Remarks
1	Nil.	0.00	0.00	0.00	0	0.00	As per previous audit report Stock position was Nil. No stock was purchased during the period under audit.

Comments

No comments.

PARA: 7 INVESTMENT

Nimapara NAC - 2012-2013

Sno	Opening Balance of Investment as on (DD MM YYYY)	Opening Balance(In Rs:)	Amount Encashed during the Year under Audit(In Rs:)	Total(In Rs:)	Amount Invested during the Year under Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Audit	Closing Balance Audit(In Rs:)	Closing Balance as per (DD MM YYYY) Investment Ledger	Closing Balance Investment Ledger(In Rs:)	Difference(In Rs:)	Remarks
1	01-04-2012	0.00	0.00	0	0.00	31-03-2013	0	31-03-2013	0.00	0	As per previous year audit report Closing Balance of Investment was NIL. During this year neither any investment nor any encashment was made. Hence Closing balance is treated as NIL.
	GRAND TOTAL	0	0	0	0		0		0	0	

DETAILS OF CB ON INVESTMENT & Comments :

No comments.

PARA: 8 ADVANCE

Nimapara NAC - 2012-2013

Sno	Advance Outstanding as on (DD MM YYYY)	Cashbook Name	Advance Outstanding (In Rs:)	Advance Paid during the Year under Audit(In Rs:)	Total(In Rs:)	Advance adjusted during the Year under Audit(In Rs:)	Advance Outstanding as per (DD MM YYYY) Audit	Advance Outstanding Audit (In Rs:)	Advance Outstanding as per (DD MM YYYY) Cash Book	Advance Outstanding Cash Book(In Rs:)	Difference (In Rs:)	Remarks
1	01-04-2012	GENERAL CASH BOOK	162652.00	860000.00	1022652	595000.00	31-03-2013	427652	31-03-2013	427652.00	0	
2	01-04-2012	SJSRY	1933550.00	0.00	1933550	1933550.00	31-03-2013	0	31-03-2013	0.00	0	
GRAND TOTAL			2096202	860000	2956202	2528550		427652		427652	0	

Comments :

The Cash Book wise detailed advance was furnished below.

OUTSTANDING ADVANCES AS ON 31.03.2012			
DATE	AMOUNT	TO WHOM PAID	PARTICULARS
3.06.2002	6100.00	B.K Das, Advocate, Court Expn	
1995-96	21850.00	J.P.Mishra,EO, Court Expns	
19.09.2002	3000.00	Basudev Electrical, Electrical goods	
22.06.2004	6502.00	Md.Asiam, salary Advance	
TOTAL	37452.00		
7.11.06	25000.00	Md.Asiam, Ex.EO, Sanitary materials	
12.02.07	21000.00	Md.Asiam, salary Advance	
25.09.06	1500.00	Md.Asiam, salary Advance	
TOTAL	47500.00		
23.07.07	16000.00	N.K.Bastia,Carpenter,Trainabad Road,Reach-1	
23.07.07	16000.00	N.K.Bastia,Carpenter,Trainabad Road,Reach-1	
21.01.08	16000.00	N.K.Bastia,Carpenter,Trainabad Road,Reach-1	
6.11.07	29700.00	Staff, Festival Advance	
TOTAL	77700.00		

GRAND TOTAL	162652.00		
ADVANCE OUT STANDING FOR THE YEAR 2013-14			
27/26.4.12	70000	Sri Darshan Kishore Sahoo, Contractor	CC Rd. from Chandra Acharya house to Golaka Dixit house.
30/12.6.12	10000	Ganesh Bhoi	Constn. Of culvert at Debi mandap sahi.
47/28.1.13	40000	Niranjan Nayak,	Constn. Of Road from Dhoba Gadia Barik Sahi
48/28.1.13	50000		Guard wall and metal moorum Road at Dakhina Bhoi Sahi
26/19.2.13	30000	Biswajit Mallick, Contractor	Constn. Of Road at Debi Mandap Sahi
7/5.1.13	45000	Maa Engineering work shop	Repair of Tractor
34/27.2.13	20000	Bulu Sethi, J.E.	Constn. Of Drain
TOTAL :-	265000		
G. TOTAL -	427652.00		

ADVANCE PENDING MORE THAN ONE YEAR :-

No advance is pending for the year 2012-13. Hence more than one year advance is treated as 'NIL'".

ADJUSTMENT OF ADVANCE WITHOUT SUPPORTING VOUCHERS:-

On checking of the SJSRY Cash Book and previous audit report it reveals that a sum of Rs. 19, 55,300.00 was pending for adjustment of advance as on 1.4.2012. The details are furnished below.

SJSRY CASH BOOK		
Upto 04-05	480500	Details in AR No.30/07-08
2005-06	138450	For the year 05-06
TOTAL	618950	
27.04.06	15000	Rabi Narayan Mohanty, R.Study tour for DWOCRA
27.04.06	60000	Rabi Narayan Mohanty, Computer Training
27.04.06	11100	Rabi Narayan Mohanty, Community pendal

		t tala sndhia bhoi sahi
27.04.06	16000	Rabi Narayan Mohanty, materials for balwadi Teacher
27.04.06	20000	Rabi Narayan Mohanty,CC Road at Tala andhia bhoi sahi
27.04.06	15000	Rabi Narayan Mohanty, Community atat Tala andhia bhoi sahi CC Road
27.04.06	15000	Rabi Narayan Mohanty,CC Road at Patapur bhoi sahi
27.04.06	20000	Rabi Narayan Mohanty,at hata sahi, mallik sahi road
27.04.06	50000	Rabi Narayan Mohanty,at nayak sahi road
27.04.06	20000	Rabi Narayan Mohanty,at hata sahi road
15.3.2007	2000	Rabi Narayan Mohanty,study materials
15.3.07	50000	Rabi Narayan Mohanty,at nayak sahi road
15.3.207	50000	Rabinarayan Mohanty, Andia Bhoi Sahi Road Reach I & II Sevakendara Sweeper Colony
15.3.207	60000	Rabinarayan Mohanty, Andia Bhoi Sahi Road, Reach I & II Sevakendra Sweeper Colony
TOTAL:-	404100	
2007-08	270000	Rabinarayan Mohanty, T.S.payment of remuneration for training instituion.
27.7.2007	170000	=do= Compuer Training T.c. Revolving fund for society.
25.8.2007	91000	=do= Purchase of materials for Balwadi Centra

25.8.207	24000	=do=
TOTAL :-	555000	
FOR THE YEAR 2008-09		
2.6.2008	22000	Rabinaryan Mohanty, TC, Purchase of Materials for 22 Nos. Balwadi Centre.
2.6.2008	4500	=do= for 3 Nos. of Balwadi Centre \$ 1500/-
20.1.09	11000	=do= Awarnes programme for council & B.T.
24.2.09	50000	=do= Patapur, Bhoi Sahi, CC Road.
24.2.2009	50000	=DO= Patapur Chandan Pokhari
24.2.2009	50000	=do= Andia Bad Bhoi Sahi, CC Road
24.2.2009	29000	=do= Repair of Sweeper Colony
24.2.2009	10000	=do= Tala Andehia CC Road
24.2.2009	10000	=do= Mallik Sahi CC Road
24.2.2009	10000	=do= Jainabad CC Road
24.2.2009	109000	=do= Payment of remuneration etc.
TOTAL :-	355500	
G. TOTAL :-	1933550	

It is to point out here that as per Rule 138 of OMR-1953

- a. Advance shall not be drawn unless it is needed for immediate disbursement.
- b. The whole amount of an estimate in respect of a given work shall not ordinarily be advanced in one lump-sum.
- c. A second advance for any work shall not be given until the first advance has been accounted for.
- d. An advance granted for one purpose shall not be diverted to other purpose.
- e. Money shall not be advanced unless there is reason to believe that the work for which the money is required will be completed and paid for within the financial year.
- f. Advance shall be regularly and promptly adjusted.
- g. Any un-spent balance of an advance shall be immediately refunded.

Besides above, as per Finance Department Circular bearing No. 43784(160) Dt. 2.11.85, advance allowed to Govt. Servants should be adjusted within the month of disbursement. Second advance shall not be allowed unless the 1st. One has been adjusted or bills submitted for adjustment.

During the checking of the SJSRY Cash Book it reveals that a sum of Rs. 19,33,550.00 was shown as adjusted without any relevant vouchers. From the above advance paid table it is ascertained that lump-sum advances were given in regular interval without adjusting of the previous one. No steps were taken for adjustment of the same. Without one any relevant vouchers the above advances adjusted in one Adjustment of advance without any supporting vouchers.

It is further to mention here that as per Rule 37 of Treasury Code Volume-I, Advances should be mentioned in the red ink in the inner column of the Cash Book and shall not be deducted from the cash book as advances are not final expenditure.

A separate advance ledger in form no. XVIII (Rule-136 of OMR) shall have to be maintained.

DEFECTS NOTICED DURING THE COURSE OF AUDIT:-

1. The advance paid to Firms/ Staff/ Contractors are shown as final payment in the Cash Book and are being deducted from the closing balance.
2. Advance ledger in form NO. XVIII (Rule 136 of OMR) was maintained by the NAC.
3. Lump-sum advances were given in regular interval without adjusting of the previous one. No steps were taken for adjustment of the same.

Besides above on checking of the SJSRY Cash Book w.r.t. vouchers it reveals that on 7.1.2013 a sum of Rs. 19,33,500.00 was shown as adjusted towards advance in favour of Sri Rabi Narayan Mohanty, T.S. vide Cash Book Page No. 59 for the year 2006-07, 2007-08 & 2008-09 against the Vr. No. 1, 2, 11, 15, 16, 3, 4, 5, 6, 7, 8, 9, 12, 17, 19, 20, 21, 22, 23, 24, 25, 28, 1. In support of such adjustment neither any vouchers were kept in the guard file nor was any date mentioned against the vouchers. Without of any voucher, adjustment of advance cannot be treated as genuine. Hence objection memo was issued to produce the supporting vouchers before audit for verification with comments regarding non adjustment of the same for such long period.

In response to objection memo local authority fails to produce as voucher in support of such adjustment. Hence without supporting voucher adjustment cannot be treated as genuine. Hence Rs.19,33,500.00 was suggested for recovery from Sri Rabi Narayan Mohanty, TS failing which the following officials are found responsible.

Responsible Person for this paragraph

Sno	Name	Designation	Adress	Amount(In Rs:)
1	Sri Rabinarayan Mohanty,	Tax Collector	Nimapara NAC, Nimapara	966750.00
2	Sri Suresh Chandra Pradhan	Ex-Executive Officer	Nimapara NAC, Nimapara	966750.00

PARA: 9 GRANTS

Nimapara NAC - 2012-2013

S/no	Grants Outstanding as on (DD MM YYYY)	Grants Outstanding (In Rs:)	Grants Received during the Year under Audit(In Rs:)	Total(In Rs:)	Grants Spent during the Year under Audit(In Rs:)	Grants unspent as on (DD MM YYYY)	Grants unspent (In Rs:)	Remarks
1	01-04-2012	13921528.00	35622748.00	49544276	26675613.00	31-03-2013	22868663	(INCLUDING MATCHING SHARE Rs. 273111)
	GRAND TOTAL	13921528	35622748	49544276	26675613		22868663	

Comments :

The details of receipt and utilisation of Govt. Grants in respect of Nimapara NAC for the year 2012-13 is furnished below.

SHOWING THE DETAILS OF RECEIPT AND EXPR. OF GOVT. GRANTS FOR NIMAPARA NAC 2013-14							
SL NO	NAME OF THE ACCOUNT	OB AS ON 01.04.2012	RECEIVED	MATCHING SHARE	TOTAL	EXPENDITURE	CLOSING BALANCE
1	Road maintenance	1266137			3997248		1170993
	Road maintenance(HC)					949327	
	Road Development		2458000	273111		1876928	
2	NSDP	-201602			-201602		-201602
3	Installation of street Light	-3853			-3853		-3853
4	construction of building	-47999	1387000		1339001	191517	1147484
5	MLALAD	109388			109388		109388
6	MPLAD	801731			801731		801731
7	construction of Kalyan Mandap	314630			314630		314630
8	USB Scheme/Solid waste Mgmt	13163			13163	801117	-787954
9	SJSRY	1964337	623000		2587337	666168	1921169
10	NRY	57500			57500		57500
11	12th & 13th FC	2694492	4322000		7016492	2968761	4047731
12	Compensation grant in lieu of Cotroi	1575261	8704310		10279571	10279571	0
13	DRM	8250			8250		8250
14	Toilate & Foot path deweller	366000			366000		366000

15	Training for mason for low cost toilets	41000			41000		41000
16	Computer room 7 accessories	319200			319200		319200
17	Construction of CC Road	0	2982000		2982000		2982000
18	Const. of Sulabha Souchalya	247000			247000		247000
19	ET Grant	1000			1000		1000
20	Performance based incentives	-473719	1171000		697281	650748	46533
21	Protection & conservation of water body	363736			363736	423394	-59658
22	Prtection of govt land boundary wall	900533	683332		1583865	481594	1102271
23	Motor vehicle Tax	1919000	2889000		4808000	630887	4177113
24	Devolution	0	4200000		4200000		4200000
25	Saharanchala Bidyut karan	-49310			-49310		-49310
26	Maintenance of Road & Bridges	2027852			2027852		2027852
27	Dev of Park, Greenery & aforestation	256000			256000		256000
28	Economic Census SECC fund	0	129995		129995		129995
29	FDR	-548199	5800000		5251801	6755601	-1503800
	TOTAL	13921528	35349637	273111	49544276	26675613	22868663

From the above it is clear that huge amount i.e.. Rs. 22868663.00 is remain unutilised. Non utilisation of grants leads to non achievement of Govt. goals. Hence E.O. of the NAC is advised to take effective steps to obtain the permission to utilise the grant for which it has been received and compliance reported to next audit.

PARA: 10 UTILISATION CERTIFICATE

Nimapara NAC - 2012-2013

S/no	U.C Outstanding as on (DD MM YYYY)	U.C Outstanding(In Rs:)	U.C due for submission during the period under Audit(In Rs:)	Total(In Rs:)	U.C Submitted during the period under Audit(In Rs:)	U.C needs to be submitted as on outstanding as on (DD MM YYYY)	U.C needs to be submitted as on outstanding (In Rs:)	Remarks
1	01-04-2012	32969198.00	35622748.00	68591946	19375658.00	31-03-2013	49216288	
	GRAND TOTAL	32969198	0	68591946	19375658		49216288	

Comments :

The details of UC submitted during the year under audit i.e. for the year 2012-13 is furnished below.

SL. NO.	LR. NO. & DATE	NATURE OF GRANT	AMOUNT	MATCHING CONTRI BUTION	TOTAL	YEAR
1	423/9.4.12	NRB	98500.00		98500.00	2009-10
		13TH. FINANCE	799000.00		799000.00	2010-11
		ROAD DEV.	1339000.00	148777.00	1487777.00	2010-11
2	784/12.6.12	12TH.FC(SWM)	2595.00		2595.00	2007-08
			202.00		202.00	2007-08
			220682.00		220682.00	2008-09
			346000.00		346000.00	2009-10
			346000.00		346000.00	2009-10
	3779/29.6.12	OCTROI	7907976.00		7907976.00	2011-12
4	888/9.7.12	BOUNDARY WALL	525000.00		525000.00	2009-10
		NRB	200000.00		200000.00	2010-11
	51499/30.10.12	FAIR & FESTIVAL	70000.00		70000.00	2011-12
6	352/16.2.13	13TH. FINANCE	13000.00		13000.00	2010-11
		13TH. FINANCE	1083000.00		1083000.00	2012-13
		13TH. FINANCE	1001000.00		1001000.00	2012-13
		ROAD DEV.	1005000.00	111666.00	1116666.00	2011-12
		ROAD DEV.	271000.00	30111.00	301111.00	2011-12
		ROAD MAINTENANCE (HC)	1264794.00		1264794.00	2010-11
		ROAD MAINTENANCE (HC)	95355.00		95355.00	2009-10
		P.B.I.	866000.00		866000.00	2012-13
		WATER BODY	220000		220000.00	2009-10
		WATER BODY	145000		145000.00	2011-12
		WATER BODY	44000		44000.00	2011-12
WATER BODY	60000		60000.00	2011-12		

	M.R. & B.	962000		962000.00	2010-11
	NRB	200000		200000.00	2011-12
	TOTAL :-	19085104.00	290554.00	19375658.00	

YEAR WISE BREAKUP OF U.C. SUBMITTED:-

YEAR WISE CLASIFICATION OF UC SUBMITTED			
YEAR	AMOUNT	MATCHING SHARE	TOTAL
2007-08	2797.00	0.00	2797.00
2008-09	220682.00	0.00	220682.00
2009-10	1630855.00	0.00	1630855.00
2010-11	4577794.00	148777.00	4726571.00
2011-12	9702976.00	141777.00	9844753.00
2012-13	2950000.00	0.00	2950000.00
TOTAL :-	19085104.00	290554.00	19375658.00

From the above table it is clear that huge amount of is pending for submission of U.C. . Hence E.O. the NAC is advised to take effective steps to submit the U.C. in proper quarter as soon as possible.

PARA: 11 MISAPPROPRIATION & DEFALCATION
11.1 - EXCES PAYMENT SHOWN THAN THE ACTUAL DISBURSEMENT:

On checking of the OAP/ODP/NOAP paid acquaintance roll w.r.t. accountant cash book it reveals that a sum of Rs. 1700.00 was shown as excess payment than the actual disbursement by Sri Rabi Narayan Sahoo Jr. Clerk vide page No. 42 and 82 of IGNOAP acquaintance roll and vide page No. 32 of IGNWP acquaintance roll, which needs immediate recovery. The details are furnished below.

SL. NO.	PARTICULARS	NO.S.	PER BENE-FICIARY	ACTUALLY PAID	SHOWN AS PAID
1	Total No. of Beneficiary (Nov 2012 IGNOP) PAGE :42	389	300	113400	113700
	(-) ABSENT	-41			
	(+) ARREAR PAYMENT	30			
	TOTAL NO. OF BENEFICIARY PAID	378			
2	Total No. of Beneficiary (Nov 2012 IGNOP) PAGE :82	389	300	105000	117100
	(-) ABSENT	-39			
	TOTAL NO. OF BENEFICIARY PAID	350			
	(+) ARREAR PAYMENT			11000	
	TOTAL :-			116000	
3	Total No. of Beneficiary (Nov 2012 IGNOAP) PAGE :32	36	300	12000	12300
	(-) ABSENT	0			
	(+) ARREAR PAYMENT	4			
	TOTAL NO. OF BENEFICIARY PAID	40			
G. T O T A L :-					

However on issue of objection memo Rs. 1700.00 was recovery vide MR No. 5022 Dt. 30.4.2014.

11.2 - LOSS OF NAC FUND DUE TO LESS COLLECTION SHOWN THAN THE ACTUAL:

On checking of the Holding Tax, Miscellaneous Receipt Book, Hata and Parking fees receipt book w.r.t. DCR and Cashiers Cash book, it reveals that a sum of Rs.587.00 was shown as less collected as detailed below. It needs immediate recovery from the person(s) found responsible.

DCR NAME	NAME OF THE OTC	ACTUAL COLLECTION	MR No. & DATE	AMOUNT DEPOSITED IN NAC FUND	LESS DEPOSITED		
LICENCE FEE	S. MOHAPATRA	20.00	2117/ 10.12.12	15.00	5.00		
HOUSE RENT	Anupama Sethy	160.00	2889/ 7.6.13	130.00	30.00		
Market complex	Anupama Sethy	160.00	3506/ 13.6.13	125.00	35.00		
		305.00	16249 to 16288	0.00	305.00		
		55.00	16665 to 16672	50.00	5.00		
		52.00	16769 to 16776	37.00	15.00		
		65.00	244721 to 244728	45.00	20.00		
		44.00	13617 to 13624	43.00	1.00		
		45.00	13625 to 13632	44.00	1.00		
		33.00	14361 to 14368	32.00	1.00		
		Rajkishore Pradhan		100.00	246569 to 246576	90.00	10.00
				50.00	246673 to 244721	45.00	5.00
G.C. SWAIN		95.00	245365 TO 245412	85.00	10.00		
		16.00	248049 TO 248056	14.00	2.00		
		45.00	17361 TO 17368	35.00	10.00		
		943.00	17725 TO 17362	908.00	35.00		
		60.00	244841 TO 244808	45.00	15.00		

	60.00	244857 TO 244864	45.00	15.00
	55.00	243489 TO 243496	45.00	10.00
	45.00	243529 TO 243536	40.00	5.00
	42.00	242697 TO 242704	40.00	2.00
	60.00	243609 TO 243616	55.00	5.00
	45.00	243737 TO 243744	40.00	5.00
	740.00	11747 TO 11882	700.00	40.00
TOTAL :-	3295.00		2708.00	587.00

However on issue of objection memo Rs. 587.00 was recovered from the following officials.

MR No. & DATE	FROM WHOM RECOVERED	AMOUNT
5023/1.5.2014	S. MOHAPATRA	5.00
5024/1.5.2014	Anupama Sethy	413.00
5025/1.5.2014	Rajkishore Pradhan	15.00
5026/01.05.2014	G.C. Swain	154.00
TOTAL :-		587.00

PARA: 12 LOSS OF STOCK & STORE

12.1 - FICTITIOUS UTILISATION OF POL DURING THE MONTH OF AUGUST' 12

On checking of the pay acquaintance roll w.r.t. vouchers and connected records it reveals the Tractor Driver of the NAC (Out sourced) Mr. Manomohan Mallick was not on duty as he was retrenched by the NAC as per the direction of the Chairperson on 1.8.2012 and Vide Letter No. 1018 Dt. 1.8.2012 of the Executive Officer addressed to M/s M. Power Service Provider, Bhubaneswar.

On cross verification of the vouchers No. 12/11.09.12 it was also ascertained that neither any salary was claimed by the M. Power, Service Provider, Bhubaneswar nor any amount was paid by the NAC to Tractor Driver for the month of August 2012. Hence it is clear that no one was

engaged against the post of Tractor Driver. But, the audit was astonished while checking the log book of the vehicle and found that the Tractor was plyed frequently in the following dates and consumed 25.5 Ltrs. Of POL @49.92/ per Ltr. comes to Rs. 1273.00 which is purely fictitious and not admitted in audit. The details are furnished below.

DATE	POL CONSUMED
08.08.12	1
21.08.12	7.5
22.08.12	2
23.08.12	2
24.08.12	2.5
25.08.12	2
26.08.12	1
27.08.12	2
28.08.12	1.5
29.08.12	2
30.08.12	2
T O T A L :-	25.5

Responsible Person for this paragraph

Sno	Name	Designation	Adress	Amount(In Rs:)
1	Sri Subash Chandra Mohanty,	Sr. Asst, I/c Accountant, (Retd.)	Nimapara NAC, Nimapara	636.00
2	Sri Kshirodra Padhan, OAS (JB)	Ex-Executive Officer	Nimapara NAC, Nimapara	637.00

PARA: 13 AUDIT OF RECEIPTS

13.1 - ASSESSMENT OF TAXES:-

As ascertained from the records made available to audit, it is seen that the valuation of the Holding of the N.A.C. was last done during the year 2009-10 by the valuation organization of the Govt. in H & U.D. Deptt. And publication made on Dt.

The Collection of Holding Tax, Lighting Tax & Water Tax on the revised rate was implemented w.e.f. 1.4.2010.

INCLUSION OF NEW HOLDINGS :-

As the assessment of Taxes was made on 2009-10 and the same was implemented w.e.f. 1.04.2010, no new holding are included during the year 2012-13.. The details of assessment of Taxes ward wise given below.

WARD No.	No. of TAX	ANNUAL VALUE OF	AMOUNT OF	AMOUNT OF	AMOUNT OF WATER
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	HOLDERS	TAX	HOLDING TAX	LIGHTING TAX	TAX
1	239	96966.00	3879.00	1939.50	1939.50
2	222	131976.00	5279.00	2639.50	2639.50
3	270	336114.00	13445.00	6722.50	6722.50
4	239	695397.00	27815.00	13907.50	13907.50
5	234	606420.00	24257.00	12128.50	12128.50
6	266	1094322.00	43773.00	21886.50	21886.50
7	245	1384032.00	55361.00	27680.50	27680.50
8	501	2524988.00	100999.00	50499.50	50499.50
9	362	1660941.00	66438.00	33219.00	33219.00
10	303	193529.00	7741.00	3870.50	3870.50
11	383	865724.00	34629.00	17314.50	17314.50
TOTAL:-	3264	9590409.00	383616.00	191808.00	191808.00

It is to mention here that not a single inclusion was made by the NAC/ E.O. for last three years. Therefore Executive Officer of the N.A.C. is advised to take effective steps to include new holding during the subsequent years which is a statutory obligation under O.M. Act.

MUTATION CASE :-

No mutation case was finalized by the N.A.C. during the year under audit.

13.2 - D.C.B. POSITION OF TAXES :-

The Demand, Collection and Balance position of taxes and fees etc. for the year 2012-13 was furnished below. The abstract of the same was furnished vide APPENDIX - III of the report.

D.C.B. OF HOLDING TAXES :-

The Demand, Collection and Balance position of Holding Taxes for the year 2012-13 is furnished below.

SL. No.	PARTICULARS	ARREAR	CURRENT	TOTAL	% OF COLLECTION
1	DEMAND	1209039	383616	1592655	13.44%
2	COLLECTION	137803.9	76379	214182.9	
3	BALANCE	1071235.1	307237	1378472.1	

It is seen from the above table that the collection of holding tax is very miserable i.e. 13.44% as compared to the demand position. Suitable steps may be taken to streamline the collection by way of certificate case against the defaulters. The time bared due could not be worked out due to non maintenance of records (D.C.B.) by the local authority.

D.C.B. OF LIGHTING TAX :-

The Demand, Collection and Balance position of lighting Taxes for the year 2012-13 is furnished below.

SL. No.	PARTICULARS	ARREAR	CURRENT	TOTAL	% OF COLLECTION
1	DEMAND	620544.2	191808	812352.2	13.18%
2	COLLECTION	68881.8	38199.5	107081.3	
3	BALANCE	551662.4	153608.5	705270.9	

It is seen from the above table that the collection of lighting tax is very miserable i.e. 13.18% as compared to the demand position. Suitable steps may be taken to stream line the collection by way of certificate case against the defaulters. The time bared due could not be worked out due to non maintenance of records (D.C.B.) by the local authority.

D.C.B. OF WATER TAXES :-

The Demand, Collection and Balance position of Water Taxes for the year 2012-13 is furnished below.

SL. No.	PARTICULARS	ARREAR	CURRENT	TOTAL	% OF COLLECTION
1	DEMAND	479518.07	191808	671326.07	15.10%
2	COLLECTION	63213.3	38199.5	101412.8	
3	BALANCE	416304.77	153608.5	569913.27	

It is seen from the above table that the collection of water tax is very miserable i.e. 15.10% as compared to the demand position. Suitable steps may be taken to stream line the collection by way of certificate case against the defaulters. The time bared due could not be worked out due to non maintenance of records (D.C.B.) by the local authority.

13.3 - D.C.B. POSITION OF RENT:-

The demand, Collection and Balance of House rent // Shop rent of N.A.C. for the year 2012-13 is furnished below.

SL. No.	PARTICULARS	ARREAR	CURRENT	TOTAL	% OF COLLECTION
1	DEMAND	83634	69990	153624	46.37%
2	COLLECTION	49980	21265	71245	
3	BALANCE	33654	48725	82379	

It is seen from the above that the collection towards shop rent // House rent is very alarming. Steps may be taken to collect the shop rent// house rent monthly up to date.

Further it is to mention here that the monthly rent of the shop // house was revised by the council w.e.f. 1.4.2010. The details of revised rent are furnished below.

SL. NO.	OLD RATE OF RENT PER SHOP / MONTH	PRESENT RATE OF RENT PER SHOP / MONTH
1	140.00	155.00
2	280.00	310.00
3	110.00	125.00
4	260.00	290.00

The total collection is 46.37% of the total Demand which is below stage of satisfactory. Hence the E.O. of the N.A.C. is advised to take effective steps to collect the arrear & current dues and compliance reported to next audit. Besides that the Council of NAC was advised to revise the rent of the shop every year as no revision was made from the year 2010-11.

13.4 - LICENSE FEES, RENTS FIXED DEMAND ETC. :-

The Demand, Collection and Balance position of Holding Tax, Lighting Tax, Water Tax , License Fees, Fixed Demands etc. Are furnished in the " APPENDIX-III" of this audit report. The Demand & Collection of parking fees, Fees U/s 290 & U/s 307 for the year 2012-13 was furnished below.

SL. No.	NAME	PARTICULARS	ARREAR	CURRENT	TOTAL
1	PARKING FEES	DEMAND	0.00	140096.00	140096.00
		COLLECTION	0.00	140096.00	140096.00
		BALANCE	0.00	0.00	0.00
2	FEES U/S 290	DEMAND	3707.00	122060.00	125767.00
		COLLECTION	3707.00	91973.00	95680.00
		BALANCE	0.00	30087.00	30087.00
3	FEES U/S 307	DEMAND	124962.00	152802.00	277764.00
		COLLECTION	34045.00	32455.00	66500.00
		BALANCE	90917.00	120347.00	211264.00

13.5 - COMPARISON BETWEEN PREVIOUS YEAR COLLECTION & THIS YEAR COLLECTION:-

The comparison between previous year's collection and this year's collection figures of the above items were furnished below.

SL. No.	NAME	2012-13	2011-12	DIFFERENCE

1	PARKING FEES	140096	142502	-2406	
2	FEES U/S 290	95680	90436	5244	
3	FEES U/S 307	66500	27840	38660	

From the above it is cleared that there is no steps has been taken to collect fees under section 307 and parking fees. The collection hike under section 290 is far from the satisfaction.

It is seen from the collection of tax and fees are miserable enough and there is huge gap between Demand and Collection. Action may be taken to gear up the collection for improvement of the financial condition of the N.A.C...

13.6 - D.C.B. POSITION OF OWN PROPERTY:-

The Demand, Collection and Balance of revenue derived from the own property for the year 2012-13 is furnished below.

NAME	DEMAND	COLLECTED	BALANCE
SLAUGHTER HOUSE	9170	9170	0
COLLECTION FROM WEEKLY MARKED	50921	50921	0
LEASE OF COCONUT TREES	26860	26860	0
LEASE OD DAILY MARKED	39214	39214	0
LEASE OF TANK	25900	25900	0
T O T A L :-	152065	152065	0

13.7 - RECONCILIATION OF D.C.B. FIGURE :-

The difference of Collection in between Accountant Figure and D.C. B. figure of Taxes are furnished below.

HEAD OF COLLECTION	ACCOUNTANT CASH BOOK	AMOUNT COLLECTED AS PER DCB	DIFFERENCE	REASONS OF DIFFERENCE
HOLDING	211108.90	214182.90	3074.00	Rebate given to the people for timely deposited the taxes.
LIGHTING	105544.30	107081.30	1537.00	
WATER	99875.80	101412.80	1537.00	
PARKING	242696.00	140096.00	-102600.00	AMOUNT COLLECTED DURING 2013-14 FOR THE YEAR 2014-15 THROUGH LEASE,
FROM OWN PROPERTY				
LEASE OF COCONUT TREES	45210.00	26860.00	18350.00	AMOUNT COLLECTED DURING 2013-14 FOR THE YEAR 2014-15 THROUGH LEASE.
LEASE OD DAILY MARKED	69214.00	39214.00	30000.00	
LEASE OF TANK	54200.00	25900.00	28300.00	

13.8 - NON COLLECTION OF GROUND RENT FROM CESCO/CESU :-

As per last and previous audit reports, it was ascertained that in Letter No. 1060 Dt. 21.09.02 address to the Executive Engineer, Nimapara that the amount of Ground rent may be deposited to N.A.C. The total outstanding ground rent from 1.8.73 to 31.3.12 was Rs.1631889.00. Added to this year up to 31.3.2013 was comes to Rs.1650899.00 towards collection of ground rent from CESCO/CESU.

Arrear upto 31.3.2011 calculated in last A.R	1631889
Demand for 2012-13 @ 10/- per sqft. 1901 Sqft.	19010
TOTAL :-	1650899

13.9 - EXECUTIVE OFFICER FAILS TO PERFORM THE DUTY OF VALUATION OFFICER:-

As per Section 143(A) of OM Act, 1950 the Executive Officer of the municipality shall, until appointment of a Valuation Officer thereof, exercise the powers and performs the duties of the Valuation Officer in respect of that municipality. But it was noticed that the EO, NAC Nimapara had not performed the duties of the VO as per above provisions for which not a single holding was added after submission of report by the Valuation Organisation during 2009-10.

13.10 - INADEQUATE MONITORING AND SUPERVISION:-

As per section 143, 133(e),134(d), 135(e) of OM Act, 1950 and Rule 516 & 201 of OM Rule 1953, the Municipal areas were to be regularly verified to pick up the holding on which taxes were not imposed, due care is to be given whether tax was paid as per actual area of holdings. Sufficient man power is to provide to conduct surprise inspection of holdings and taxes paid by the owners regularly.

On checking of the records it revealed that the Municipal areas were not regularly checked to pick up the holdings on which taxes were not imposed and due care was also not given to verify whether tax was paid as per the actual area of holdings

It indicated that, proper monitoring and supervision was not made to safeguard to leakages in assessment, collection and deposit of revenue. Hence E.O. of the NAC is advised to look into the matter and steps may be taken to safeguard the leakages.

13.11 - INADEQUATE SYSTEM OF COLLECTION HOLDING TAX FROM DEFAULTERS:-

As per Section 161(1) of the Orissa Municipal Act, 1950 if the sum due on account of any tax is not paid within sixty one days from the date on which it became due, the Executive Officer shall cause to be served on the person liable to pay the same a notice in the prescribed form. If still the dues are not collected, the Municipality is armed with Section 162 of the Act to levy by distress and sale of any movable property belonging to the defaulter wherever found, or of any movable property belonging to any other person which may be found within the holding in respect of which such defaulter is liable to such tax. In spite of all these provisions under Section 161(1), 162,163,164,165 and 166, if the municipality fails to realize the arrear tax by distress and sale, according to Section 169 the Municipality may at any time apply to the District Collector for the recovery of the whole or any part of any arrear as an arrear of Land Revenue. Again as per Section 170 of the Act, the Municipality instead of proceeding by distress and sale or in case of failure to realize the whole or any part of any tax, the municipality may sue the person liable to pay the same in any court of competent jurisdiction.

But scrutiny of records (Warrant Register in form R) it reveals that not a single warrant was issued to realise the arrear dues from the tax payer. Hence E.O. of the NAC is advised to do the needful immediately as per Rules to improve the financial position of the NAC

13.12 - INEFFECTIVE AND INEFFICIENTLY RECOVERY OF HOLDING:-

As per Rule-175 of Odisha Municipal Rules, 1953, the municipality shall be divided into circles for the purpose of collection of taxes. Each circle shall be numbered and a Tax Collector shall be appointed in charge of one or more circles. The O.M. Act, 1950 stipulated u/s 158, that notification shall be made and posted in the office of the Municipality declaring day(s) and time for receipt of taxes, u/s 159(2) any tax on the annual value of holdings shall be payable quarterly instalment and every such instalment shall be deemed to be due on the first day of the quarter in respect of which payable. u/s 159-A(1)&(2) a resolution may be passed in the Municipal Council to grant a rebate in r/o tax paid within stipulated period i.e. the rebate may be allowed exceeded 10 per cent (paid within 30 days) and 5 per cent (paid within 60 days) and the Municipality may in like manner, provide for grant rebate at such percentage not exceeding 20% for the tax due for any year paid before 30th April and not exceeding 10 per cent where it is paid on or before 31st May of that year. Further, u/s 160 of the Act, a receipt signed by the tax collector or any other officer authorized by the E.O. was to be given against each payment of tax. Also as per Rule-201(2) and Rule-202 of O.M. Rules, 1953, the Municipality may establish a system of punishments and rewards to tax collector to ensure best results in collection of tax.

On test check of Resolution Book of the NAC, Establishment File and Receipt book of Holding Tax and from information furnished to audit, it was revealed that the NAC, Nimapara consists of 11 wards and no specific circle was exist fixing jurisdiction for collection of taxes. The taxes are collected ward wise by engaging Tax Collectors. The taxes were received throughout the year and no notification was made declaring day(s) and time for receipt of taxes. No computer data base related to assessment of holding tax, number of holdings, demand of tax, collection of tax and arrear taxes outstanding.

It is to mention here that NAC had not established any system of punishments and rewards to tax collector to ensure best results in collection of tax.

If fruitful steps could be taken by Municipal Council providing attractive rebate to Tax Payer who could pay taxes in advance (other than payment of advance tax of current year paid on or before April), target to tax collector by reward or punishment to ensure best result in collection of tax and sending of demand notice regularly, it might have impact on holdings for early payment of tax and on the tax collector to take interest for collection of Tax. The demand notice was not issued to all the tax payers. As, no remedial measures for effective realisation of revenue are taken, huge arrears are rolling years together with owners of the houses. It indicated that the recovery of Holding Tax was not made efficiently and effectively.

Hence the E.O. of the NAC is advised to take effective steps efficiently to improvise the collection the pending as well as current taxes pending against house owners.

13.13 - INPROPER SCRUTINY LEADS INADEQUATE MAINTENANCE OF TAX ACCOUNT:-

As per Rule-188 of O.M. Rule 1953, the Executive Officer shall conduct checks and sign the duplicate and counter sign the triplicate copy of Receipt which forms office copy. The duplicate shall then be issued as the final receipt. The said O.M. Rule 1953 u/r 189 stipulated that the receipt form shall be numbered consecutively for the year and shall bound up in books in 100 triplicate forms each and same serial number is to be printed in the original, duplicate & triplicate copies. The E.O shall sign on the back of each receipt book a certificate standing the numbers on forms contained therein. Only one receipt book shall be given to a tax collector at a time.

Further, the Rule 190 & 191 of O.M. Rule 1953 stipulates that every admission sanctioned under section 150 and cases of write off u/s 171 shall be entered in a Register in form 7. All remission orders shall be serially filed in a guard book and the index to file of remission order was kept in the remissions register in Form-J. Copies of the remission orders shall be communicated to the collector concerned.

As per Rule-192 of O.M. Rule 1953, the tax collector shall maintain a daily collection register in Form-K in which the details of collection of the day are entered and the total of each day's collection struck. The Rule-193 stipulates that the tax collector shall deposit all the money collected by him during the day to the cashier along with the daily collection register in Form-K and the receipt book. The cashier has to check the account by comparing the credits with the duplicate & triplicate receipts and tallied them with the daily collection register and cash given to him. The cashier has to sign certificate stating in both words & figure the amount actually received by him. In the Rule-194 also mentioned that each case of collection or remission shall be posted daily in the demand and collector register in Form-B. The E.O shall check the postings of the collection & remission in that register and the posting of taxes in that register shall not in arrears. The tax collector shall not be allowed to have access to the Demand and Collection Register (DCR).

On test check of Receipt Book, Daily Collection Register, Demand and collector register, etc the following observation are made.

The Executive Officer has not conducted checks and signed the duplicate and counter signed the triplicate copy of receipt which forms office copy. **The duplicates were not issued as the final receipt.** All the second copies of the receipts of the MR books are still with the office. The receipt form was numbered consecutively for the year and bound up in books in 100 triplicate forms each and same serial number was printed in the original, duplicate & triplicate copies and also the E.O had signed on the back of each receipt book a certificate standing the numbers on forms contained therein. The receipt books are issued to tax collectors as when required mostly at the time of utilisation of one receipt book by tax collector, but the same were not returned at the time of receipt of another receipt book.

No register in Form 7 was maintained to record admission of sanction u/s 150 or for case of write off u/s 171 and register for remission order in form J also was not maintained.

Each tax collector had maintained a daily collection register in Form-K in which the details of collection of the day are entered and the total of each day's collection struck. The tax collector had mostly deposited all the money collected by him during the day to the cashier. The receipt

books submitted to the cashier were not check the account by comparing the credits with the duplicate & triplicate receipts and tallied them with the daily collection register and cash given to him. The cashier had mostly signed certificate stating in both words & figure the amount actually received by him. No remission found to be posted in the demand and collector register in Form-B as no such cases. No signature of the E.O found in register to ensure checking by him the postings of the collection. The tax collectors had maintained the Demand and Collection Register (DCR) which clearly indicated their free access to the DCR.

Further, on the above point it indicated improper scrutiny by the authorized officers/official.

Hence E.O. of the NAC is advised to look into the matter efficiently to eradicate the above lapses in future.

PARA: 14 AUDIT OF EXPENDITURE

14.1 - NON CREDIT OF DEPOSIT IN THE PASS BOOK :

On checking of Cashiers Cash Book w.r.t. Pass Book and Accountant Cash Book it reveals that a sum of Rs. 14289.00 was shown as deposited in UCO, Nimapara, 8569. But on cross verification of the pass book it reveals that the following deposits were not credited to the concerned pass Book which needs clarification why the same shall not be suggested for recovery from the person(s) found responsible.

DETAILS OF DEPOSIT	
Deposited on 12.10.12 but not credited in UCO, Nimapara, 8569, DD. No. 940027 Dt. 14.5.12	5000.00
Deposited on 12.08.12 but not credited in UCO, Nimapara, 8569, Ch. No. 866821 Dt. 26.7.12	9289.00

In response to objection memo local authority replied that steps will be taken to credit the same in the concerned Pass Book. The reply fails to settle the objection. Hence the following officials are found responsible.

Responsible Person for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Sri Suresh Chandra Pradhan	Ex-Executive Officer	Nimapara NAC, Nimapara	2500.00
2	Sri Kshirodra Padhan, OAS (JB)	Ex-Executive Officer	Nimapara NAC, Nimapara	4645.00
3	Sri Yosobanta Sahoo	Tax Collector, I/c Cashier	Nimapara NAC, Nimapara	7144.00

14.2 - ENGAGEMENT OF EMPLOYEES BEYOND THE SANCTION STRENGTH THROUGH SERVICE PROVIDER WITH OUT APPROVAL FROM COMPETENT AUTHORITY & BUDGETARY PROVISION:-

During checking of the Salary of the Staff w.r.t. paid acquaintance & vouchers it reveals that as per the Council Resolution No. 6 / Dt. 24.09.2011, the following category employees were engaged through the M.Power Service Provider, Bhubaneswar beyond the sanction strength.

As per Council Resolution No. 6 Dt. 24.9.2011						
NAME OF THE POST	SANCTION STRENGTH	POSITION IN PRESENT	TO BE OUTSOURCED	OUT SOURCED	EXCESS	PERIOD
ELECTRICIAN	0		0	1	1	3/12 TO 6/12
TRACTOR DRIVER	0		0	1	1	
CARRIAGE INSPECTOR , TAX & FEES COLLECTOR)	4	5	-1	2	2	
PEON	4	2	2	2	0	
SWEEPER	8	5	3	8	5	
HELPER (ELECT.	0	0	0	2	2	

As per Council Resolution No. 6 Dt. 24.9.2011						
NAME OF THE POST	SANCTION STRENGTH	POSITION IN PRESENT	TO BE OUTSOURCED	OUT SOURCED	EXCESS	PERIOD
ELECTRICIAN	0		0	1	1	7/12 TO 3/13
TRACTOR DRIVER	0		0	1	1	
CARRIAGE INSPECTOR , TAX & FEES COLLECTOR)	4	5	-1	3	2	
PEON	4	3	1	2	1	
SWEEPER	8	5	3	8	5	
HELPER (ELECT.	0	0	0	2	2	

Vide Lr. No. 27/11/42284/F. Dt. 26/9.2.2011, Govt. In Finance Department issues the guide line for out sourcing of services as follows.

a. AUTHORITY COMPETENT TO ALLOW OUTSOURCE SERVICE :-

1. Administrative Department
2. Heads of Deptt. may allow outsourcing certain services in interest of economy and efficiently.

b. CONDITION PRECEDENT TO OUTSOURCING :-

Outsourcing of services may be resorted if adequate man power is not available in the organisation for providing the required service.

c. IDENTIFICATION OF SERVICE IS TO BE OUTSOURCED:-

The identification of the Service to be outsourced is to be finalised by the Administrative Deptt and Heads of Deptt.

d. COST ESTIMATE AND BUDGET PROVISION :-

The competent authority proposing to outsource a particular service should estimate the reasonable expenditure for the same by consulting other deptt. engaged in similar activities and ensure that available budget provision is adequate for the purpose and then proceed to outsource the service.

MUNICIPAL ACT REGARDING EXPENDITURE:-

Expenditure incurred from the municipal funds without having a Budget provision duly approved by Govt. Is statutorily irregular U/s 117-A of Orissa Municipal Act '1950.

IRREGULARITIES NOTICED BY THE AUDIT –

1. Engagement of employees beyond the sanction strength.
2. Outsource service was not allowed by the competent authority.
3. Identification of the Service is to be outsourced was neither finalised by the Administrative Department nor by the Heads of the Department.
4. Executive Officer of the NAC neither estimates the reasonable expenditure for the outsourcing service nor was adequate provision made in the Budget.
5. Expenditure without budgetary provision violated the Rule 117-A of Orissa Municipal Act 1950 which is statutory irregular in nature.

Hence it needs clarification why the below calculated excess payment shall not be suggested for recovery from the person(s) found responsible for this. Besides that the following information may kindly be supplied to audit.

NAME OF THE POST	HOME TAKE PAY	EPF	ESI	SERVICE CHARGES	SERVICE TAX	NOS.	TOTAL	PERIOD	TOTAL EXCESS
ELECTRICIAN 1 Nos.	3500			271.99		1	3771.99	March '12	31289
TRACTOR DRIVER 1 Nos.	3125			271.99		1	3396.99		
CARRIAGE INSPECTOR , TAX & FEES COLLECTOR) 2 Nos.	2700			271.99		2	5943.98		
PEON 1 Nos.	2000			271.99		1	2271.99		
SWEEPER 5 Nos.	2000			271.99		5	11359.95		
HELPER (ELECT.) 2 Nos.	2000			271.99		2	4543.98		
TOTAL :-							31288.88		
ELECTRICIAN 1 Nos.	3500			271.99	466.218	1	4238.20796	APRIL '12 & May '12	70312
TRACTOR DRIVER 1 Nos.	3125			271.99	419.868	1	3816.85796		
CARRIAGE INSPECTOR , TAX & FEES COLLECTOR) 2 Nos.	2700			271.99	367.338	2	6678.65593		

PEON 1 Nos.	2000			271.99	280.818	1	2552.80796			
SWEeper 5 Nos.	2000			271.99	280.818	5	12764.0398			
HELPER (ELECT.) 2 Nos.	2000			271.99	280.818	2	5105.61593			
TOTAL							35156.1856			
NAME OF THE POST										
ELECTRICIAN 1 Nos.	3500			271.99	466.218	1	4238.20796	JUNE '12	32603	
TRACTOR DRIVER 1 Nos.	3125			271.99	419.868	1	3816.85796			
CARRIAGE INSPECTOR , TAX & FEES COLLECTOR) 2 Nos.	2700			271.99	367.338	2	6678.65593			
PEON 1 Nos.	2000			271.99	280.818	1	2552.80796			
SWEeper 5 Nos.	2000			271.99	280.818	4	10211.2319			
HELPER (ELECT.) 2 Nos.	2000			271.99	280.818	2	5105.61593			
TOTAL							32603.3776			
NAME OF THE POST	HOME TAKE PAY	EPF	ESI	SERVICE CHARGES	SERVICE TAX	NOS.	TOTAL	PERIOD	TOTAL EXCESS	
ELECTRICIAN 1 Nos.	5200		702	338	350	814.524	1	7404.524	JULY' 12	60492
TRACTOR DRIVER 1 Nos.	5200		702	338	350	814.524	1	7404.524		
CARRIAGE INSPECTOR , TAX & FEES COLLECTOR) 2 Nos.	3500		450	227	350	559.537	2	10173.0744		
PEON 1 Nos.	3200		375	195	350	509.232	1	4629.232		
SWEeper 5 Nos.	3000		375	195	350	484.512	5	22022.56		
HELPER (ELECT.) 2 Nos.	3200		275	195	271.99	487.23	2	8858.43993		
TOTAL							60492.3543			
NAME OF THE POST	HOME TAKE PAY	EPF	ESI	SERVICE CHARGES	SERVICE TAX	NOS.	TOTAL	PERIOD	TOTAL EXCESS	
ELECTRICIAN	5200		702	338	350	814.524	1	7404.524	August '12	53088

N 1 Nos.										
TRACTOR DRIVER 1 Nos.	5200	702	338	350	814.524	0	0			
CARRIAGE INSPECTOR , TAX & FEES COLLECTOR) 2 Nos.	3500	450	227	350	559.537	2	10173.0744			
PEON 1 Nos.	3200	375	195	350	509.232	1	4629.232			
SWEEPER 5 Nos.	3000	375	195	350	484.512	5	22022.56			
HELPER (ELECT.) 2 Nos.	3200	275	195	271.99	487.23	2	8858.43993			
TOTAL								53087.8303		
NAME OF THE POST	HOME TAKE PAY	EPF	ESI	SERVICE CHARGES	SERVICE TAX	NOS.	TOTAL	PERIOD	TOTAL EXCESS	
ELECTRICIA N 1 Nos.	5200	702	338	350	814.524	1	7404.524	September' 12	56089	
TRACTOR DRIVER 1 Nos.	5200	702	338	350	814.524	1	7404.524			
CARRIAGE INSPECTOR , TAX & FEES COLLECTOR) 2 Nos.	3500	450	227	350	559.537	2	10173.0744			
PEON 1 Nos.	3200	375	195	350	509.232	1	4629.232			
SWEEPER 5 Nos.	3000	375	195	350	484.512	4	17618.048			
HELPER (ELECT.) 2 Nos.	3200	275	195	271.99	487.23	2	8858.43993			
TOTAL										56087.8423
NAME OF THE POST	HOME TAKE PAY	EPF	ESI	SERVICE CHARGES	SERVICE TAX	NOS.	TOTAL	PERIOD	TOTAL EXCESS	
ELECTRICIA N 1 Nos.	5200	702	338	350	814.524	1	7404.524	October '12 Nov. '12	120985	
TRACTOR DRIVER 1 Nos.	5200	702	338	350	814.524	1	7404.524			
CARRIAGE INSPECTOR , TAX & FEES COLLECTOR) 2 Nos.	3500	450	227	350	559.537	2	10173.0744			
PEON 1 Nos.	3200	375	195	350	509.232	1	4629.232			
SWEEPER 5 Nos.	3000	375	195	350	484.512	5	22022.56			
HELPER (ELECT.) 2	3200	275	195	271.99	487.23	2	8858.43993			

Nos.	TOTAL							60492.3543		
NAME OF THE POST	HOME TAKE PAY	EPF	ESI	SERVICE CHARGES	SERVICE TAX	NOS.	TOTAL	PERIOD	TOTAL EXCESS	
ELECTRICIAN 1 Nos.	5200	702	338	350	814.524	1	7404.524	Dec' 12 & Jan. '13	106962	
TRACTOR DRIVER 1 Nos.				350	43.26	1	393.26			
CARRIAGE INSPECTOR , TAX & FEES COLLECTOR) 2 Nos.	3500	450	227	350	559.537	2	10173.0744			
PEON 1 Nos.	3200	375	195	350	509.232	1	4629.232			
SWEEPER 5 Nos.	3000	375	195	350	484.512	5	22022.56			
HELPER (ELECT.) 2 Nos.	3200	275	195	271.99	487.23	2	8858.43993			
TOTAL							53481.0903			
NAME OF THE POST	HOME TAKE PAY	EPF	ESI	SERVICE CHARGES	SERVICE TAX	NOS.	TOTAL	PERIOD	TOTAL EXCESS	
ELECTRICIAN 1 Nos.	5200	702	338	350	814.524	1	7404.524	Feb '13	120985	
TRACTOR DRIVER 1 Nos.	5200	702	338	350	814.524	1	7404.524			
CARRIAGE INSPECTOR , TAX & FEES COLLECTOR) 2 Nos.	3500	450	227	350	559.537	2	10173.0744			
PEON 1 Nos.	3200	375	195	350	509.232	1	4629.232			
SWEEPER 5 Nos.	3000	375	195	350	484.512	5	22022.56			
HELPER (ELECT.) 2 Nos.	3200	275	195	271.99	487.23	2	8858.43993			
TOTAL							60492.3543			
									652805	

In response to objection memo local authority neither return the objection memo nor furnished any reply. Hence objection stands . It is to point out here that the appointment was made on the basis of Council Resolution No.6 Dt. 24.9.2011 and the payment was made on that basis. Hence for the above payment the following officials are found responsible.

Responsible Person for this paragraph

S/no	Name	Designation	Adress	Amount(In Rs:)
1	Dillip Kumar Mishra,	Vice Chairperson	Nimapara NAC, Nimapara	54401.00
2	Smt. Sujata Nayak	Chairperson	Nimapara NAC, Nimapra	54402.00
3	Sri Kshirodra Padhan, OAS (JB)	Ex-Executive Officer	Nimapara NAC, Nimapara	54402.00
4	Smt. Sukanti Patra	Councillor, Ward No.11	Nimapara NAC, Nimapra	54400.00
5	Smt. Manasi Sahoo	Councillor, Ward No.10	Nimapara NAC, Nimapra	54400.00
6	Santosh Ojha	Councillor, Ward No.9	Nimapara NAC, Nimapra	54400.00
7	Ajaya Kumar Bhoi	Councillor, Ward No.8	Nimapara NAC, Nimapra	54400.00
8	Smt. Kalyani Mallick	Councillor, Ward No.7	Nimapara NAC, Nimapra	54400.00
9	Narendra Sahoo	Councillor, Ward No.5	Nimapara NAC, Nimapra	54400.00
10	Subhrajit Barik,	Councillor, Ward No.4	Nimapara NAC, Nimapara	54400.00
11	Kasinath Behera,	Councillor, Ward No.6	Nimapara NAC, Nimapra	54400.00
12	Smt. Jyotshna Das	Councillor, Ward No.3	Nimapara NAC, Nimapara	54400.00

14.3 - EXCESS PAYMENT TO THE OUTSOURCE PROVIDER:

On checking of the salary of the staff w.r.t. acquaintance roll, cash book and voucher guard file it reveals that agreement deed was made on 31.3.2011 & 31.10.2011 between the Executive Officer and M.Power Service Provider to supply the following category employees on contractual basis with a consolidated payment per month per candidate including service charges. The details are furnished below.

SL. No.	CATEGORY OF EMPLOYEES	MONTHLY CONSOLIDATED CHARGES	SERVICE CHARGES	SERVICE TAX @10.3%	TOTAL	REMARKS
1	DATE ENTRY OPERATOR	3000	271.99	28.01	3300	AGREEMENT ON 31.10.11
2	TAX COLECTOR	2700	271.99	28.01	3000	
3	HELPER (ELECTRICAN)	2000	271.99	28.01	2300	
4	PEON	2000	271.99	28.01	2300	
5	SWEEPER	2000	271.99	28.01	2300	
6	ELECTIRICIAN				3800	AGREEMENT ON 31.3.11
7	TRACTOR DRIVER				3425	
8	SWEEPER				2300	

During the Checking of the payment it reveals that payment was allowed as per the agreement till the salary of 3/2012 and the excess payment was made w.e.t. 4/2012 as detailed below.

SL. No.	CATEGORY OF EMPLOYEES	AMOUNT DUE/ EMPLOYEE	NO. OF EMPLOYEES	TOTAL DUE	AMOUNT PAID	EXCESS PAID	PERIOD
1	TAX COLECTOR	3000	2	6000	45367	4542.00	4/12 Vr. No. 10.5.12
2	HELPER	2300	2	4600			

	(ELECTRICAN)						
3	PEON	2300	2	4600			
4	SWEeper	2300	8	18400			
5	ELECTIRICIAN	3800	1	3800			
6	TRACTOR DRIVER	3425	1	3425			
TOTAL				40825			
AS ABOVE				40825	44353	3528.00	5/12 Vr. No. 20/11.6.12
1	TAX COLECTOR	3000	2	6000	42813	4288.00	6/12 Vr. No. 10/10.7.12
2	HELPER (ELECTRICAN)	2300	2	4600			
3	PEON	2300	2	4600			
4	SWEeper	2300	7	16100			
5	ELECTIRICIAN	3800	1	3800			
6	TRACTOR DRIVER	3425	1	3425			
				38525			
TOTAL :-						12358.00	

In response to objection memo local authority furnished no reply till the completion of audit. For the above loss the following officials are found responsible.

Responsible Person for this paragraph

Sino	Name	Designation	Adress	Amount(In Rs:)
1	Sri Subash Chandra Mohanty,	Sr. Asst, I/c Accountant, (Retd.)	Nimapara NAC, Nimapara	6179.00
2	Sri Kshirodra Padhan, OAS (JB)	Ex-Executive Officer	Nimapara NAC, Nimapara	6179.00

14.4 - ARBITRARY PROVISION TOWARDS EPF AND ESI OF OUTSOURCED EMPLOYEES:

On checking of payment to the employees engaged through M.Power service provider it reveals that arbitrary provision was made towards EPF and ESI of staffs.

GUIDE LINE TOWARDS DEDUCTION OF EPF AND ESI :-

1. Employees Share 12% and Employers share 12% (8.33% Employees Pension Scheme & 3.67% towards EPF)
2. 1.61% Employers Share towards other. (0.5% for Employees Deposit Linked Insurance Scheme (EDLIS), 1.1% EPF Administrative Charge, & 0.01% towards EDLS Administrative charges.
3. Employees share towards ESI is 1.75% and Employers share 4.75%.

But on checking of the Agreement made between the M.Power Service Provider and E.O. of the NAC on 30.6.2012 regarding the payment to the staffs was as follows.

NAME OF THE POST	PAY	EPF (EMPLOYEERS SHARE)	ESI (EMPLOYEERS SHARE)	ACTUAL EPF SHARE OF EMPLOYERS @ 13.1%	ESI SHARE OF EMPLOYERS @ 4.75%	REMARKS
TAX SARKAR	3500	450	227	459	166	No amount was deposited towards EDLIS
TRACTOR DRIVER	5200	702	338	681	247	
PEON	3200	375	195	419	152	
SWEEPER	3000	375	195	393	143	
ELECTRICIAN	5200	702	338	681	247	
ELECTRIC HELPER	3200	375	195	419	152	
TOTAL :-		2979	1488	3052	1107	

Hence, the local authority is advised to do the needful accordingly and ensure the deduction towards employees share and deposit of both regularly.

14.5 - LESS DEPOSIT OF EMPLOYEERS SHARE TOWARDS EPF & ESI:

On checking of the engagement file and payment vouchers towards outsourced staffs it reveals that less amount was deposited towards employers as calculated below.

MONTH	PAY RANGE	NO. OF STAFF ENGAGED	PAYMENT TOWARDS EPF/ staff	PAYMENT TOWARDS ESI	CONTRIBUTION PAID (EPF)	EMPLOYER'S SHARE + Admn. Charge DEPOSIT	EXCESS PAID EPF	CONTRIBUTION PAID (ESI)	DEPOSITED (Employers Share)	EXCESS PAID
7/12 Vr. No. 14/ 17.8.12	3500	3	450	227	1350	2314	4565	681	Rs. 15218 (Total Deposited Rs.20825.00 i.e. Employers & employees share @ 4.75% + 1.75% respectively)	12954
	5200	2	702	338	1404			676		
	3000 & 3200	11	375	195	4125			2145		
	TOTAL				6879			3502		
08/2012 Vr. No.12/ 11.9.12	3500	3	450	227	1350	2314	4238	681		
	5200	1	702	338	702			338		
	3000 & 3200	12	375	195	4500			2340		
	TOTAL				6552			3359		
09/2012 Vr. No. 16/ 3.10.12	3500	3	450	227	1350	2314	4565	681		
	5200	2	702	338	1404			676		
	3000 & 3200	11	375	195	4125			2145		
	TOTAL				6879			3502		
10/2012 Vr. No. 18/ 14.11.12	3500	3	450	227	1350	2314	4940	681		
	5200	2	702	338	1404			676		

	3000 & 3200	12	375	195	4500			2340
	TOTAL					7254		3697
11/2012 Vr. No. 28/ 18.12.12	3500	3	450	227	1350	2314	4940	681
	5200	2	702	338	1404			676
	3000 & 3200	12	375	195	4500			2340
	TOTAL							7254
12/2012 Vr. No. 16/ 16.01.13	3500	3	450	227	1350	2314	4238	681
	5200	1	702	338	702			338
	3000 & 3200	12	375	195	4500			2340
	TOTAL							6552
1/2013 Vr. No. 16/ 13.2.13	3500	3	450	227	1350	2314	4238	681
	5200	1	702	338	702			338
	3000 & 3200	12	375	195	4500			2340
	TOTAL							6552
2/2013 Vr. No. 16/ 18.03.13	3500	3	450	227	1350	2314	4940	681
	5200	2	702	338	1404			676
	3000 & 3200	12	375	195	4500			2340
	TOTAL							7254
					55176	18512	36664	28172

Hence in toto a sum of Rs. 49618.00 (Rs. 36664.00 + Rs.12,954.00) was less deposited towards EPF and ESI of outsourced staffs which needs clarification why the above calculated amount shall not be suggested for recovery from the person(s) found responsible for this. It is further to mention here that the above ESI amounts were deposited on 15.4.13 and EPF amounts were deposited on 16.4.2014. Besides that the following irregularities were noticed during course of audit.

1. The Service providing agency not yet handover the individual EPF Account No. and ESI Card to the deployed staffs.
2. The service providing agency has to submit proof of deposit of individual EPF and ESI amount to the EPF/ ESI account of the person concerned along with the claim bills for EPF and ESI. But no documentary evidence was ensured by the NAC regarding deposit of EPF & ESI of previous month before release of the claim to the service provider.

Hence the E.O. of the NAC is advised to ensure the same before release of the claim hence forth and steps may be taken to effect recovery of Rs. 49618.00 from the concerned service provider failing which the following officials are found responsible.

Responsible Person for this paragraph

Sno	Name	Designation	Adress	Amount(In Rs.)
1	Sri Subash Chandra Mohanty,	Sr. Asst, I/c Accountant, (Retd.)	Nimapara NAC, Nimapara	16540.00
2	Sri Suresh Chandra Pradhan	Ex-Executive Officer	Nimapara NAC, Nimapara	16539.00
3	Sri Kshirodra Padhan, OAS (JB)	Ex-Executive Officer	Nimapara NAC, Nimapara	16539.00

14.6 - EXCESS PAYMENT TOWARDS SERVICE TAX:

On checking of the payment to the outsourced deployed staffs w.r.t. vouchers it reveals that excess payment was made under the unit Service Tax as the said tax was allowed over the EPF and ESI which is not admissible by audit and needs clarification.

MONTH	PAY RANGE	NO. OF STAFF ENGAGED	PAYMENT TOWARDS EPF/ staff	PAYMENT TOWARDS ESI/ staff	TOTAL PAID TOWARDS EPF & ESI	EXCESS PAID (@ 12.36%)
7/12 Vr. No. 14/ 17.8.12	3500	3	450	227	2031	1283.00
	5200	2	702	338	2080	
	3000 & 3200	11	375	195	6270	
	TOTAL					
08/2012 Vr. No.12/ 11.9.12	3500	3	450	227	2031	1225.00
	5200	1	702	338	1040	
	3000 & 3200	12	375	195	6840	
	TOTAL					
09/2012 Vr. No. 16/ 3.10.12	3500	3	450	227	2031	1283.00
	5200	2	702	338	2080	
	3000 & 3200	11	375	195	6270	
	TOTAL					
10/2012 Vr. No. 18/ 14.11.12	3500	3	450	227	2031	1354.00
	5200	2	702	338	2080	
	3000 & 3200	12	375	195	6840	
	TOTAL					
11/2012 Vr. No. 28/ 18.12.12	3500	3	450	227	2031	1354.00
	5200	2	702	338	2080	
	3000 & 3200	12	375	195	6840	
	TOTAL					
12/2012 Vr. No. 16/ 16.01.13	3500	3	450	227	2031	1225.00
	5200	1	702	338	1040	
	3000 & 3200	12	375	195	6840	
	TOTAL					
1/2013 Vr. No. 16/ 13.2.13	3500	3	450	227	2031	1225.00
	5200	1	702	338	1040	
	3000 & 3200	12	375	195	6840	
	TOTAL					
2/2013 Vr. No. 16/ 18.03.13	3500	3	450	227	2031	1354.00
	5200	2	702	338	2080	
	3000 & 3200	12	375	195	6840	
	TOTAL					
TOTAL :-						10303.00

In response to objection memo local authority replied that payment was allowed as per the tender passed by the Executive Officer of the NAC. The reply fails to settle the objection and for the above excess payment of Rs. 10303.00 needs recovery from the concerned service provider failing

Which the following officials are found responsible.

Responsible Person for this paragraph

Slno	Name	Designation	Adress	Amount(In Rs:)
1	Sri Subash Chandra Mohanty,	Sr. Asst, I/c Accountant, (Retd.)	Nimapara NAC, Nimapara	5151.00
2	Sri Kshirodra Padhan, OAS (JB)	Ex-Executive Officer	Nimapara NAC, Nimapara	1896.00
3	Sri Suresh Chandra Pradhan	Ex-Executive Officer	Nimapara NAC, Nimapara	3256.00

14.7 - FICTITIOUS EXPENDITURE IN SHAPE OF ADVANCE:

On checking of the Vouchers w.r.t. cash book it reveals that a sum of Rs. 45,000.00 was shown as advance to Maa Engineering Works, Nimapara vide Vr. No. 7/5.1.13 towards repair of Tractor. In support of such advance, the following documents were asked to produce before audit through the objection memo for verification.

1. Work order to Maa Engineering Works, Nimapara.
2. Estimate regarding repair of Tractor by MVI as it is a major work.
3. What are the defects were pointed out by the Driver to be repair.
4. Whether the repair work was already been done or not.
5. If yes, the period of repair may be stated & the bills submitted by the Maa Engineering Works, Nimapara may be produced before audit for check with reason, why the said amount was not yet been adjusted.

In response to objection memo local authority replied that the repair was already been made. Steps will be taken to adjust the above advance. The reply fails to settle the objection due to following reasons.

1. The local authority to produce the work order issued to Maa Engineering works, Nimapara for repair work.
2. The estimate regarding repair of Tractor by MVI as it is a major work.
3. Bills submitted by the Maa Engineering Works, Nimapara for adjustment of advance.

In absence of the above documents, expenditure in shape of advance cannot be admitted in audit and Rs.45,000.00 is held under objection till the production of the same before next audit.

PARA: 15 AUDIT ON WORKS

15.1 - EXCESS AMOUNT PASSED FOR PAYMENT THAN THE ADMISSIBLE:-

NAME OF THE WORK	Repair and Restoration of CC Road from Nimapara Hospital to Devi Mandap Sahi
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NAME OF THE CONTRACTOR	Sri Bibekananda Sitha
HEAD OF ACCOUNT	FDR
MB No.	123 Page No. 111 to 116 & 120 to 126
NAME OF THE JE.	Sri Bulu Sethi,
VOUCHER No.	23/4.10.12 Rs. 1,22,727.00
E.C.	Rs. 1,50,000.00

On checking of the above case record w.r.t. M.B. it reveals that a sum of Rs. 5000/- was paid in excess to the executants due to calculation mistake as detailed below.

GROSS AMOUNT OF THE BILL		122727.00
CALCULATION OF DEDUCTION		19292.00
SD	6136.00	
ST	4909.00	
IT	2455.00	
L. CESS	1227.00	
ROYALTY	4064.00	
E.G.B.	501	
AMOUNT TO BE PAID AFTER DEDUCTION		103435.00
AMOUNT PAID		108435.00
EXCESS PAID		5000.00

Hence Rs. 5000.00 needs recovery from the concerned Contractor failing which the following officials are found responsible.

Responsible Person for this paragraph

Sno	Name	Designation	Adress	Amount(In Rs:)
1	Sri Subash Chandra Mohanty,	Sr. Asst, I/c Accountant, (Retd.)	Nimapara NAC, Nimapara	1666.00
2	Sri Suresh Chandra Pradhan	Ex-Executive Officer	Nimapara NAC, Nimapara	1667.00
3	Sri Bulu Sethi	Ex-Junior Engineer	Nimapara NAC, Nimapara	1667.00

15.2 - EXCESS RATE ALLOWED THAN THE ADMISSIBLE IN THE ESTIMATE:-

During the course of audit, it was seen that higher rate was allowed in the estimate towards cost of proving granular sub base using sand and moorum compacting with PRR than the admissible rate. The estimate was prepared by considering loose quantity in the estimate i.e. for 1 cum Sub Base cost paid for 0.896 cum moorum and 0.384 cum of sand as against admissible quantity of 0.70 cum of moorum and 0.30 cum of sand and accordingly tender rate was finalized. As per A.R. 2006 page 194 Item (5), the cost of materials is excluding voids and cost paid for compacted volume. As such excess amount @ Rs.85.07/cum. has been paid towards formation of sub base with moorum and sand due to allowing excess rate in the estimate and paid as per tender rate. The details are given below.

AS PER ESTIMATE – (Analysis of rate as per record for sub base with moorum and sand):

	PARTICULARS	RATE	AMOUNT
A	LABOUR		
	2.5 No.s	90	225.00
	RATE OF PR		17.05
	TOTA LABOUR RATE FOR 2.83CUM		242.05
	RATE PER CUM		85.53
B	COST OF MATERIAL FOR 1CUM		
	MOORUM 70% (0.896)	40	35.84
	SAND 30% (.384)	38	14.59
	RATE PER CUM		50.43
C	OVER HEAD + 2% T & p		14.75
D	LEAD		
	MOORUM 32 Kms. (0.896)	274.8	246.22
	sand 18 Km. (0.384)	185.2	71.12
	RATE PER CUM		317.34
E.	ROYALTY		19.60
F	RATE PER CUM		487.65
	ADD LABOUR CESS		4.87
	GROSS RATE :-		492.52

ADMISSIBLE RATE FOR SUBBSAE :-

	PARTICULARS	RATE	AMOUNT
A	LABOUR		
	2.5 No.s	90	225.00
	RATE OF PR		17.05
	TOTA LABOUR RATE FOR 2.83CUM		242.05
	RATE PER CUM		85.53
B	COST OF MATERIAL FOR 1CUM		
	MOORUM 0.7	40	28.00
	SAND 30% (.384)	38	11.40
	RATE PER CUM		39.40
C	OVER HEAD 10%		12.49
D	LEAD		
	MOORUM 32 Kms. (0.7)	274.8	192.36
	sand 5Km. (0.3)	102	30.60
	RATE PER CUM		222.96
E.	ROYALTY		19.60
F	RATE PER CUM		379.98
	ADD LABOUR CESS		3.80
	GROSS RATE :-		383.78

EXCESS COST PAID PER CUM: Rs. 492.52 – Rs. 383.78 = Rs. 108.74/CUM.:

1.

NAME OF THE WORK	Constn. Of CC Road from Devi Mandap Sahi to Purneswari in W.No.4.
NAME O THE CONTRACTOR	JYOTI RANJAN MOHANTY
E.C.	Rs.3,57,000.00
CR No.	1/19.01.2011 (23/2012-13)
SCHEME	13TH. FCA 2011-12
VR. No.	32/25.5.2012
NAME OF THE JE.	Sri T. Behera, J.E.
MB. No.	131 Page 1 to 15

CALCULATION OF EXCESS PAYMENT:-

QTY.	EXCESSPER CUM	AMOUNT	(-) OR (+) % OF TENDER PRICE	EXCESS PAID
76.94	108.74	8366.456	(-) 0.4%	8363.00

2.

NAME OF THE WORK	Repairing & restoration of CC Road of Mahaveer Colony in front of Rasananda Patra House, W. No. 8
NAME O THE CONTRACTOR	Darshan Kishore Sahoo
E.C.	Rs. 85000/-
CR No.	1/22.2.12 (114/2012-13)
SCHEME	FDR
VR. No.	55/19.10.12
NAME OF THE JE.	T. Behera
MB. No.	MB No.136 Page No. 22 to 32

CALCULATION OF EXCESS PAYMENT

QTY.	EXCESSPER CUM	AMOUNT	(-) OR (+) % OF TENDER PRICE	EXCESS PAID
22.99	108.74	2499.933	0%	2500.00

3.

NAME OF THE WORK	Repairing & Restoration of CC Road at Mahaveer Colony in front of Sada Sethy house.
NAME O THE CONTRACTOR	Darsan Kishore Sahoo
E.C.	Rs. 85000/-
CR No.	Cr No. 1/22.2.12 (113/2012-13)
SCHEME	FDR
VR. No.	54/19.10.12
NAME OF THE JE.	T. Behera, JE
MB. No.	MB NO. 136 Page No. 1 to 11

CALCULATIN OF EXCESS PAYMENT:-

QTY.	EXCESSPER CUM	AMOUNT	(-) OR (+) % OF TENDER PRICE	EXCESS PAID
21.93	108.74	2384.668	0%	2385

4.

NAME OF THE WORK	Repairing and Restoration of CC Road Bijaya Bhai House to Biju Das House
NAME O THE CONTRACTOR	Sri Niranjn Nayak
E.C.	Rs.99,800/-
CR No.	CR No.1/22.02.2012 (109/2012-13)
SCHEME	FDR
VR. No.	Vr. No. 50/19.10.12
NAME OF THE JE.	T. Behera, JE
MB. No.	MB No.141 Page No. 11 to 21

CALCULATION OF EXCESS PAYMENT:-

QTY.	EXCESSPER CUM	AMOUNT	(-) OR (+) % OF TENDER PRICE	EXCESS PAID
26.92	108.74	2927.281	0%	2927.00

5.

NAME OF THE WORK	Repairing and Restoratin of CC Road of Mahaveer Colony infront of Smruti Ranjan Das House
NAME O THE CONTRACTOR	Darsan Ku. Sahoo
E.C.	Rs.70000/-
CR No.	1/22.2.2012 (115/2012-13)
SCHEME	FDR
VR. No.	56/19.10.12
NAME OF THE JE.	T. Behera, JE
MB. No.	136 Page No. 12 to 21

CALCULATION OF EXCESS PAYMENT:-

QTY.	EXCESSPER CUM	AMOUNT	(-) OR (+) % OF TENDER PRICE	EXCESS PAID
18.07	108.74	1964.932	0%	1965.00

6.

NAME OF THE WORK	Construction of Amunia Patna Village CC Road,
NAME O THE CONTRACTOR	Ganesh Bhoi
E.C.	Rs.300000/-
CR No.	1/9.5.2011 (27/2012-13)
SCHEME	HARD CASE
VR. No.	Vr. No. 2/6.6.12
NAME OF THE JE.	T. Behera, JE
MB. No.	MB No. 128 Page No. 23 to 35

Calculation of excess payment:-

QTY.	EXCESS PER CUM	AMOUNT	(-) OR (+) % OF TENDER PRICE	EXCESS PAID
64.57	108.74	7021.3418	-12.03%	6177.00

7.

NAME OF THE WORK	Repairing and Restoration of CC Road
NAME O THE CONTRACTOR	Niranjan Nayak
E.C.	Rs.99950/-
CR No.	CR No. 127/2012-13
SCHEME	FDR
VR. No.	15(1) Dt. 14.11.12
NAME OF THE JE.	Sri Bulu Sethy, JE
MB. No.	MB NO.134 Page No.15-21 & 37 to 44

Calculation of Excess payment:-

QTY.	EXCESS PER CUM	AMOUNT	(-) OR (+) % OF TENDER PRICE	EXCESS PAID
16.38	108.74	1781.161	0.00%	1781.00

8.

NAME OF THE WORK	Constn. Of CC Road and Guard Wall from Nimapara College Chhak to Bhubanpur
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NAME O THE CONTRACTOR	Biswajit Kanungo
E.C.	Rs.300000/-
CR No.	13/2012-13
SCHEME	13th. FCA
VR. No.	Vr. No.25/24.04.2012
NAME OF THE JE.	Sri T. Behera, JE
MB. No.	MB. NO. 109 P.117 to 138

CALCULATION OF EXCESS PAYMENT:-

QTY.	EXCESS CUM	PERAMOUNT	(-) OR (+) % OF TENDER PRICE	EXCESS PAID
53.77	108.74	5846.95	-1.15%	5780.00

Hence in toto a sum of Rs.31878.00 (Rs.8363.00 + Rs.2500.00 + Rs.2385.00 + Rs.2927.00 + Rs.1965.00 + Rs.6177.00 + Rs.1781.00 + Rs.5780.00) needs recovery from the concerned contractors.

Responsible Person for this paragraph

Slno	Name	Designation	Adress	Amount(In Rs.)
1	Trilochan Behera	Junior Engineer	Nimapara NAC, Nipapara, (PH Division, Nimapara)	10032.00
2	Sri Bulu Sethi	Ex-Junior Engineer	Nimapara NAC, Nimapara	594.00
3	Sri Suresh Chandra Pradhan	Ex-Executive Officer	Nimapara NAC, Nimapara	3852.00
4	Sri Suryanarayan Panda	Asst. Engineer (ME)	Nimapara NAC, Nimapara, (PH Division, Puri)	10627.00
5	Sri Kshirodra Padhan, OAS (JB)	Ex-Executive Officer	Nimapara NAC, Nimapara	6773.00

15.3 - EXCESS AND INADMISSIBLE EXPENDITURE :-

.3

NAME OF THE WORK	Constn. Of approach road & RCC slab culvert to proposed dumping yard in Nimapara NAC under SWM programme.
NAME O THE CONTRACTOR	
E.C.	Rs. 994700/-
CR No.	CR No. 7(3)/6.2.10 (139/2010-11)
SCHEME	Solid Waste Management

VR. No.	Vr. No. 38/31.3.11 Rs. 144471/- & 2nd. RA Bill Rs.801117.00 Vr. No.31/25.5.2012
NAME OF THE JE.	
MB. No.	MB No.111 Page No. 16 to 19 & MB No. 121 Page No. 1 to 24.

On checking of the above case record w.r.t. M.B. it reveals that one Culvert was constructed with the specification of RCC 1:1.5:3 which is not admissible for new culvert work. As per the Schedule of Rate '206 specification of RCC 1:1.5:3 is admissible only for minor repair work only which was also clarified by the Works Department vide Item No. VI vide Lr. No. 2710/W Dt. 19.2.2007. Hence, allowing RCC 1:1.5:3 instead of RCC M20 is nothing but undue financial benefit to the Contractor which is not admissible by the audit the differential amount needs recovery from the concerned contractor as calculated below.

DETAILS OF WORK DONE:-

ITEM No.	MB & PAGE NO.	QTY.	RATE	AMOUNT PAID
4	MB No.121 Page No. 18	32.34	4431.80	143324.41

It is to mention here that rate of RCC 1:1.5:3 was arrived by adding the cost of centring and shuttering for plinth band as furnished below.

RATE PER CUM (RCC 1.1.5:3) (Including centring & shuttering of Plinth Band)			
PARTICULARS	QTY.	RATE	AMOUNT
Cost of 12 mm size chipa	0.9	750	675.00
Cost of sand	0.45	38	17.10
Cost of cement	4.29	520	2230.80
LEAD	DISTANCE	RATE	
Chips	61	437.3	393.57
Sand	18	185.2	83.34
Cement	5	10.7	45.90
LABOUR			
Massion 2nd class	0.68	116	78.88
Mal and Female Mulia	4.6	90	414.00
OVER HEAD CHARGES 10%			341.57
ROYALTY	RATE	QTY	
Chips Royalty	50.4	0.9	45.36
Sand Royalty	14	0.45	6.30
RATE PER CUM			4331.82
ADD CENTRING & SHUTTERING @67/- PER CUM 1.5 TIMES.			100
RATE PER CUM:-			4431.82

RATE ADMISSIBLE AS PER AUDIT (RCC M20):-

The rate of RCC M20 was calculated below as per SR '2008 as the rate of RCC 1:1.5:3 was calculated as per SR '2008.

CALCULATIN OF RATE OF RCC M20 AS PER SR 2008			
MATERIAL	QTY.	RATE	AMOUNT

CEMENT	51.6	520	26832
CORCE SAND	6.75	38	256.5
40MM AGGREGATE	5.4	540	2916
20MM AGGREGATE	5.4	720	3888
10MM AGGREGATE	2.7	770	2079
LEAD			
CHIPS	13.5 / 61KM	437.3	5903.55
SAND	6.75 / 18 KM	185.2	1250.1
CEMENT	51.66 / 5 KM.	10.7	552.12
LABOUR			
MATE	0.86	103	88.58
MASSON 2ND. CLASS	1.5	116	174
MULIA UNSKILED	20	90	1800
CONCRETE MIXER	6	161	966
GENERATOR 33KVA	6	240	1440
OVER HEAD CHARGES			3803.408
ROYALTY			0
CHIPS	13.5	50.4	680.4
SAND	6.75	14	94.5
RATE FOR 15 CUM			52724.158
RATE PER CUM			3514.94387

CALCULATION OF EXCESS PAYMENT:-

QTY.	RATE ADM.	AMOUNT DUE	AMOUNT PAID	EXCESS PAID
32.34	3514.94	113673.1596	143324.41	29651.00

On further verification of the it reveals that vide Item No. 10 it reveals that Rs.193242.52 was allowed towards the cost of " Supplying all material, labour, T & P for providing laying soling road surface with soling stone 40mm to 90mm size other than granite filling interstices with moorum rolling with HRR cost conveyance and royalty of all materials" for 269.14cum. @ 718.00/cum.

It is to mention here that the rate was calculated including the cost of Base price @ 160.00/cum. of the Soling Stone. But, 1/8th. Void was not deducted from the above price resulted excess as calculated below.

QTY.	QTY. OF VOID TO BE DEDUCTED	RATE PER CUM OF SOLING STONE	AMOUNT OF EXCESS PAYMENT
269.14	33.6425	160.00	5383.00

On further verification it reveals that 269.14 cum. shown as collected and spreaded on the road. It is to mention that, from the above table 33.64 cum. moorum has to utilise to fill the interstices of soling stone and the balance qty. will be utilised for the sub base. But the whole qty. shown as utilised for sub base resulted excess payment towards the spreading charges of 33.64 cum. moorum as calculated below.

CALCULATION OF SPREADING CHARGES:-

PARTICULARS	QTY.	RATE	AMOUNT
Man mulia for removing from stacks & spreading & rolling	1.5	90	135

Woman Mulia for waering & each conveyance	1.5	90	135
TOTAL :-			270
ADD 10% O.H.			27
RATE FOR 2.83 CUM			297
RATE PER CUM			104.947

CALCULALTION OF EXCESS PAYMENT :-

QTY.	RATE	AMOUNT
33.64	104.94	3530.00

Hence in toto a sum of Rs.38564.00 (Rs.29651.00 + Rs. 5383.00 + Rs.3530.00) paid in excess needs recovery from the contractor.

Responsible Person for this paragraph

Slno	Name	Designation	Adress	Amount(In Rs.)
1	Sri Suryanarayan Panda	Asst. Engineer (ME)	Nimapara NAC, Nimapara, (PH Division, Puri)	12855.00
2	Trilochan Behera	Junior Engineer	Nimapara NAC, Nipapara, (PH Division, Nimapara)	12855.00
3	Sri Kshirodra Padhan, OAS (JB)	Ex-Executive Officer	Nimapara NAC, Nimapara	12854.00

15.4 - EXCESS RATE ALLOWED THAN THE ADMISSIBLE:-

NAME OF THE WORK	Construction of Boundary wall over Govt. Land of New Bus-stand in Nimapara NAC
NAME O THE CONTRACTOR	Pravat Kumar Mohapatra
E.C.	Rs.4,00,000.00
CR No.	21/2012-13
SCHEME	Hard Case
VR. No.	Vr. No. 20/18.05.2012
NAME OF THE JE.	Sri T. Behera, JE

MB. No.	MB No. 130 Page 21 to 30
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On checking of the above case record w.r.t. M.B. and analysis of Rates it reveals that excess rate was allowed while making estimate for "Supplying all material, labour T & P for sand filling in foundation". The details are furnished below.

PARTICULARS	NO.S	RATE	AMOUNT
COST OF SAND	1CUM.		38
LEAD 5km.(Dighlo)	5KM.		102
MAN MULIA		0.1236	90
10% O.H.			4.9124
ROYALTY	1CUM.		19.6
			175.6364
ADD 1% CESS			1.756364
RATE PER CUM			177.39276

CALCULATION OF EXCESS PAYMENT:-

RATE ADM.	RATE ESTIMATED	EXCESS PER CUM	QTY. OF SAND	EXCESS PAID
177.32	245.66	68.34	35.55	2429.00

Hence Rs.2429.00 needs recovery from the concerned contractor.

Responsible Person for this paragraph

Slno	Name	Designation	Adress	Amount(In Rs:)
1	Trilochan Behera	Junior Engineer	Nimapara NAC, Nimapara, (PH Division, Nimapara)	810.00
2	Sri Kshirodra Padhan, OAS (JB)	Ex-Executive Officer	Nimapara NAC, Nimapara	809.00
3	Sri Suryanarayan Panda	Asst. Engineer (ME)	Nimapara NAC, Nimapara, (PH Division, Puri)	810.00

15.5 - WASTEFUL EXPENDITURE DUE TO PROVISION OF DOUBLE SUB-BASE ON CC ROAD SURFACE:-

On checking of the following case records w.r.t. M.B. it reveals that there are two types of sub-base was allowed which resulted wasteful expenditure as detailed below.

1ST. SUB BASE:-

Providing and laying sand and moorum sub base on road surface to proper camber including watering and rolling with PRR.

2nd. SUB BASE:-

Supplying filling sand well watered and rammed including cost conveyance royalty with labour T & P etc. complete.

It is to mention here that on the top of the Sand and moorum sub base, Binding road surface with sand 6mm thick is admissible. Hence providing sand filling is wasteful expenditure which cannot be admitted in audit and the differential cost as calculated below needs recovery.

CALCULATION OF COST OF SAND:-

PARTICULARS	NO.S	RATE	AMOUNT
COST OF SAND	1CUM.	38	38
LEAD 5km.(Dighlo)	5KM.	102	102
10% O.H.			3.8
ROYALTY	1CUM.	19.6	19.6
			163.4
ADD 1% CESS			1.634
RATE PER CUM			165.034

CALCULATION OF LABOUR CHARGES FOR SANDBINDING ON ROAD SURFACE:-

PARTICULARS	RATE	AMOUNT
Labour Manmulia 0.3 (for 93 sqm)	90.00	27.00
Over Head Charges 10%		2.70
RATE FOR 93 SQM.		29.70
RATE FOR 100 SQM.		31.93

The excess payment in this regard of the following case records are furnished below.

NAME OF THE WORK	Repairing & restoratin of CC Road of Mahaveer Colony in front of Rasananda Patra House, W. No. 8
NAME O THE CONTRACTOR	Darshan Kishore Sahoo
E.C.	Rs. 85000/-
CR No.	1/22.2.12 (114/2012-13)
SCHEME	FDR
VR. No.	55/19.10.12
NAME OF THE JE.	T. Behera
MB. No.	MB No.136 Page No. 22 to 32

CALCULATION OF ADMISSIBLE FOR SAND BINDING:-

MEASUREMNT (MTRS)			QTY. OF SAND ADM. FOR BINDING	MEASURMENT FOR SAND BINDING	AMOUNT ADM. FOR COST OF SAND @ 165.03/ CUM	AMOUNT ADM. FOR LABOUR @ 31.93/ 100 SQM.	TOTAL ADM.
L	B	H					
8.8	4.3	0.006	0.22	37.49	37.12	11.97	144.15
23.1	3.2	0.006	0.44	72.77	72.05	23.01	

CALCULATION OF EXCESS PAYMENT:-

AMOUNT PAID	AMOUNT ADM.	EXCESS PAID
2872.00	144.00	2728.00

NAME OF THE WORK	Repairing & Restoration of CC Road at Mahaveer Colony in front of Sada Sethy house.
NAME O THE CONTRACTOR	Darsan Kishore Sahoo
E.C.	Rs. 85000/-
CR No.	Cr No. 1/22.2.12 (113/2012-13)
SCHEME	FDR
VR. No.	54/19.10.12
NAME OF THE JE.	T. Behera, JE
MB. No.	MB NO. 136 Page No. 1 to 11

CALCULATION OF ADMISSIBLE FOR SAND BINDING:-

MEASUREMNT (MTRS)			QTY. OF SAND ADM. FOR BINDING	MEASURMENT FOR SAND BINDING	AMOUNT ADM. FOR COST OF SAND @ 165.03/ CUM	AMOUNT ADM. FOR LABOUR @ 31.93/ 100 SQM.	TOTAL ADM.
L	B	H					

11.3	3.5	0.006	0.239334	39.889	39.4973	12.61148	148.9011
23.3	3.2	0.006	0.444564	10.3583412	73.3664	23.42589	

CALCULATION OF EXCESS PAYMENT:-

AMOUNT PAID	AMOUNT ADM.	EXCESS PAID
2969.00	149.00	2820.00

3.

NAME OF THE WORK	Repairing and Restoration of CC Road
NAME O THE CONTRACTOR	Niranjan Nayak
E.C.	Rs.99950/-
CR No.	CR No. 127/2012-13
SCHEME	FDR
VR. No.	15(1) Dt. 14.11.12
NAME OF THE JE.	Sri Bulu Sethy, JE
MB. No.	MB NO.134 Page No.15-21 & 37 to 44

CALCULATION OF ADMISSIBLE FOR SAND BINDING:-

MEASUREMNT (MTRS)			QTY. OF SAND ADM. FOR BINDING	MEASURMENT FOR SAND BINDING	AMOUNT ADM. FOR COST OF SAND @ 165.03/ CUM	AMOUNT ADM. FOR LABOUR @ 31.93/ 100 SQM.	TOTAL ADM.
L	B	H					
31.5	3	0.006	0.57	17.86	93.57	29.88	123.45

CALCULATIN OF EXCESS PAYMENT:-

AMOUNT PAID	AMOUNT ADM.	EXCESS PAID
2462.00	123.00	2339.00

Hence in toto a sum of Rs. 7887.00 (Rs. 2339.00 + Rs.2728.00 + Rs. 2820.00) needs recovery from the concerned contractor failing which the following officials are found responsible.

Responsible Person for this paragraph

Sino	Name	Designation	Adress	Amount(In Rs:)
1	Sri Bulu Sethi	Ex-Junior Engineer	Nimapara NAC, Nimapara	779.00
2	Trilochan Behera	Junior Engineer	Nimapara NAC, Nipapara, (PH Division, Nimapara)	1850.00
3	Sri Suryanarayan Panda	Asst. Engineer (ME)	Nimapara NAC, Nimapara, (PH Division, Puri)	2629.00
4	Sri Suresh Chandra Pradhan	Ex-Executive Officer	Nimapara NAC, Nimapara	2629.00

15.6 -

NAME OF THE WORK	Constn. Of community hall at Ward No.2, Nimapara
NAME O THE CONTRACTOR	Depttly.
E.C.	
CR No.	
SCHEME	SJSRY
VR. No.	Rs.1,13,889.00
NAME OF THE JE.	Sri Bulu Sethy, JE
MB. No.	MB No.134 Page No. 1 to 12 & page No.22 to 36

On checking of the above case record it reveals that a sum of Rs. 4653.00 shown as expenditure towards the cost of Grading Concrete over Roof

Slab @ Rs. 150.10/sqm. For 31..00 Sqm.

As per Lr. No. 2918 Dt. 25.2.2010 of Govt. Of Odisha, Rural works, Bhubaneswar clarified that after slab casting; there is no need to execute any item for proving grading concrete in original construction work. Hence proving Grading Concrete in the Original work cannot be admitted in audit and Rs. 4653.00 is suggested for recovery from the concerned contractor.

Responsible Person for this paragraph

Sino	Name	Designation	Adress	Amount(In Rs:)
1	Sri Bulu Sethi	Ex-Junior Engineer	Nimapara NAC, Nimapara	2327.00
2	Sri Suryanarayan Panda	Asst. Engineer (ME)	Nimapara NAC, Nimapara, (PH Division, Puri)	2326.00

PARA: 16 AUDIT ON UNITS / DEPARTMENT

16.1 -
No comments.

PARA: 17 AUDIT ON SCHEMES / PROGRAMMES

17.1 -
No comments.

PARA: 18 MISCELLANEOUS

18.1 - LESS DEDUCTION OF PROFESSIONAL TAX FROM SALARY OF STAFF:							
While checking the Pay Acquaintance Roll of NAX Staff for the year 2012-13, it is found that a sum of Rs. 4375.00 has less deducted towards Professional Tax from the Salary of the Staffs. The details are furnished here under.							
<table border="1"> <thead> <tr> <th>SL. NO.</th> <th>NAME OF THE</th> <th>PERIOD</th> <th>GROSS SALARY/</th> <th>PT DUE (@ 125/-</th> <th>DEDUCTED</th> <th>LESS DEDUCTED</th> </tr> </thead> </table>	SL. NO.	NAME OF THE	PERIOD	GROSS SALARY/	PT DUE (@ 125/-	DEDUCTED	LESS DEDUCTED
SL. NO.	NAME OF THE	PERIOD	GROSS SALARY/	PT DUE (@ 125/-	DEDUCTED	LESS DEDUCTED	

	STAFFS		PM	PM)		
1	Sri Narayan Sethy, Peon	1/12 to 6/12	14569.00	750.00	0.00	750.00
2	Surya Narayan Ojha, Peon	1/12 to 11/12	14213.00	1375.00	0.00	1375.00
3	Brundaban Ghadei, Sweeper	1/12 to 6/12	15168.00	750.00	0.00	750.00
4	Kanhu Charan Gochhayat, Sweeper	1/12 to 6/12	15168.00	750.00	0.00	750.00
5	Ramesh Ch. Ghadei, Sweeper	1/12 to 6/12	15168.00	750.00	0.00	750.00
TOTAL :-						4375.00

In response to objection local authority agreed to effect recovery. Hence objection stands and Rs.4375.00 is suggested for recovery from the concerned staffs failing the following officials are found responsible.

1. Sri Kshirodra Padhan, OAS (JB), Executive Officer.
2. Sri Suresh Ch. Pradhan, Executive Officer,
3. Sri Subash Ch. Mohanty, Sr. Clerk, I/c Accountant.

18.2 - CALCULATION OF VAT ON TRANSPORTATION CHARGES:

On checking of the Electrical purchase file with reference to Cash Book, vouchers and other connected records, it reveals that the price was offered by M/s Das Supply & Construction Co., including the cost of transportation charges but excluding the VAT. Due to non classification of the cost of the materials and transportation charges and in the absence of the Price List (M.R.P), the present audit fails to calculate the excess payment made to the concerned firm in shape of VAT, as the said Tax was calculated on the basis of cost including the transportation charges. VAT has to be calculated only on the cost of the materials i.e. excluding the cost of the transportation chares. The details of such payments are furnished here under.

VR. NO. & DATE	COST OF MATERIALS INCLUDING TRANSPORTATION CHARGES	AMOUNT OF VAT PAID
14/09.04.12	186560.00	13763.65
30/27.04.12	1069760.00	74910.00
29/23.05.12	514275.00	69118.37

1/04.07.12	1489795.00	126686.15
4/13.10.12	49875.00	6733.12
19/04.10.12	1176514.00	158526.45
19/17.01.13	1028716.00	90414.76
20/17.01.13	129504.00	14159.54
10/12.02.13	397973.00	53499.15
14/18.03.13	511314.00	68724.64
TOTAL :-	6554286.00	676535.83
		or Rs. 676536.00

Therefore, till the production of the same Rs. 676536.00 is held under objection.

18.3 - NON DEPOSIT OF VAT COLLECTED DURING SALE OF TENDER FORM:

On checking of the receipt book with reference to Cashiers Cash Book and Accountant Cash Book it reveals that a sum of Rs. 296090.00 was collected towards the Cost of Tender form out of which Rs.2,82,000.00 towards cost of Tender Paper and balance amount of Rs.14,090.00 towards VAT. Non deposit of VAT in the proper head of account hampers the revenue of the Govt. Hence clarification was sought through the objection memo.

In response to objection memo local authority agreed to deposit the same in proper head of account. Till the deposit of the same Rs.14,090.00 is held under objection.

18.4 - EXCESS EXPENDITURE THAN THE GRANT RECEIVED:-

On checking of the vouchers w.r.t accountant cash book it reveals that in the following heads excess expenditure shown than the grant receipt during the year which needs clarification.

NAME OF THE GRANT	OPENING BALANCE	GRANT RECEIPT	TOTAL	EXPENDITURE	CLOSING BALANCE
USB Scheme/Solid waste Management	13163	0	13163	801117	-787954
Protection & conservation of water body	363736	0	363736	423394	-59658
FDR	-548199	5800000	5251801	6755601	-1503800
TOTAL :-					-2351412

In response to objection memo local authorities furnished no reply till the completion of audit. Hence Rs. 2351412.00 is held under objection

PARA: 19 AUDIT OF LOAN/DEPOSITS/CPF INCLUDING POSITIONS

19.1 - LOAN POSITION :-

The abstract positions of loan were furnished below. The detail position was furnished vide Appendix –IV of this audit report.

SL. No.	PARTICULARS	AMOUNT OF PRINCIPAL	AMOUNT OF INTEREST	TOTAL
1	Balance outstanding for payment at the beginning of the year i.e. on 1.4.2012	1777750.00	1234849.00	3012599.00
2	Progressive of demand for payment at the end of the year 2012-13	1777750.00	1461254.00	3239004.00
3	New loan accrued during the year 2012-13	0.00	0.00	0.00
4	deduct the amount repaid during the year 2012-13	0.00	0.00	0.00
5	Balance outstanding for repayment as on 31.3.13	1777750.00	1461254.00	3239004.00

It is to mention here that the maintenance of loan ledger was improper as well as incomplete, computation of Principal and Interest that is both normal and penal interest rates with year wise progressive demand as well as repayment have not been maintained in the said ledger. Therefore in present audit, the loan position has been worked out basing on the last audit figure.

19.2 - NON DEPOSIT OF ROYALTY, VAT, CESS DEDUCTED FROM THE WORK BILLS IN PROPER HEAD OF ACCOUNT :-

During the course of the Checking of Case Records, related M.B. and Cash Book it reveals that a sum of Rs.109248.00 was less deposited in the proper head of account which were collected from the different developmental work case records which needs clarification.

PARTICULARS	OPENING BALANCE	DEDUCTED FROM WORKS BILL	TOTAL	DEPOSITED IN PROPER HEAD	BALANCE
INCOME TAX	46584.00	320763.00	367347.00	317486.00	49861.00
VAT	6471.00	641493.00	647964.00	634948.00	13016.00
ROYALTY	16430.00	719249.00	735679.00	703582.00	32097.00
L. CESS	2183.00	168003.00	170186.00	155912.00	14274.00
TOTAL :-	71668.00	1849508.00	1921176.00	1811928.00	109248.00

(Opening balance was taken from the previous audit report)

In response to objection memo local authority agreed to deposit the same in proper head of account. Hence the E.O. of the NAC is advised to deposit the same and compliance reported to audit. Till than Rs. 109248.00 is held under objection

PARA: 20 RESULT OF AUDIT
Result Of Audit

Sl No	Name Of The Paragraph	Amount suggested for recovery(In Rs:)	Amount kept on objection(In Rs:)	Amount Surchargeable(In Rs:)	Amount Embezzlement(In Rs:)	Amount Othercases(In Rs:)	Remarks
1	8.1	1933500.00	1933500.00	1933500.00	0.00	0.00	
2	12.1	0.00	1273.00	1273.00	1273.00	0.00	
3	14.1	14289.00	14289.00	14289.00	0.00	0.00	
4	14.2	652805.00	652805.00	652805.00	0.00	0.00	
5	14.3	12358.00	12358.00	12358.00	0.00	0.00	
6	14.5	49618.00	49618.00	49618.00	0.00	0.00	
7	14.6	10303.00	10303.00	10303.00	0.00	0.00	
8	14.7	0.00	45000.00	0.00	0.00	0.00	
9	15.1	5000.00	5000.00	5000.00	0.00	0.00	
10	15.2	31878.00	31878.00	31878.00	0.00	0.00	
11	15.3	38564.00	38564.00	38564.00	0.00	0.00	
12	15.4	2429.00	2429.00	2429.00	0.00	0.00	
13	15.5	7887.00	7887.00	7887.00	0.00	0.00	
14	15.6	4653.00	4653.00	4653.00	0.00	0.00	
15	18.1	4375.00	4375.00	0.00	0.00	0.00	
16	18.2	0.00	676536.00	0.00	0.00	0.00	
17	18.3	0.00	14090.00	0.00	0.00	0.00	
18	18.4	0.00	2351412.00	0.00	0.00	0.00	
19	19.2	0.00	109248.00	0.00	0.00	0.00	
Total		2767659.00	5965218.00	2764557.00	1273.00	0.00	

Audit Certificate

Cetrified that the accounts of Nimapara NAC for the financial year 2012-2013 have been covered under audit and found correct subject to the comments / remarks offered in the foregoing paragraphs .

Spot Recovery

Sl No	Ref Para No/Audit Objection Statement Page No	M.R.No	Date	Amount(In Rs.)	Name of the person
1	Para No.11-2	5026	2014-05-01	154	G.C. Swain
2	Para No.11-2	5025	2014-05-01	15	Rajkishore Pradhan
3	Para No.11-2	5024	2014-05-01	413	Anupama Sethy
4	Para No. 11-1	5022	2014-04-30	1700	Rabi Narayan Sahoo
5	Para No. 11-2	5023	2014-05-01	5	S. Mahapatra
				Total	2287